

## Contract Details

1. **Full Name of the Contracting Body:**

Urras nan Tursachan (UnT)

2. **Name and ID of the Contract:**

Calanais 2025 Project Management Support, Contract ID: JUN507809

3. **Services Required:**

- **Development and Facilitation of a Project Board:** Establish governance, reporting, Key Performance Indicators (KPIs), risk management, and financial authorizations for the Calanais 2025 project.
- **Management and Secretariat Services for the Project Board:** This includes preparing agendas, papers, reports, and managing project documentation.
- **Representation at Site Meetings:** Attend regular site meetings in Callanish (provisionally monthly) to represent the Board's interests, ensuring accurate record-keeping of site meeting progress and discussions.
- **Ad Hoc Advice and Support:** Provide on-demand advice and support to the board to ensure successful project delivery.

4. **Financial Constraints:**

The total construction project cost is £7.3 million, primarily funded through grants. The budget for the project management support contract is not explicitly stated.

5. **Vendor Requirements:**

- **Experience:** Must have experience in major capital projects within the charitable/community development sector, preferably in the Outer Hebrides or similar remote locations.
- **Knowledge:** Should have a strong understanding of contract management, contract law, and procurement.
- **Availability:** Ability to attend in-person meetings in the Outer Hebrides, sometimes at short notice.
- **Qualifications:** Staff working on the project must have relevant qualifications (though specifics are not provided).
- **Insurance:** Must have professional indemnity insurance.

6. **Other Factors for Consideration:**

- **Tender Submission Deadline:** 8th July 2024 at 5pm.
- **Tender Assessment Criteria:** 30% price, 70% quality (methodology 25%, past experience 25%, challenges/risks 10%, programme 10%).
- **Contract Duration:** 18 months.
- **Submission Method:** Tenders must be submitted electronically via [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk).
- **Procurement Agreement:** The procurement is not covered by the Government Procurement Agreement.
- **Contract Division:** The contract is not divided into lots; variants will not be

accepted.

- **EU Funds:** The project is not financed by European Union funds.

This summary provides a concise overview of the key aspects of the Calanais 2025 Project Management Support contract, including the services required, financial constraints, vendor requirements, and other relevant factors for a procurement manager to consider.

## Best matches

Based on the requirements for the Calanais 2025 Project Management Support contract, the following companies from the knowledge base could potentially fulfill the contract needs:

1. **ScotSpace Ltd**

- A company experienced in project development and management, particularly in the space industry, with a focus on infrastructure development and obtaining necessary permits and licenses. Their experience with complex projects in Scotland could be beneficial for the Calanais 2025 project.

2. **Clark Contracts**

- A construction, refurbishment, and maintenance company with a strong track record in managing diverse projects across education, healthcare, commercial, and residential sectors in Scotland. Their experience with projects like the University of Edinburgh's School of Informatics and the SSE Hydro refurbishment demonstrates their capability in project management and documentation.

3. **Cairns Resourcing Ltd**

- A recruitment and staffing agency that has provided staffing solutions for major projects in Scotland. While their primary focus is on staffing, their involvement in projects across healthcare, hospitality, and construction sectors indicates a broad network and potential to support project management needs.

4. **Ardconsultancy**

- Specializes in business strategy, project management, and organizational development.  
- Based in Scotland, with experience in managing large-scale projects.

5. **Hebrides Marine Services**

- Experienced in construction projects in remote locations, such as the Isle of Skye and Outer Hebrides.  
- Their expertise in managing projects under challenging conditions could be beneficial.

6. **ERT (Scotland)**

- An environmental consulting company based in Scotland.  
- Specializes in environmental impact assessments, which could be valuable for managing the environmental aspects of the project.

#### 7. **Muirhall Energy**

- Focuses on renewable energy development and project management.
- Demonstrates strong project management capabilities and community engagement, aligning with the project's requirements.

These companies are recommended based on their project management experience, ability to handle documentation and governance, and their Scottish base, which aligns with the project's location and requirements.