



# Any Company

## PURCHASE ORDER

Date	Requisition Number	Vendor Code
06/31/1999	230299	1002

Vendor	Ship To
XYZ Computers & Supplies 20 Second Avenue Anywhere, ST 12345-6789 X	<b>Any Company Inc.</b> <b>123 Any Ave.</b> <b>Any Town</b> <b>Any Country</b>

Item	Qty	Description	Units	Unit Price	Total Price
987C	5	Pens	BOX	5.50	27.50
654A	10	Copier Paper	BOX	135.25	1352.50
343B	2	Rulers	EA	3.50	7.00
987D	10	Ballpoint Pens	BOX	2.60	26.00
380T	1	Printer Calculator	EA	42.50	42.50
459N	8	Staples	BOX	1.50	12.00
343D	10	Foldback Clips	BOX	.80	8.00
475R	6	Erasers	BOX	12.50	75.00
A799	5	Mechanical Pencils	EA	6.00	30.00
A798	4	Pencil Leads - .5mm	TUBE	1.30	5.20
878D	4	Desk Pads	EA	35.00	140.00
886C	4	Memo Sheet Refill	PKG	.85	3.40
446G	10	Desk Trays	EA	6.90	69.00
355U	3	Rotary Files	EA	65.00	195.00
987C	5	Pens	BOX	5.50	27.50
654A	10	Copier Paper	BOX	135.25	1352.50



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380T	1	Printer Calculator	EA	42.50	42.50
459N	8	Staples	BOX	1.50	12.00
343D	10	Foldback Clips	BOX	.80	8.00
475R	6	Erasers	BOX	12.50	75.00
A799	5	Mechanical Pencils	EA	6.00	30.00
A798	4	Pencil Leads - .5mm	TUBE	1.30	5.20
878D	4	Desk Pads	EA	35.00	140.00
886C	4	Memo Sheet Refill	PKG	.85	3.40
446G	10	Desk Trays	EA	6.90	69.00
355U	3	Rotary Files	EA	65.00	195.0098
654A	10	Copier Paper	BOX	135.25	1352.50
343B	2	Rulers	EA	3.50	7.00
987D	10	Ballpoint Pens	BOX	2.60	26.00
380T	1	Printer Calculator	EA	42.50	42.50
459N	8	Staples	BOX	1.50	12.00
343D	10	Foldback Clips	BOX	.80	8.00
475R	6	Erasers	BOX	12.50	75.00
A799	5	Mechanical Pencils	EA	6.00	30.00
A798	4	Pencil Leads - .5mm	TUBE	1.30	5.20
878D	4	Desk Pads	EA	35.00	140.00
886C	4	Memo Sheet Refill	PKG	.85	3.40
446G	10	Desk Trays	EA	6.90	69.00
355U	3	Rotary Files	EA	65.00	195.0098
654A	10	Copier Paper	BOX	135.25	1352.50
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459N	8	Staples	BOX	1.50	12.00
343D	10	Foldback Clips	BOX	.80	8.00
475R	6	Erasers	BOX	12.50	75.00
A799	5	Mechanical Pencils	EA	6.00	30.00
A798	4	Pencil Leads - .5mm	TUBE	1.30	5.20
878D	4	Desk Pads	EA	35.00	140.00
886C	4	Memo Sheet Refill	PKG	.85	3.40
446G	10	Desk Trays	EA	6.90	69.00
355U	3	Rotary Files	EA	65.00	195.00

<b>Subtotal</b>	
<b>Tax - 7.25%</b>	
<b>Total</b>	2,199.10



# Any Company

## PURCHASE ORDER

Date	Requisition Number	Vendor Code
06/31/1999	65469	1002

Vendor	Ship To
ADB Computers & Supplies 20 Second Avenue Anywhere, ST 12345-6789 X	<b>Any Company Inc.</b> <b>123 Any Ave.</b> <b>Any Town</b> <b>Any Country</b>

Item	Qty	Description	Units	Unit Price	Total Price
987C	5	Pens	BOX	5.50	27.50
654A	10	Copier Paper	BOX	135.25	1352.50
343B	2	Rulers	EA	3.50	7.00
987D	10	Ballpoint Pens	BOX	2.60	26.00
380T	1	Printer Calculator	EA	42.50	42.50
459N	8	Staples	BOX	1.50	12.00
343D	10	Foldback Clips	BOX	.80	8.00
475R	6	Erasers	BOX	12.50	75.00
A799	5	Mechanical Pencils	EA	6.00	30.00
A798	4	Pencil Leads - .5mm	TUBE	1.30	5.20
878D	4	Desk Pads	EA	35.00	140.00
886C	4	Memo Sheet Refill	PKG	.85	3.40
446G	10	Desk Trays	EA	6.90	69.00
355U	3	Rotary Files	EA	65.00	195.00
987C	5	Pens	BOX	5.50	27.50
654A	10	Copier Paper	BOX	135.25	1352.50



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06/31/1999	65469	1002

Item	Qty	Description	Units	Unit Price	Total Price
343B	2	Rulers	EA	3.50	7.00
987D	10	Ballpoint Pens	BOX	2.60	26.00
380T	1	Printer Calculator	EA	42.50	42.50
459N	8	Staples	BOX	1.50	12.00
343D	10	Foldback Clips	BOX	.80	8.00
475R	6	Erasers	BOX	12.50	75.00
A799	5	Mechanical Pencils	EA	6.00	30.00
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343B	2	Rulers	EA	3.50	7.00
987D	10	Ballpoint Pens	BOX	2.60	26.00

<b>Subtotal</b>	
<b>Tax - 7.25%</b>	
<b>Total</b>	2,199.10