

# Adriana Didden

**Recent graduate looking for a full or part time job.**

Chester, SC

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8032096709

<https://adriana-didden.github.io/AdrianaJDidden-Portfolio/>

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### **Intern - Lead Content Director**

Best Out Club LTD - Remote

March 2021 to Present

Create and Prepare Engaging Content  
Shopify - Manage Email Marketing  
Shopify - Manage Website Store Design and Banner Ads  
Work with Mentor CEO of Gaming Company (Daily Task)  
Team Building & Management  
Leadership and Business Development

Create a Schedule and also develop a Simple Monetized Automation technique.  
Along with teaching this to your team and making adjustments as needed.

### **Cake Decorator**

Jazzy Cheesecakes - Charlotte, NC

February 2021 to March 2021

### **Wireframe and web page designer**

Mitra LLC 01 Helix - Remote

January 2021 to February 2021

Created line images for coloring books

### **Cake decorator**

Publix - Rock Hill, SC

June 2019 to December 2020

Provide excellent customer service, answer bakery phone calls, take orders, manage Time appropriately in order to complete orders, decorate cake/ cupcakes, make tarts and other desserts on time.

### **Decorator**

Cupcrazed Cakery - Fort Mill, SC

June 2018 to April 2019

Frosted and decorated cupcakes, made icing, decorated cookies. I assist customers with orders on the phone and in store. Shift started at 7am and lasts until all orders are done and Case in store is full(leave between 12-2pm).

### **Web Design Internship**

HLWES - Work at Home

June 2018 to March 2019

This is an online internship. I communicate with Faydra Deon, via email. She sends me assignments that need to be done with a video tutorial on how to and I complete the assignments for her. In return I am getting basic training in Adobe Photoshop, Adobe Illustrator, HTML5 & CSS3, JavaScript/jQuery, Bootstrap for Responsive Web Design, Adobe Dreamweaver, and WordPress. I work at least 6 hours online each week, I try to do more when my school schedule allows.

## Education

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### **Bachelor's in Graphic information technology**

Arizona State University-Polytechnic

August 2020 to Present

### **Bachelor's in Psychology**

Winthrop University - Rock Hill, SC

January 2017 to May 2019

### **Minor in Digital Information Design**

Winthrop University - Rock Hill, SC

January 2017 to May 2019

### **None in Psychology**

Coastal Carolina University - Conway, SC

August 2015 to May 2016

### **High school**

Chester Sr High School - Chester, SC

August 2011 to May 2015

## Skills

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- CSS (2 years)
- Wordpress (Less than 1 year)
- HTML 5 (2 years)
- Photoshop (1 year)
- Indesign (1 year)
- Illustrator (Less than 1 year)
- JQuery (Less than 1 year)
- Git
- Adobe

- Microsoft office (2 years)
- Organizational Skills
- Excel (2 years)
- Microsoft Word (4 years)
- Powerpoint (3 years)
- Javascript
- Visual Studio (Less than 1 year)
- GitHub (1 year)
- Node.js (Less than 1 year)
- AJAX (Less than 1 year)
- HTML5
- Google Docs (1 year)
- Bootstrap
- MySQL
- React
- JSON
- Adobe InDesign
- Web design
- Adobe Photoshop
- Adobe Illustrator
- Customer service
- Cake decorating
- Java
- APIs
- Adobe XD
- User Interface (UI)

## Awards

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### **Coastal Scholar Award**

December 2015

### **Dean's List**

December 2015

### **Dean's List**

May 2016

### **Dean's List**

December 2020

Must have a GPA of 3.5 or higher

## Assessments

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### **Organizational Skills — Highly Proficient**

February 2019

Measures a candidate's ability to arrange and manage files or records using a set of rules.

Full results: [Highly Proficient](#)

### **Graphic design — Highly Proficient**

September 2020

Using graphic design techniques and producing visual media to communicate concepts

Full results: [Highly Proficient](#)

### **Search engine optimization — Highly Proficient**

September 2019

Interpreting online website performance metrics and understanding search engine optimization tactics

Full results: [Highly Proficient](#)

### **Administrative support professional fit — Proficient**

December 2020

Measures the traits that are important for successful administrative support professionals

Full results: [Proficient](#)

### **Attention to detail — Highly Proficient**

October 2020

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Highly Proficient](#)

### **Problem solving — Expert**

October 2019

Measures a candidate's ability to analyze relevant information when solving problems

Full results: [Expert](#)

### **Basic spreadsheets with Microsoft Excel — Highly Proficient**

September 2019

Measures a candidate's knowledge of basic Microsoft Excel techniques, including sorting, formatting, and filtering of columns or rows.

Full results: [Highly Proficient](#)

### **Customer focus & orientation — Highly Proficient**

September 2020

Responding to customer situations with sensitivity

Full results: [Highly Proficient](#)

### **Verbal communication — Highly Proficient**

September 2020

Speaking clearly, correctly, and concisely

Full results: [Highly Proficient](#)

### **Following directions — Expert**

December 2020

Following multi-step instructions

Full results: [Expert](#)

### **Software developer fit — Proficient**

December 2020

Measures the traits that are important for successful software developers

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

## **Groups**

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### **Phi Eta Sigma**

May 2016 to Present

Phi Eta Sigma is the nation's oldest and largest honor society for first-year college and university students in all disciplines.

Eligibility Requirements:

A cumulative grade-point average of at least 3.5 on a 4.0 scale at the end of any full-time curricular period.

A normal academic load acceptable toward a bachelor's degree.

A class rank in the upper 20 percent of their class.