

**LPO No.** No\_PurchHeader

**Name:** BuyFromAddr1

**No:** BuyFrmVendNo\_PurchHeader

**Tel No:** BuyFromContactMobilePhoneNo

**TIN NO.** CompanyGiroNo

**Date:** OrderDate\_PurchaseHeader

**Address:** BuyFromAddr2

Please supply the following:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ITEM** | **DETAILS** | **QTY** | **UNIT** | **COST** | **AMOUNT** |
| No\_PurchLine | Desc\_PurchLine | Qty\_PurchLine | UOM\_PurchLine | DirUnitCost\_PurchLine | LineTotal |
| VATPurchLine\_VATPct% | | | | TotalVATAmount | TotalVATAmount |
|  |  |  |  | **Total Currency\_Code** | TotalAmountInclVAT |

**Amount in words AmountInWords**

REQUISITIONING OFFICER ................................................................... FINANCE MANAGER.........................................................

**THIS LPO IS VALID FOR THIRTY (30) DAYS ONLY.**