SPEED Appraiser or S/WON Supervisor Assignment in Ultimatix

- SPEED Appraiser of the eligible associate can assign of Future Role and Job in Ultimatix>Xcelerate
- S/WON Supervisor can assign of Future Role and Job Area in GESS > Role Management
- If same person is both SPEED Appraiser and S/WON Supervisor, they can assign the Future Role and Job Area in either application
- Future Role and Job Area combination must be from the applicable list hosted in Knowmax and choice of competency in case it is multiple choice
- Only when Appraiser/Supervisor will assign the Wings2 applicable Roles and Job Area, the Wings2 journey for the associate will start
- Approval by S/WON Supervisor is must to start the Wings2 Learning Journey and trigger interface to flow the data of Future Role Job and Learning assignment for the associate in iEvolve

Future Role Job Based template to verify learning journey to pursue based on Future Role Job combination assigned

The associates and Supervisors can refer to the comprehensive learnings associated with Future Role and Job assigned by referring to the Learning Spec excel sheet in Knowmax repository. Please apply filter on Column B and C for detailed view of the learning paths. https://knowmax3.ultimatix.net/sites/learnin corpfn/TalentDevelopment/Learning%20Spec %20%20Elevate%20Wings2/Forms/AllItems.a spx

Future Role -Job Area based Learning Path in Wings2

3 sets of learning associate needs to complete – Pre-requisites, Fixed Learning and Appraiser assigned learning.

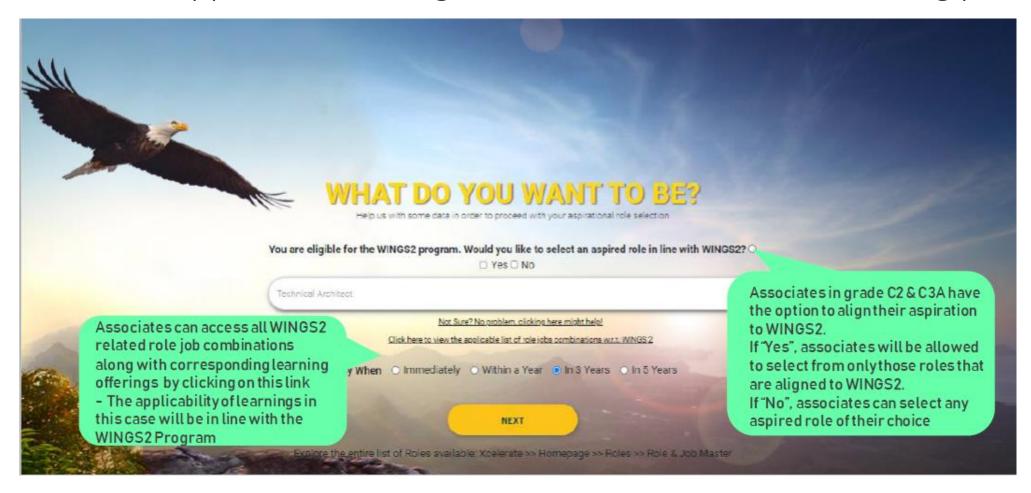
1) Pre-requites will help start with a strong foundation. Completing these is mandatory.

2) Fixed Learning will equip associate to perform the Future Role and Job Area effectively on-the-ground.

3) SPEED Appraiser assigned learning – competencies and/or certificates that will help associate super-specialize in Future Job Area.

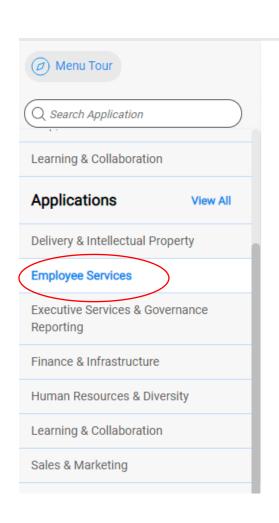
Xcelerate Associate View: Aspired Role and Job

Wings2 eligible associates can select the radio button and select Aspired Role and Job applicable to Wings2 Future Role Job based learning paths



S/WON Supervisor tagging Future Role and Job Area for Associate

Navigate to Ultimatix > Global ESS



Employee Services

Concerns

Employee Concern

TCS Occupational Health & Safety (Health & Safety Incident)

Employee Self Services

Digital Profile

Exciting Opportunities (Project Opportunities)

Form I-9

Global ESS

My Allocation & Utilization

My Documents

(Compensation Documents)

My Notice

Feedback

Accommodation & Transport

Ambient Comfort Feedback (Workplace Ambience)

Holiday Home

VOICE

(Employee Interaction Platform)

Health

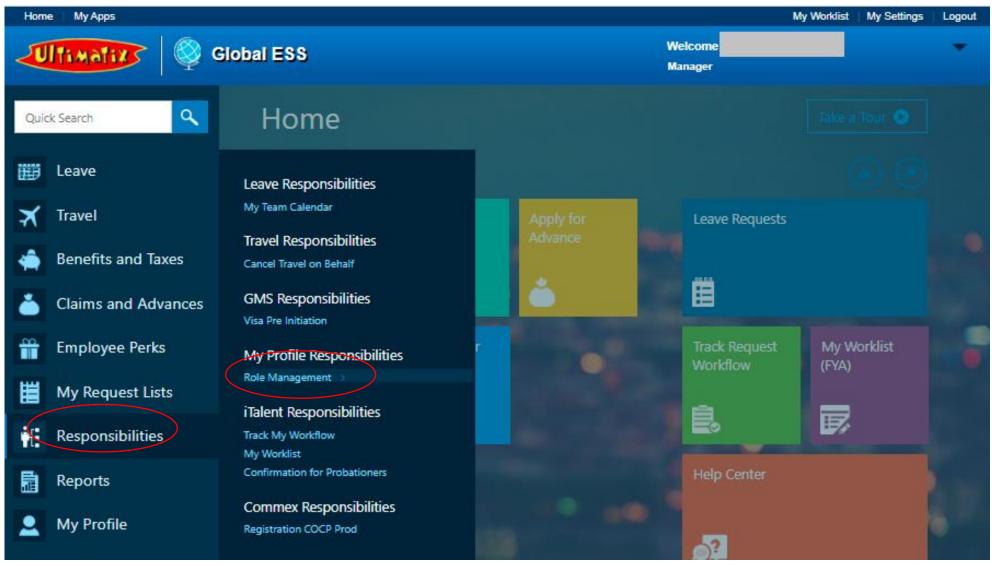
Health Insurance Portal

Help & Support

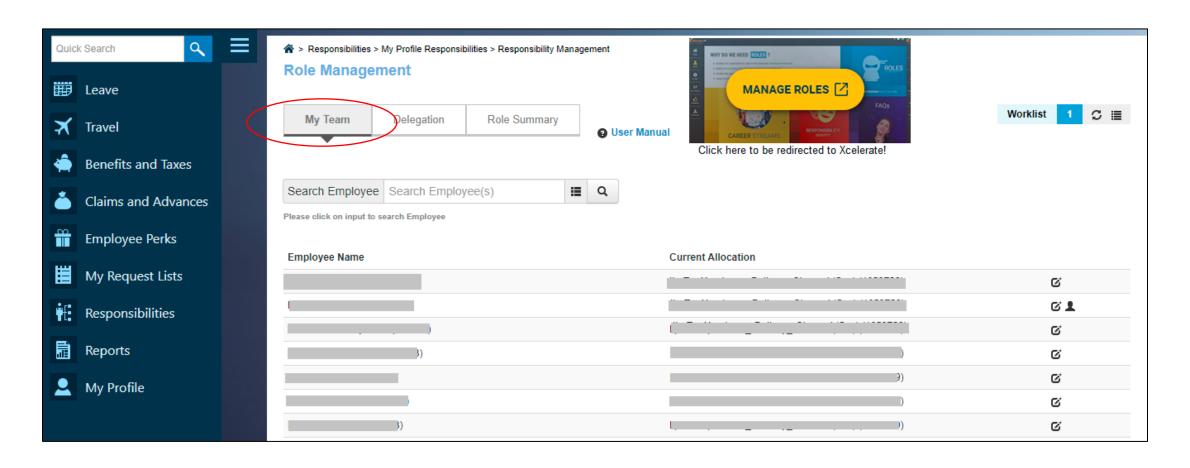
Access & Privileges New!

TCS Global Helpdesk

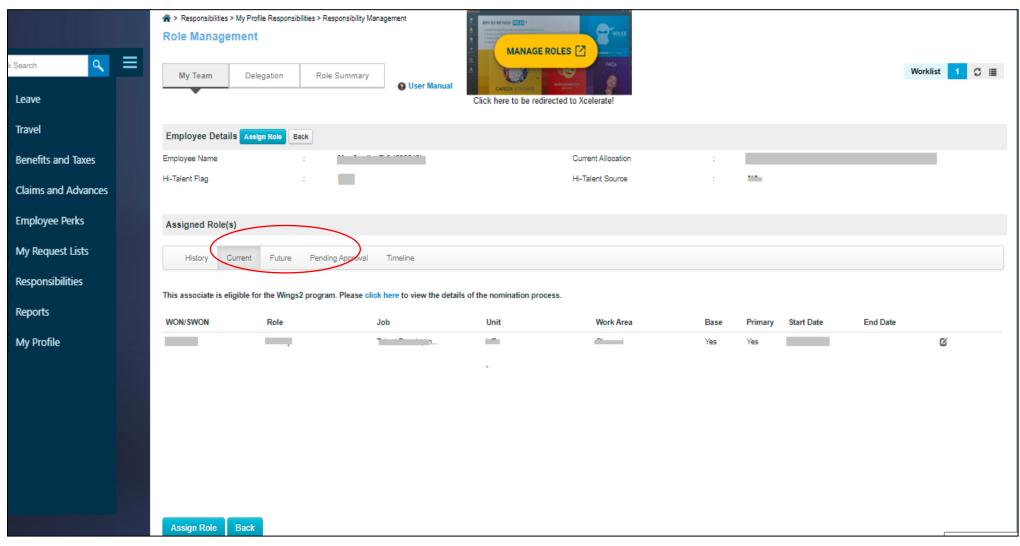
Navigate to GESS > Role Management



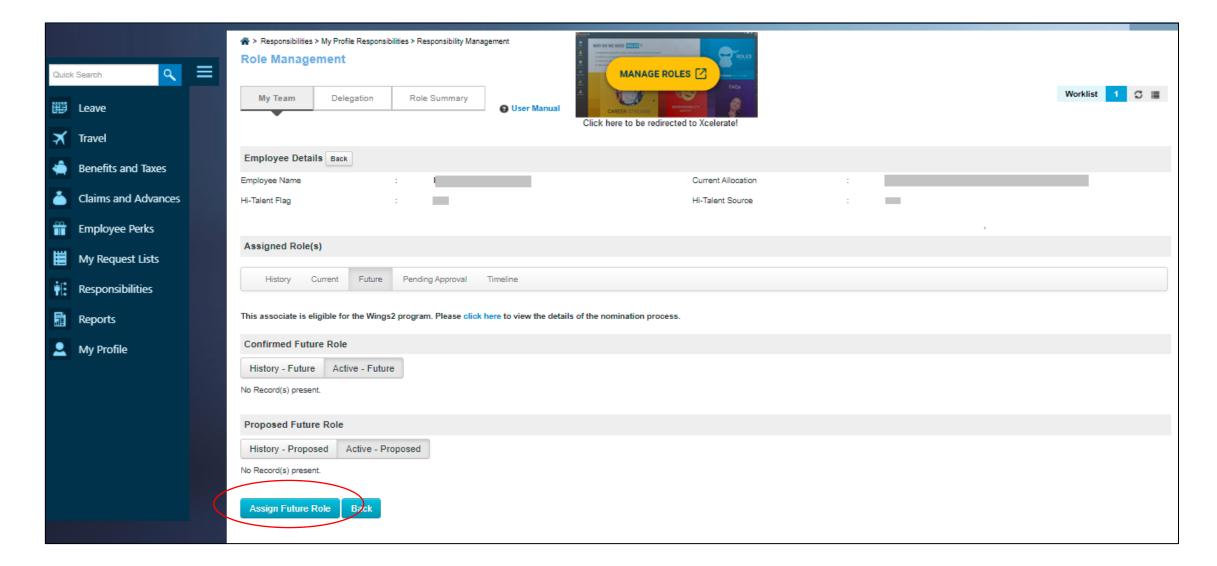
Select the associate in 'My Team' and propose a Future Role and Job Area



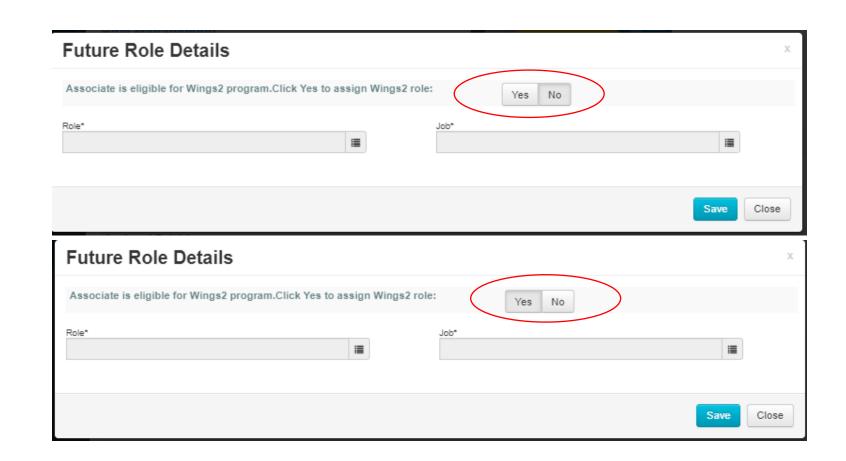
Screen will open to 'Current Role', select 'Future' tab (please do not edit Current Role, always make sure Current Role Job is relevant)



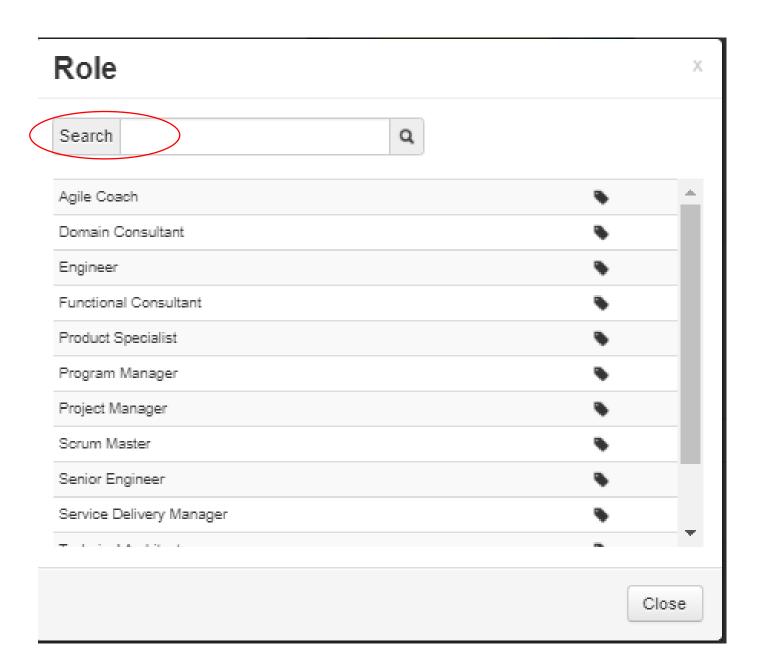
Select 'Assign Future Role'



Select 'Yes'
button
informing that
associate is
eligible for
Wings2.



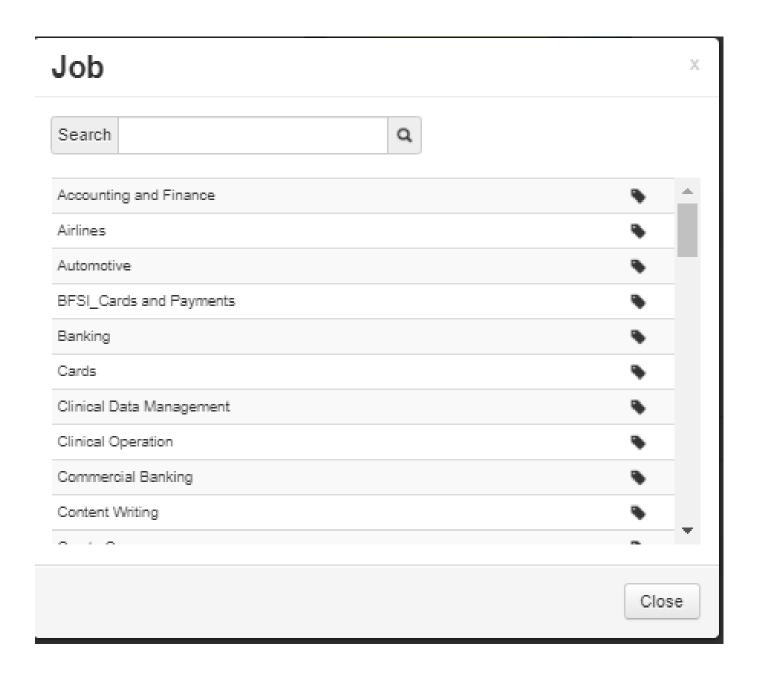
Select Wings2 Future Role relevant for associate as per discussion with associate



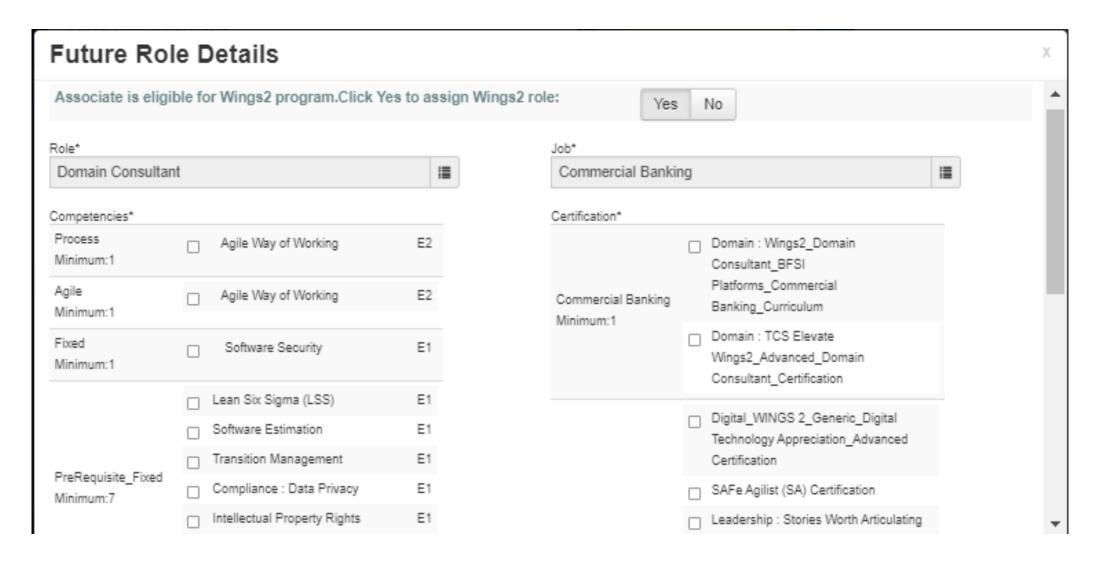
After selecting Wings2 Future Role, select relevant Future Job Area



Select relevant Future Job Area from drop down



Screen will display learning Bundles for Future Role and Job Area (if combination is part of Wings2 Program Construct). Supervisor can tag the relevant learning Bundles for the associate.

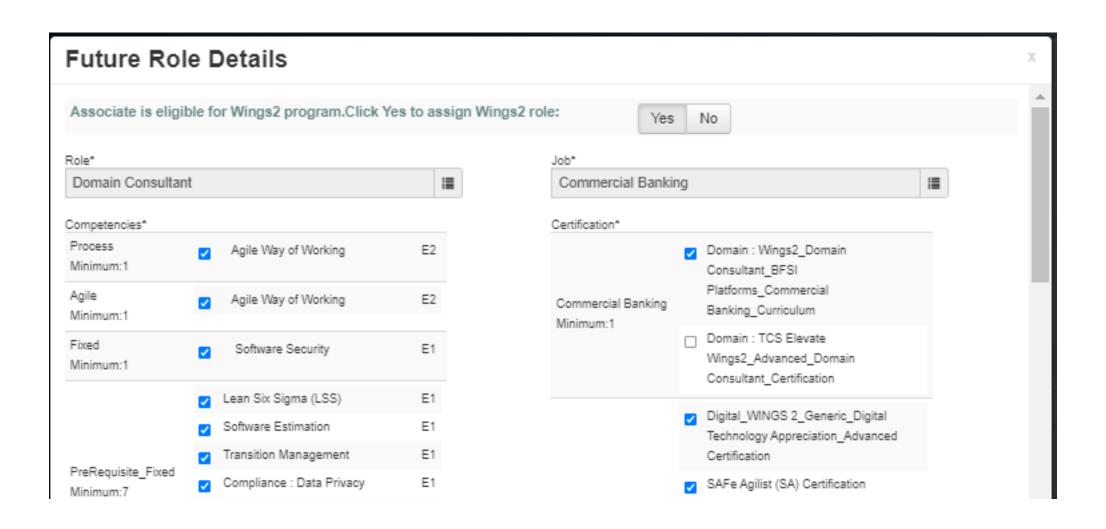


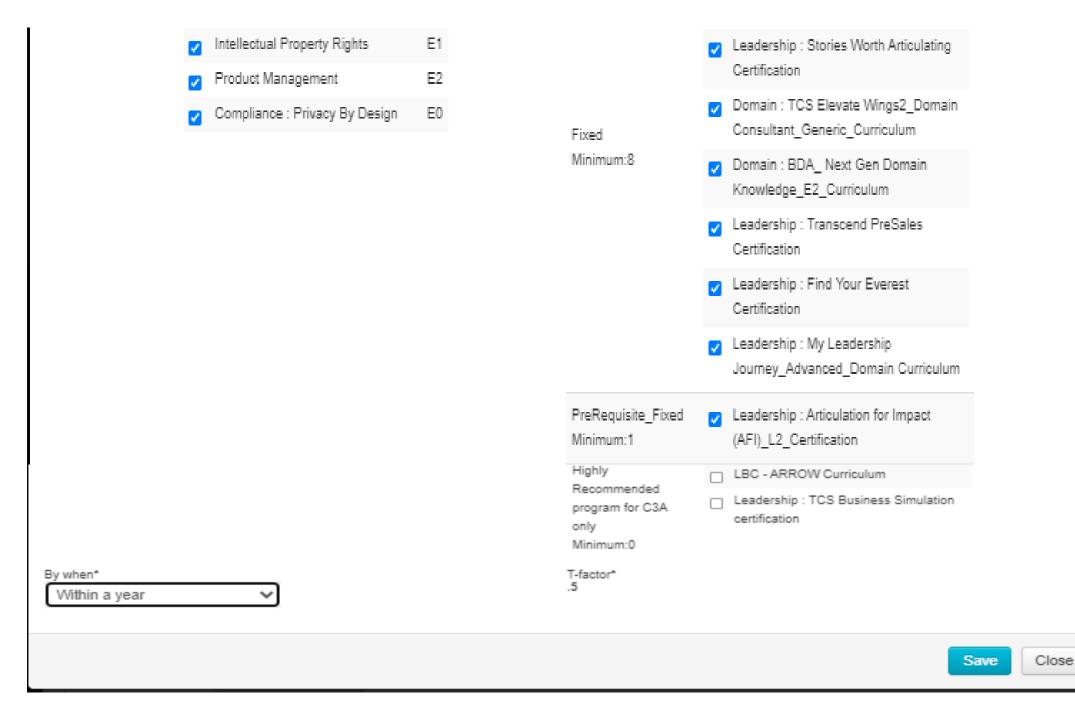
Certification Product Management Domain: TCS Elevate Wings2_Domain Compliance : Privacy By Design Consultant_Generic_Curriculum Fixed Minimum:8 Domain: BDA_ Next Gen Domain Knowledge_E2_Curriculum Leadership: Transcend PreSales Certification Leadership: Find Your Everest Certification Leadership: My Leadership Journey_Advanced_Domain Curriculum PreRequisite Fixed ☐ Leadership : Articulation for Impact Minimum:1 (AFI)_L2_Certification Highly LBC - ARROW Curriculum Recommended Leadership: TCS Business Simulation program for C3A certification only Minimum:0

Time period (recommended: Within a Year) and click on Save. Please note – 'Time Period' is not a deadline, it is for guidance purposes only.

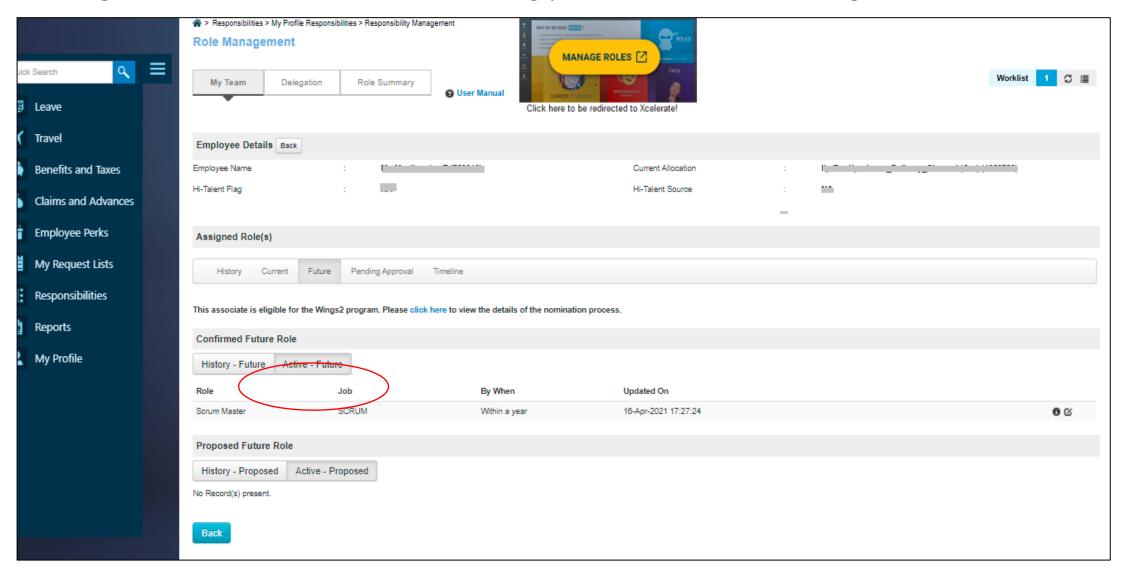


After selecting, it will look like this...



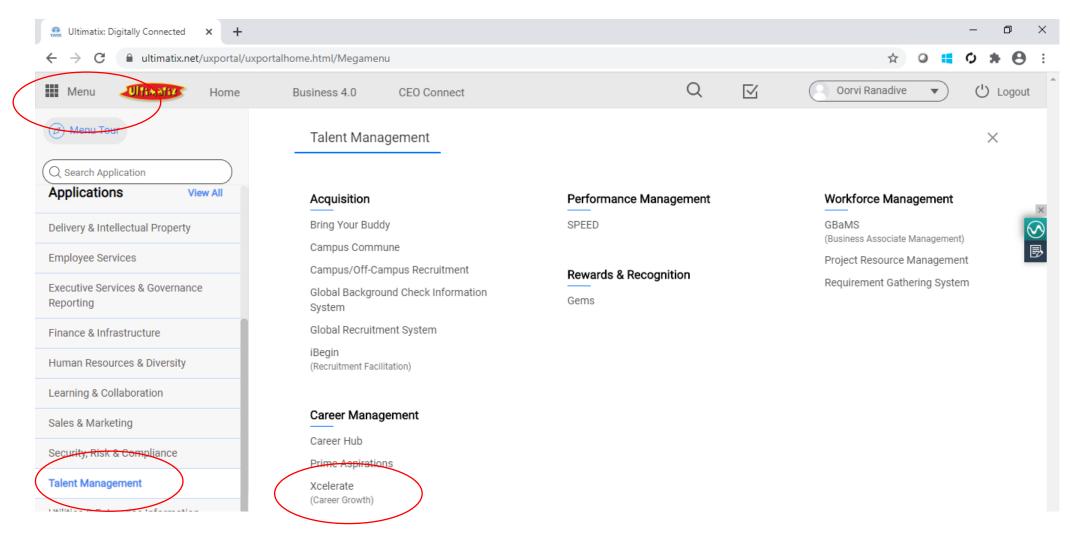


Wings2 Future Role Job based learning path has now been assigned to associate!

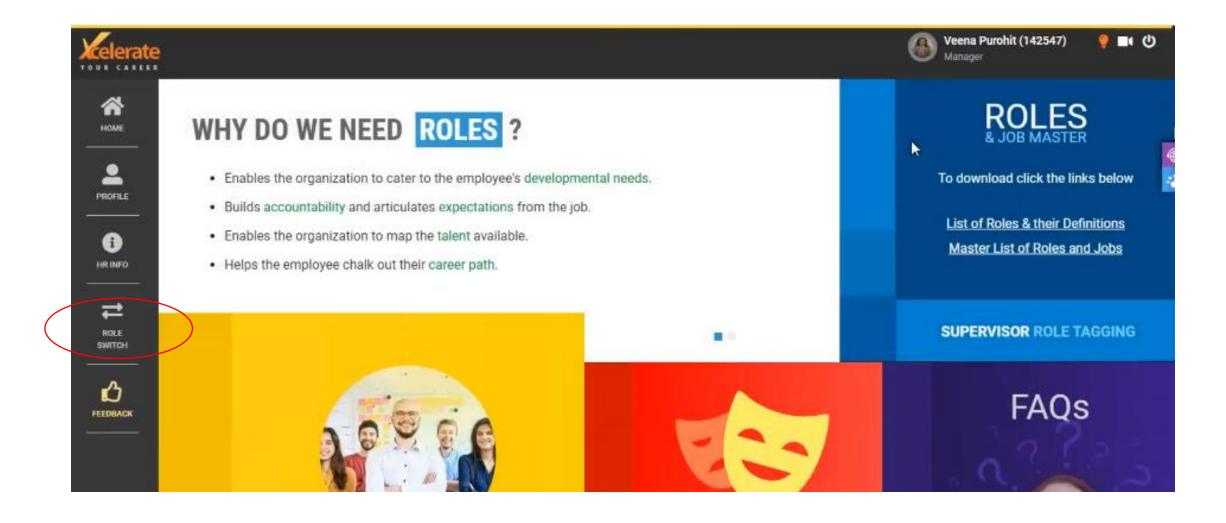


SPEED Appraiser tagging Future Role and Job Area for Associate

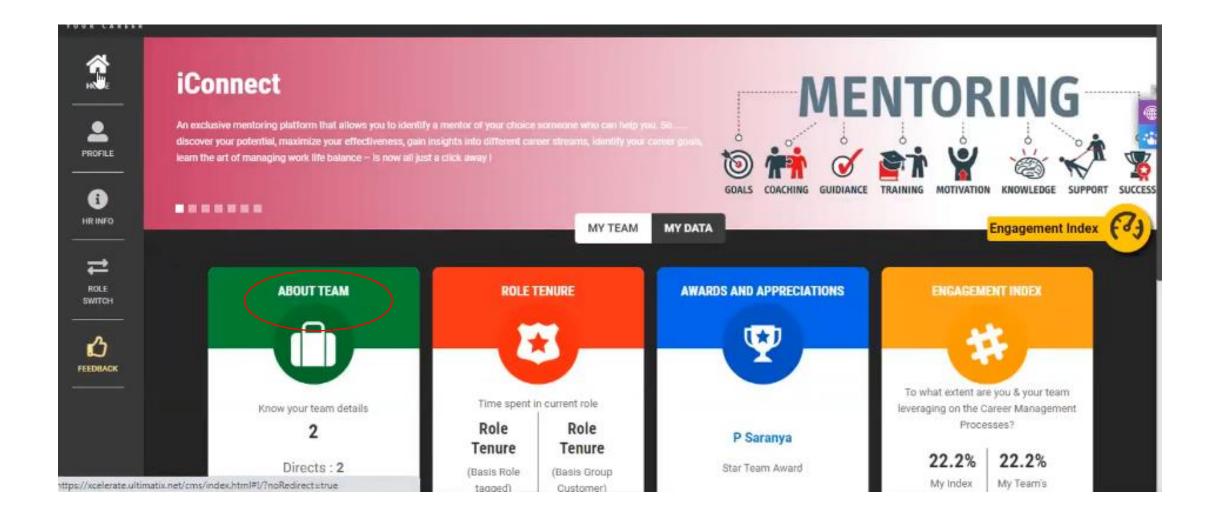
S/WON Supervisors can navigate to Ultimatix > Talent Management > Career Management > Xcelerate



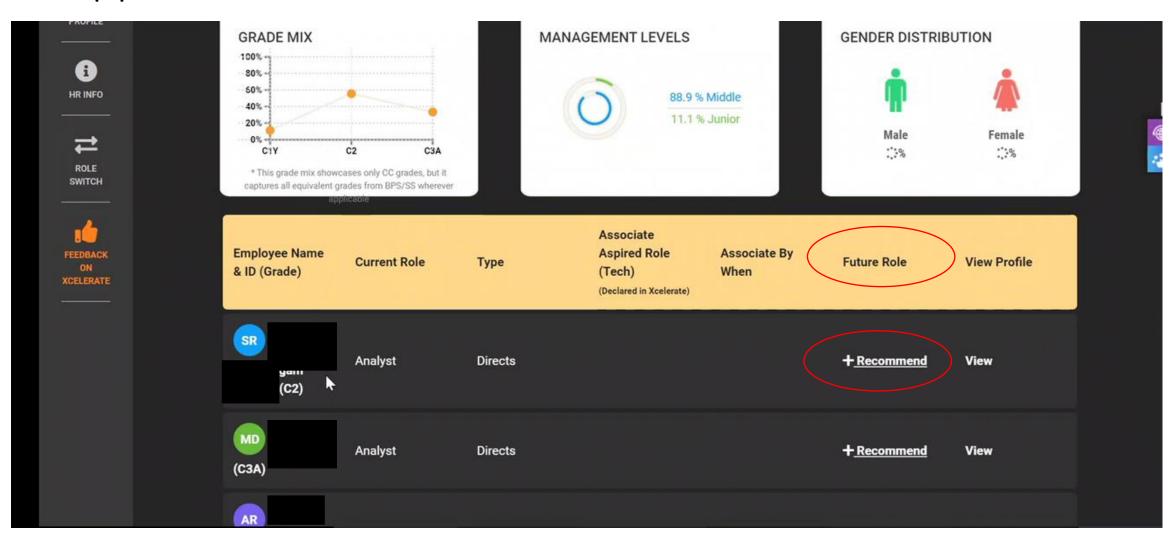
Once Xcelerate Homepage opens, click on ROLE SWITCH.



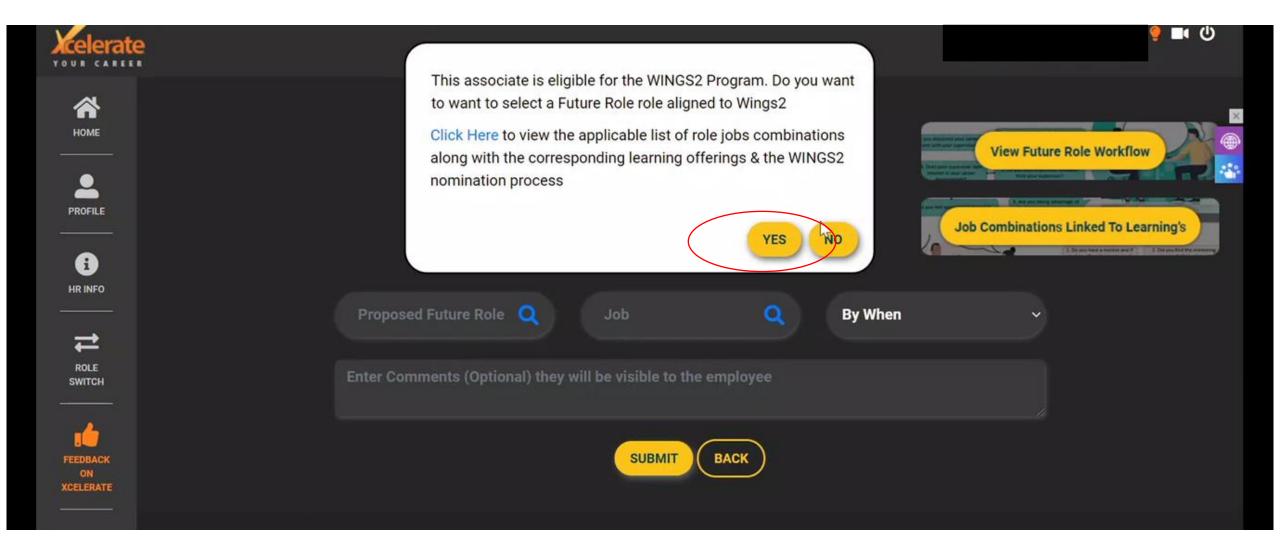
Click on ABOUT TEAM, Appraisee details will be listed



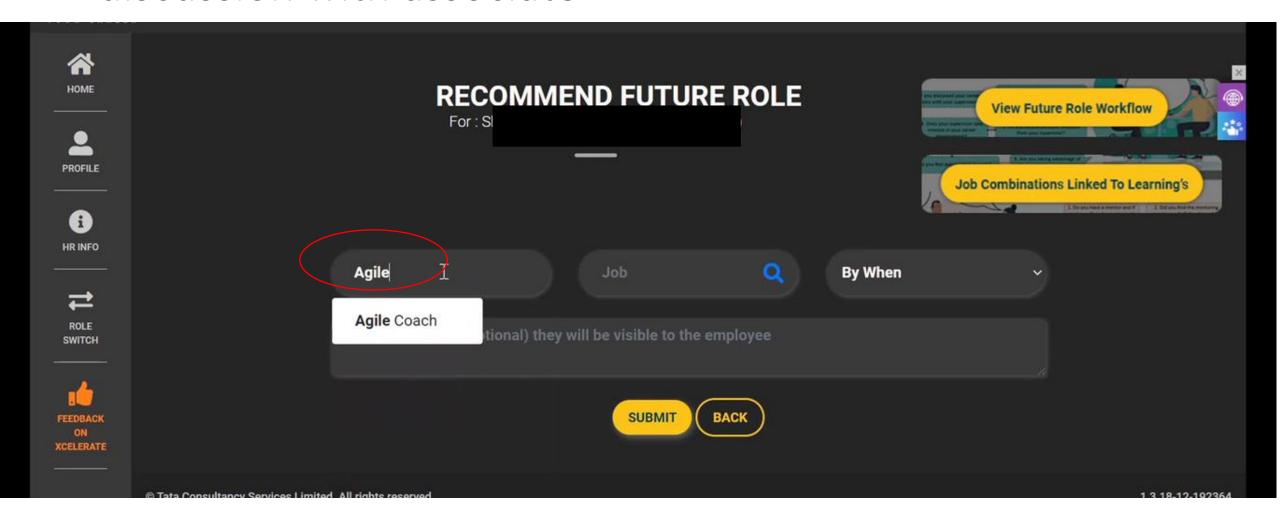
Select eligible associate (C2, C3A grade) from list view of Appraisees and click 'Recommend' under Future Role



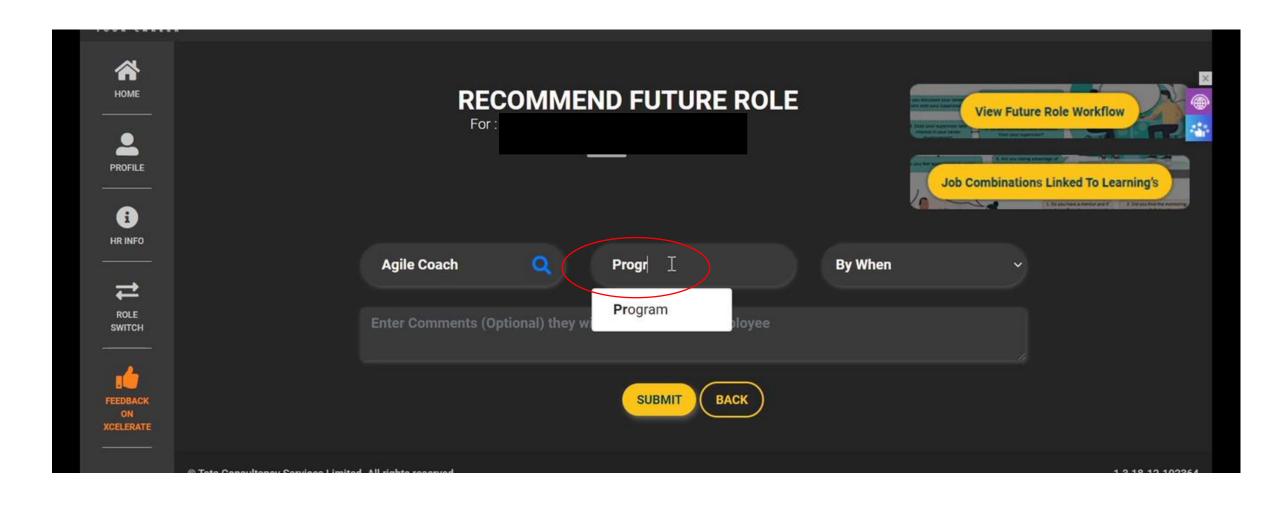
Select 'Yes' option



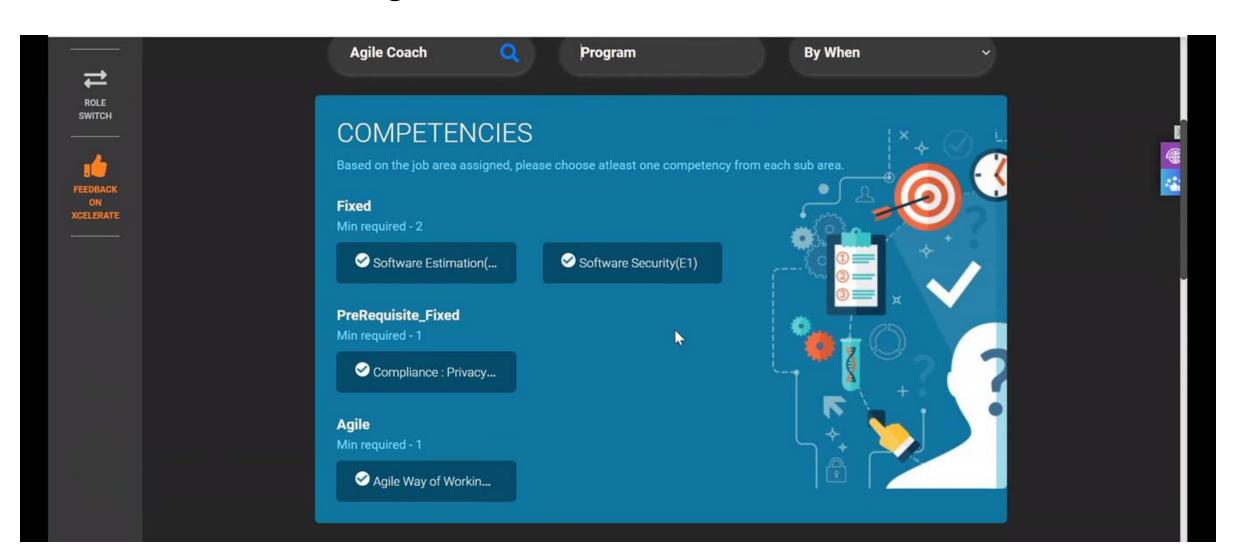
Type out the relevant Wings2 Future Role proposed for associate and select from available drop down as per discussion with associate

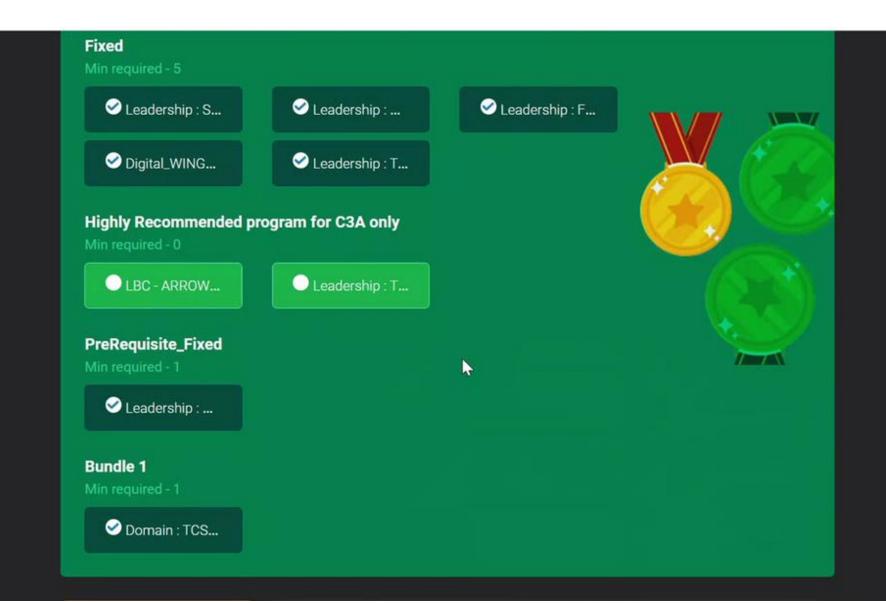


Type Wings2 Future Job Area and select from drop down



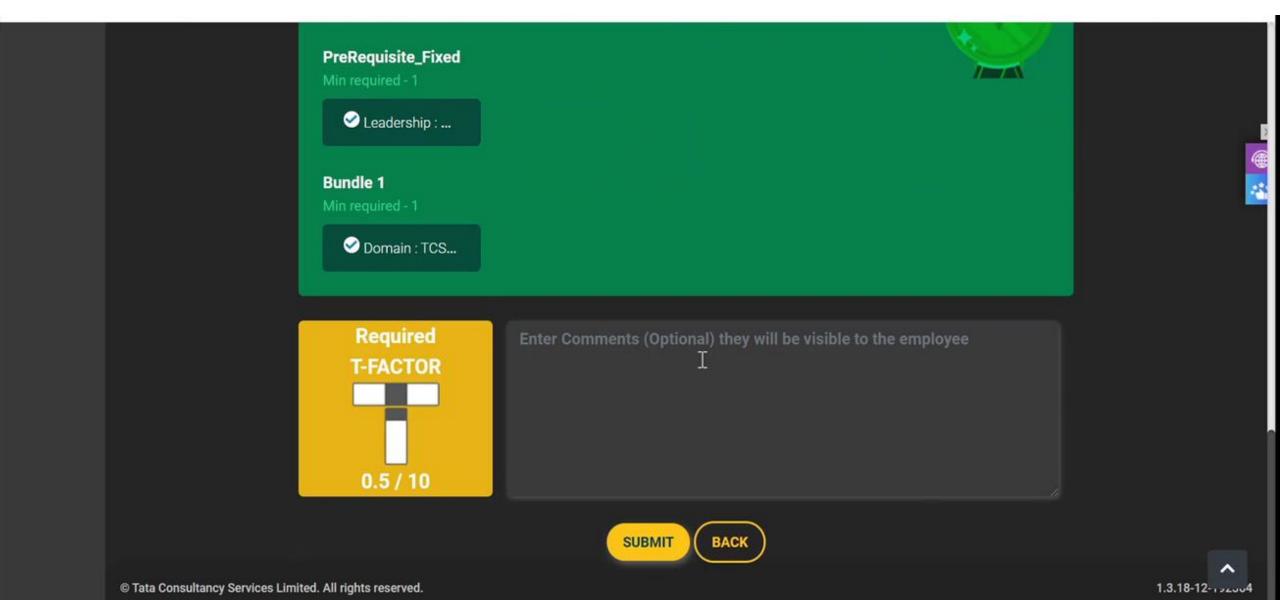
Screen will display learning Bundles for Future Role and Job Area (if combination is part of Wings2 Program Construct). Supervisor can tag the relevant learning Bundles for the associate.



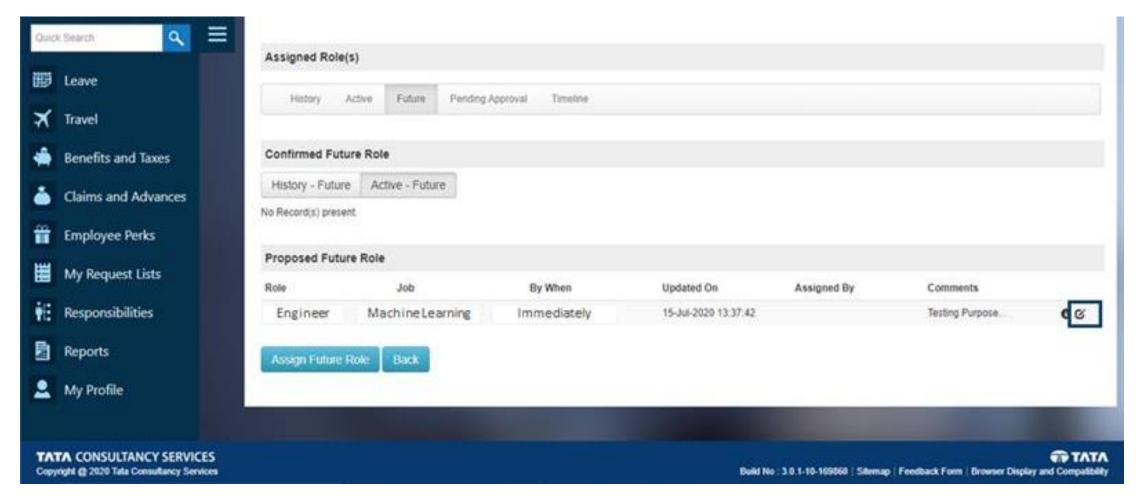


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Click on 'Submit', in 24 hours will reflect for WON Supervisor approval in GESS Role Management

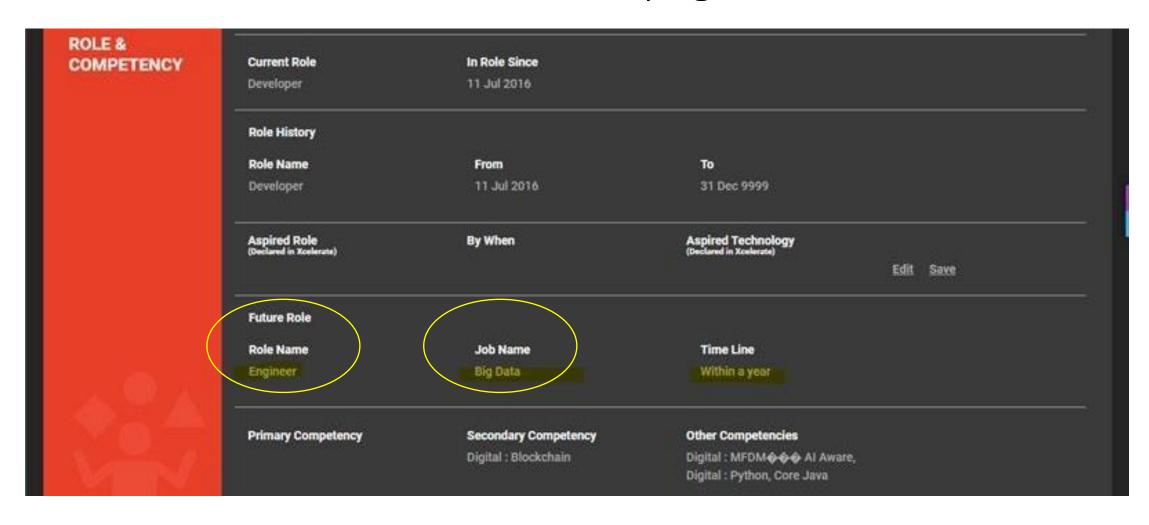


SPEED supervisor has given their inputs in terms of the Proposed Future Role. S/WON supervisor should now go to edit button and confirm the Future role in GESS > Role Management. The Future Role Job will move from 'Proposed' header to 'Confirmed – Active Future' header.

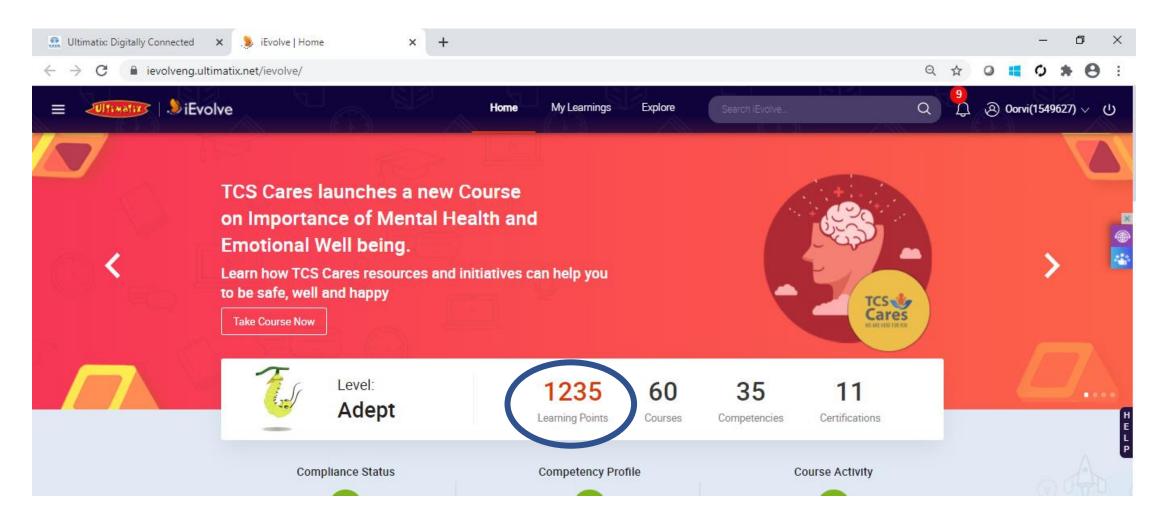


Learner View in Wings2

Once tagged, associate can see their Future Role and Job Area in their own Xcelerate page.



48 hours after S/WON Supervisor 'Saves' Wings2 Future Role Job in GESS>Role Management for the associate, the associate can click on Learning Points to launch iEvolve Learner Dashboard.



Associate consent screen for participating in Wings2 introduced when the associate navigates for the first time



Congratulations!!! Your supervisor has assigned Future Role-Job Area (Developer-Devops) and the associated Wings2 learning to you.

Do you wish to continue with this Wings2 learning journey?



- On selecting Yes Wings2 dashboard with Learning Journey will be displayed
- On selecting **No** Associate is given an option to start the Learning Journey whenever the associate wishes to come back

Once Future Role and Job Area is tagged in Xcelerate, it will reflect for associate in iEvolve Learner dashboard. It shows current status and pending items they need to complete in Wings2 learning. It only reflects for associates in C2 and C3A Grade.



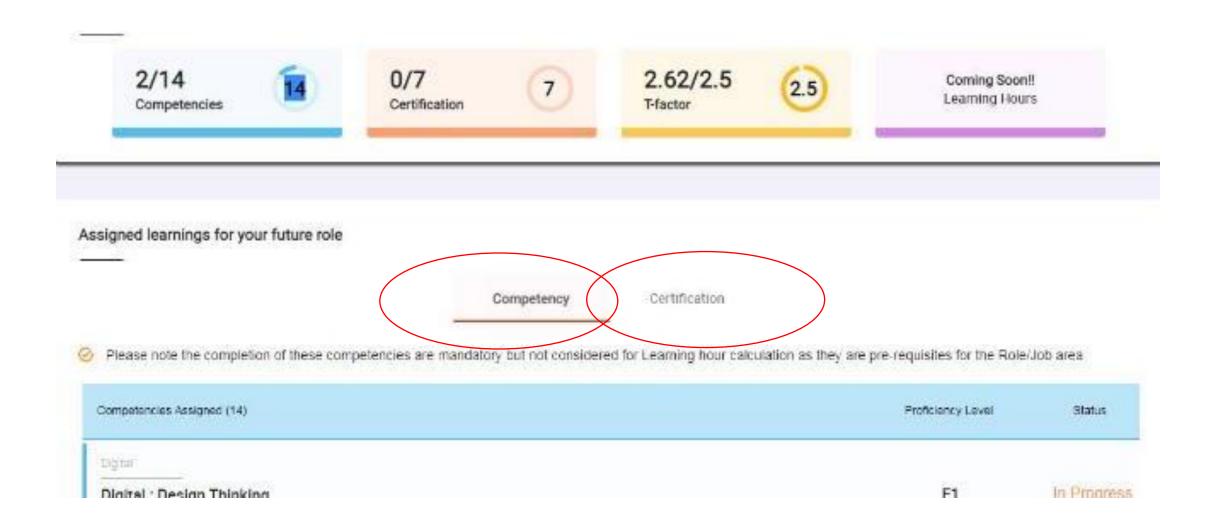
For example -

Learning summary for wings 2





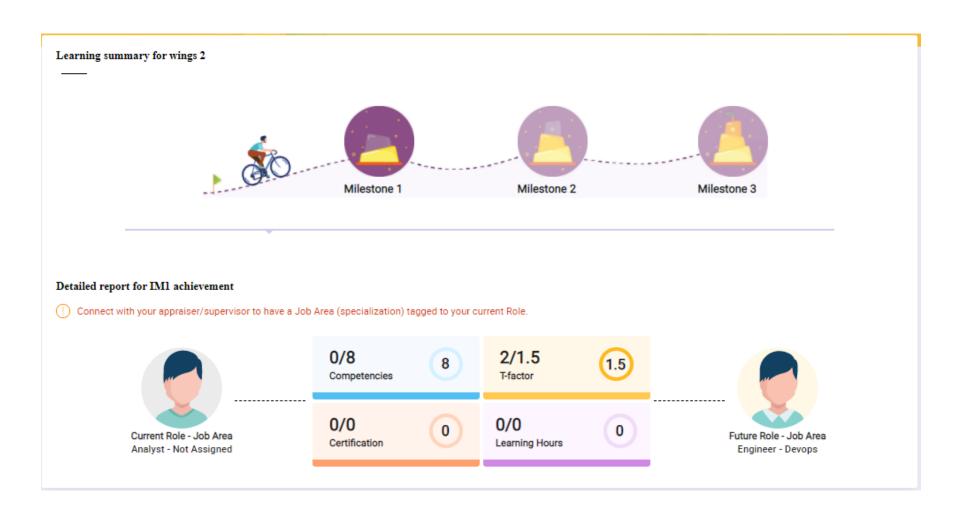
On Clicking Competencies / Certifications, the extended dashboard with the details of assigned Competencies and Certifications will be displayed



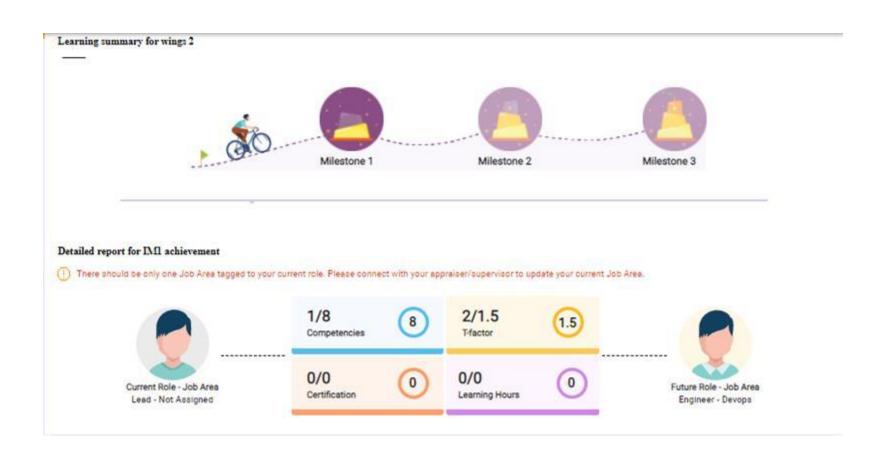
Pre-requisites will be displayed with yellow tick mark and pop-up when mouse is hovered on it.



If Current Job has not been assigned, a reminder is displayed, 'Connect with your Appraiser/Supervisor to have a Job Area (specialization) tagged to your Current Role.'



If multiple Current Jobs have been assigned, a reminder is displayed, 'There should be only one Current Job Area tagged to your Current Role. Please connect with your Appraiser/Supervisor to update your current Job Area.'



Associate's Current Role Job is compared to the Wings2 Future Role Job assigned and a message is displayed with they are found to be the same

