

# Alex D. Outkou

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## EDUCATION

### Lehigh University, College of Business and Economics

Bethlehem, PA

*Bachelor of Science in Finance & Business Information Systems*

*Expected: May 2023*

**Minors:** French

**Cumulative GPA:** 3.91 / 4.0

**Relative Coursework:** Investments, Corporate Financial Policy, Financial and Managerial Accounting, Microeconomics, Managerial Economics, Bus Data Mgt, Statistical Methods, Bus App Development, Systems Analysis & Design, & more

**Honors:** Orin T. Leach Scholarship, Dorothy and Donald Stabler Scholarship

## EXPERIENCE

### The Astral Consulting Group

Raleigh, NC

*Business Development Intern*

*Apr 2021 - Sept 2021*

- Gained experience and understanding of key responsibilities within business development and sales
- Cold-called and pitched to over 800 business professionals, attended internal and sales meetings, reached out to and networked with hundreds of Lehigh alumni via LinkedIn

### TELUS International - Epic Games Project

Sofia, Bulgaria

*Customer Support Specialist*

*Apr 2020 - Aug 2020*

- Assisted over 1,000 customers via written communication while maintaining a customer satisfaction rating of 4.6/5
- Gained first-hand experience working in a corporate environment, collaborating with colleagues, meeting performance expectations, and reporting to supervisors
- Obtained insight into the management and outsourcing of digital business processes
- Exhibited leadership by making discretionary choices in key situations to best attend to the customer's needs

### Nevada South Youth Soccer League

Las Vegas, NV

*Licensed Referee*

*Dec 2018 - Nov 2020*

- Lead, organized, and refereed over 500 youth soccer games
- Exhibited leadership and decision-making skills by controlling the flow of games, making important calls in critical moments, and upholding all players, coaches, and spectators to the rules of the game

### Lehigh Valley Public Media - PBS 39

Bethlehem, PA

*Front Desk Receptionist*

*Oct 2019 - Mar 2020*

- Answered and redirected phone calls, assisted walk-ins, organized meetings and daily schedules of staff members

## PERSONAL

### Lehigh University, Office of Creative Inquiry - Mountaintop Summer Experience

*June 2021 - Aug 2021*

*"STEM Visualizations" Project Associate*

- Developed interactive python visualization to be used as teaching tools to portray data science concepts
- Collaborated in a team of 4; gained knowledge in web server hosting & front-end web development
- Redesigned the layout of our project's webpage using HTML and CSS (<https://srrweb.cc.lehigh.edu/app/>)

### Lehigh Investment Management Group

*Feb 2021 - Present*

*Club Member / Portfolio Manager*

- Gain skills in analysis and evaluation of security investment opportunities, via relative analysis and DCF valuations
- Create and present buy pitches on a team of 4-5; perform market research and defend investment thesis

### Lehigh Business Information Systems Club

*Executive Board Member*

*May 2021 - Present*

- Attend weekly meetings to propose and organize potential events and activities
- Work to connect club members with upcoming recruiter and networking events

### Iberica Language School

*Language Tutor*

*May 2018 - Aug 2018*

- Strengthened communications, teaching, and language proficiency skills as a Spanish Tutor at a Language School

## TECHNICAL SKILLS AND INTERESTS

- Language Proficiency: Bulgarian (fluent), French (advanced), Spanish (advanced)
- Prior experience using the following programs and languages: MS Office Suite, Python, GitHub, Flask, HTML, CSS, SQL, Java (beg), Power BI (beg), R Studio (beg.)
- Interests: New Ventures, Traveling, Cooking, Programming, Sports, Music, Guitar