

# Andrew Sieg

Nationality: American, Gender: Male, Location: Indiana, USA  
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**Objective-** To utilize my passion for student development, education experience and English language skills to obtain a position as an admission coach for teenagers.

**Education- Beijing Foreign Studies University, China, March-July 2015**  
Continuing Studies: Advanced Chinese (Mandarin)  
Awarded HSK 5 Fluency Certification

**University of Louisville, United States, Graduated: December 2013**  
Bachelor of Science: Business Administration  
Focus: Sales  
Minor: Entrepreneurship (11<sup>th</sup> Highest ranked program in the United States)

## Related Experience

**Changsha Number One High School, Changsha, China** August 2015-May 2016  
**International Program Coordinator**

- Effectively taught international high school courses using the English Language.
- Managed 200+ students in classes as large as 50 students.
- Individually planned detailed lessons based on 10-week semesters.
- Adapted lessons and content based on student's abilities and needs.
- Attended extra curricular activities as requested by school.
- Punctually administered and graded oral and written assessments.
- Evaluated other English teachers and received teaching evaluations.
- Administered discipline while considering cultural differences.

**Live, Work and Thrive in China** February 2016-April 2016  
**Author**

- Established myself as an authority on teaching in China as a foreigner.
- Served as a featured writer in the "What's New in Changsha" Magazine.
- Regularly consult my book readers on how to live and work in China.
- Authored the book over the course of two months.
- Creatively promoted the book via social media and local advertising channels.
- Built a web site and blog to promote and sell the book.

**Doer International Education** February 2014-February 2015  
**English Teacher and American Culture Instructor**

- Taught English and culture classes to Chinese high school students.
- Used several textbooks to plan lessons for 6+ unique classes every week.
- Ensured every lesson was fully prepared for all classes.
- Used a variety of methods to make the classes interesting including music, ppt, games, and art.
- Taught American culture to Chinese students preparing to move or travel abroad.
- Taught a variety of relevant topics including giving speeches, going to America, and holidays.

**University of Louisville Properties**  
**Resident Assistant**

March 2012-August 2013

- Proactively created a comfortable and inclusive learning and living environment for over 400 residents.
- Solved problems with a team centered approach emphasizing resident empathy.
- Received in-depth training on leadership, diversity, management, ethics, and time management.
- Scheduled and hosted tours of apartments to 500+ people.
- Offered customer service by mediating difficult resident conflicts.
- Worked unusual schedules including weekends and holidays.
- Created and marketed 20+ social, academic, and educational events to allow residents to interact with each other to build community.

**Walcamp Outdoor Ministries**  
**Camp Counselor**

June 2011 – August 2011

- Played Guitar as a campfire leader.
- Designed activities for children and adults to inspire creative thinking while involving the entire group.
- Responsible for 100+ people six days a week.
- Lead indoor and outdoor activities including crafts, sports, and water activities.
- Led and participated in team building exercises.
- Planned and coordinated offsite activities for campers including themed trips and camp weeks.
- Worked with parents to review their child's behavior and activities.
- Worked extended periods of time with minimum supervision.
- Effectively handled troubled campers.

**Honors & Awards**

- Certified Sales Student Award - Completed a comprehensive 1-year course in sales, which included sales theory education, sales presentations, and sales competitions.
- Theatre Achievement Scholarship - Educational scholarship awarded to an actor who has given outstanding contributions to high school theatre.
- Sigma Pi Fraternity Founding Father - I founded a fraternity at the University of Louisville, which is dedicated to building value driven collegiate men.
- Regional Wal-Mart Business Plan Competition Runner Up- My team created a full business plan and presented it to judges who acted as investors.
- 1st Place in Keg of Nails Sales Competition - I competed in a collegiate sales competition that simulated real world selling scenarios.
- Eagle Scout - For my project, I organized a festival for my town's bicentennial that attracted over 350 people and managed the efforts of over 100 people.
- Most Improved Sales Student - Recognized for demonstrating exceptional progress in learning and applying sales theory through national competitions.