



# ADRIANO

## DE AMORIM VITAL

"I have dual citizenship: Italian and Brazilian"

### Contact

+55 27 996476519

+39 39 28080517

adrianoavital@hotmail.com

/adrianovital /adrianovital-dev

Dublin

### Skills

- Cost and Budget Control
- Reports, Managerial Indicators (KPI)
- Financial Planning
- Process Management
- Strategic Planning
- Contract and Supplier Management
- Administrator
- Audit & Finance
- Advanced Excel
- Front-End Developer, WordPress

### Interpersonal Skills

- Analytical Thinking
- Problem-solving
- Teamwork
- Analytical and Strategic Management
- Time Management and Organization
- Good Communication
- Proactivity and Adaptability
- Creativity and Attention to Detail

### Education

● Bachelor's Degree in Business Administration  
*Intergerais Faculdade de Mantena, MG, Brazil* 2008 - 2011

● Postgraduate in Audit and Finance  
*Fac. Castelo Branco, Colatina, ES, Brazil* 01/2011 a 12/2011

### Work Experience

● Administrator – CASAROOM 01/2021 A 05/2024

Managed administrative and financial activities, including team formation, customer service, financial control, and relationships with suppliers and banks. Led sales management, campaigns, inventory planning, pricing, margin analysis, and reporting. Established partnerships, identified suppliers, and managed online sales.

● Administrative Manager – Unazul Dist.  
*Unazul distribuidora* 10/2016 a 08/2020

Managed commercial and financial operations, optimizing logistical processes and building strategic partnerships.

Procurement negotiation, financial management (cash flow, accounts payable and receivable, credit, and bank reconciliation), preparation of reports and sales strategies, logistics supervision, and team management.

● Administrative Manager  
*Mineração Pancieri* 10/2016 a 08/2020

Development of management reports to optimize decision-making and promote growth; coordination of administrative processes to increase efficiency; driving high performance; implementation of management software with team support; preparation of performance reports to improve production and increase operational margins, aligning results with the company's objectives.

### Languages

Portuguese: Native English: Beginner