

Adrienne Chaney

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Education

Indiana University, Bloomington, IN
Bachelor of Science in Informatics
Cognate: Business

May 2018

Technical Skills

Languages: SQL, HTML, CSS, JavaScript, Python
Platforms: Microsoft Windows
Databases: SQL, Microsoft Access
Web Development: HTML, CSS, JavaScript
Miscellaneous: Microsoft Office

Academic Projects

Societal Transformation

Spring 2016

- Collaborated with group members to develop a website that gives insight into the making of services that can provide low-income families with access to technology and the Internet

Personal Website

Spring 2016

- Used systems including CSS, HTML, and JavaScript to create a web page that describes different projects I have accomplished, my contact information, along with a copy of my resume.

Work Experience

Premiere Theatre, Bedford, IN
Administrative Supervisor

May 2015- Present

- Supervise employees to assure good work performance and outcome
- Train new employees to ensure they contribute top performance
- Address customer inquiries or complaints as they arise
- Ensure that all projectors, lights, computers, and stations are working properly and manage projectors and computers when they fail
- Calculate money and bank inquiries
- Maintain lobby, theatres, bathrooms, and concession to ensure optimal guest experiences

Box Office Official

November 2012- May 2015

- Processed sales of movie tickets to customers by accurate handling of transactions through
- Aided concession when help was needed especially during peak hours and showings
- Upheld lobby and theatres by regularly cleaning and disposing of trash

Concession Producer

August 2012- November 2012

- Ensured that all concession products were well stocked before large showings to avoid running out of items
- Preserved concession cleanliness before and after large shows
- Assisted box office when needed