

Liane  
Cormier

Detroit, MI | [www.greatsiteaddress.com](http://www.greatsiteaddress.com)  
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Analytical, organized and detail-oriented accountant with GAAP expertise and experience in the full spectrum of public accounting. Collaborative team player with ownership mentality and a track record of delivering the highest quality strategic solutions to resolve challenges and propel business growth.

## Experience

### Accountant

#### Trey Research | San Francisco, CA

20XX – Present

Working in a mid-sized public accounting firm to provide professional accounting services for individuals and business clients. Provide full range of services, including income tax preparation, audit support, preparation of financial statements, pro forma budgeting, general ledger accounting, and bank reconciliation.

#### Bookkeeper

##### Bandter Real Estate | Berkeley, CA

20XX – 20XX

Inhouse bookkeeper for a real estate development company. Maintained financial books, tracked expenses, prepared, and submitted invoices, and oversaw payroll.

#### Accounting Intern

##### Olson Harris Ltd. | Vallejo, CA

20XX – 20XX

Assisted with payroll and Pensions service management for 150+ employees. Prepared invoices for more than 200 clients.

## Education

### Bachelor of Science in Accounting, Minor in Business Administration

#### Bellows College

June 20XX

- Distinguished member of the university's Accounting Society
- Relevant coursework: Advanced Financial Accounting & Reporting
- GPA 3.8

## Skills

- Microsoft NAV Dynamics
- Cashflow planning and management
- Bookkeeping
- Exceptional communication

- State & federal tax codes

- Fluent in German

