

Industry Supervisor's assessment of the BCIS309 student's project progress at the course half-way point

At the halfway point, this sheet is used to assess the student's progress on the project (worth 5% of the student's total course marks).

| | Outcome (tick one option for each) | Excellent | Very good | Good | In-sufficient | Poor | Not done | |
|----|--|--|-----------|------|---------------|------|----------|------|
| 1 | Student has displayed commitment to the project (work ethic). | ✓ | | | | | | |
| 2 | Oral communication is effective and appropriate to the organisation. | | ✓ | | | | | |
| 3 | Written communication is effective and appropriate to the organisation. | | ✓ | | | | | |
| 4 | Attended and prepared for scheduled meetings, followed up action points as required. | ✓ | | | | | | |
| 5 | Demonstrates understanding of the particular business needs of the organisation. | ✓ | | | | | | |
| 6 | Professional conduct meets the needs of the organisation and the Professionalism Standards listed on page 2. | ✓ | | | | | | |
| 7 | Student displayed initiative in interpreting project objectives to meet the needs of the organisation. | ✓ | | | | | | |
| 8 | Project progress has followed the agreed / amended proposal. | ✓ | | | | | | |
| 9 | Progress effectively communicated along the way, any obstacles to progress were identified/overcome or alternatives suggested. | ✓ | | | | | | |
| 10 | Student has adjusted/confirmed the project's final objectives/outcomes in light of half-way progress achieved. | ✓ | | | | | | |
| | Number of ticks in column (should add up to 10): | | | | | | | (10) |
| | Multiply by: | 5 | 4 | 3 | 2 | 1 | 0 | |
| | Column Total: | | | | | | | |
| | | Final Score = Sum of Column Totals/10 (round to .5): | | | | | | |

Student Name: Aditya Raj

Student ID: 99142423

Supervisor: Amit Sarkar

Contact#: amit.sarkar@ara.ac.nz

Organisation: Ara Institute of Canterbury

Date: 21/05/2021

Academic Supervisor's assessment of the BCIS309 student's project progress at the course half-way point

At the halfway point, this sheet is used to assess the student's progress on the project (worth 5% of the student's total course marks).

| | Outcome | Excellent | Very good | Good | In-sufficient | Poor | Not done |
|-------------------|--|-----------|-----------|------|---------------|------|----------|
| Half-way Report | A report has been created that clearly shows progression from the initial Project Proposal, with changes documented and justified, well laid out, easy to read, and a has professional standard of appearance. | ✓ | | | | | |
| | Report shows that the student maintained and applied an effective Quality Assurance plan, adjusted if necessary from the proposal. | ✓ | | | | | |
| | Report shows that the student maintained and applied an effective Risk Management plan, adjusted if necessary from the proposal. | ✓ | | | | | |
| Course Management | Student has maintained effective communication throughout the project's development, keeping Supervisor informed of significant events. | ✓ | | | | | |
| | Oral communication is effective – student clearly expresses their intentions. | ✓ | | | | | |
| | Written communication is effective – appropriate tone and style throughout. | ✓ | | | | | |
| | Student initiated and attended all meetings as and when required or adequately explained their absence in a timely fashion | ✓ | | | | | |
| | Problems/issues (affecting project progress) were identified and effectively communicated to the appropriate person in a timely manner | ✓ | | | | | |
| Project Mgmt | Student has made adequate progress, following stages identified in the proposal - they are following the agreed or amended plan. | ✓ | | | | | |
| | Student has adjusted/confirmed the project's final objectives/outcomes in light of halfway progress achieved; is asserting control of the project | ✓ | | | | | |
| | Number of ticks in column (should add up to 10): | | | | | | (10) |
| | Multiply by: | 5 | 4 | 3 | 2 | 1 | 0 |
| | Column Total: | | | | | | |
| | Final Score = Sum of Column Totals/10 (round to .5): | | | | | | |

5/5

Student Name: Aditya Raj

Student ID: 99142423

Supervisor: Rob Oliver

Contact#: robert.oliver@ara.ac.nz

Organisation: Ara Institute of Canterbury

Date: 21/05/2021