



This is to certify that

Adrian Smith

Has successfully achieved the following

**BCS Level 2 Certificate in IT User Skills
(ECDL Extra) (ITQ) (QCF)**



Paul Fletcher
Chief Executive

20-May-2015
BCS ID BCS107123176

The following unit/s and credit/s have been awarded :

Unit Title	Accreditation No	Level	Credits
Improving Productivity Using IT	J/502/4156	2	4
Presentation Software	M/502/4622	2	4
Spreadsheet Software	F/502/4625	2	4
Word Processing Software	R/502/4628	2	4

