

# Inspection Sheet

Please check where applicable.

Date: \_\_\_\_\_

☐ Tenant has NOT moved-out

☐ Space is clean and ready for move-in.

☒ Floor clean    ☒ Wall is Clean    ☒ Door is Clean and works    ☒ Hasp works

☐ Space needs prep and / or maintenance

☐ Floor clean    ☐ Wall is Clean    ☐ Door is Clean and works    ☐ Hasp works

The space needs maintenance

Please select a fee **IF APPLICABLE** (Tenant generated Fee)

☐ Minor Disposal Fee

\_\_\_\_\_

☐ Lock Cut Fee

\_\_\_\_\_

☐ Structural Damage to the Space

\_\_\_\_\_

☐ Major Disposal Fee

\_\_\_\_\_

☐ Dumpster Fee

\_\_\_\_\_

☐ \_\_\_\_\_

\_\_\_\_\_

☐ \_\_\_\_\_

\_\_\_\_\_

☐ Placed a lock on the space that appears to be occupied

Please Add Notes: