



Pension Schemes Online

Response Messages



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## 1. Accounting for tax

Reference	Action	MSG No.	Message
Basic Flow step 32	Notifying the actor of a successful receipt of their submission and advising them of the charge reference number	MSG50	Thank you for submitting this information. The charge reference number is <charge reference number>. You should use this number when making a payment. To make a payment, select that option from the left-hand menu on the screen.
AF2 - Third Party Software Submission	Notifying the actor that the submission has failed validation and the reason(s) for failure from the BVR	MSG51	Your submission of the Accounting for Tax Return has not been successful for the following reason(s)
AF2 - Third Party Software Submission	Notifying the actor that a previous AFT submission exists	MSG52	An Accounting for Tax return has already been submitted for this period.
AF2 - Third Party Software Submission	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF3 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF6 - Scheme registered on or after 06/04/06	Notifying the actor that they must use the Pension Scheme Tax Reference number to trace their scheme because the scheme was registered after 06/04/06	MSG53	You must provide the Pension Scheme Tax Reference to locate the scheme.
AF8 - Invalid Quarter & Year	Notifying the actor that the year and quarter that have been entered are invalid	MSG54	The year and quarter provided are not valid for this Pension Scheme.
AF9 - Previous submission exists for the same year and quarter	Notifying the actor that a previous submission already exists for the same year and quarter	MSG55	An Accounting for Tax Return for the year and quarter you have entered has already been submitted.

AF9 - Previous submission exists for the same year and quarter	Notifying the actor to use the Amend AFT function	MSG56	If you wish to amend an existing Accounting for Tax return, please use the Amend Accounting for Tax function.
AF10 - Actor is not authorised to view the content of the Accounting for Tax submission	Notifying the actor they have no authority to view a previous AFT submission	MSG2	You are not authorised to view information about this scheme. You will need to get in touch with the Pension Scheme Administrator to get appropriate authority.
AF12 - Duplicate Submission	Notifying the actor that the submission is an exact duplicate	MSG52	An Accounting for Tax return has already been submitted for this period.
AF13 - Assessment for Year and Quarter exists	Notifying the actor that as assessment is currently outstanding for the same year and quarter	MSG57	An assessment for this period already exists. If you choose to continue a double charge may arise.
AF15 - Accounting for Tax validation fails	Notifying the actor that the submission has failed validation and the reason why	MSG51	Your submission of the Accounting for Tax Return has not been successful for the following reason(s)
AF17 - Declaration validation fails	Notifying the actor that the declaration has failed validation and the reason why	MSG51	Your submission of the Accounting for Tax Return has not been successful for the following reason(s)
AF19 - IR Mark check fails	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF20 – No TPSS reference number	Notifying the actor of the Pension Scheme Tax Reference number that has been generated.	MSG124	Please note that the Pension Scheme Tax Reference for this scheme is <PSTR>. Please note this reference and use it in future when communicating with the Pension Schemes Service.
AF21 – No TPSS record and actor is not Scheme Administrator	Notifying the Scheme Administrator of a New Pension Scheme Reference for their scheme.	MSG125.	Please note that a Practitioner identifying you as the Scheme Administrator for Pension Scheme Name <Scheme Name> has submitted an Accounting for Tax return. The Pension Scheme Tax Reference for this scheme is <PSTR>. Please note this reference and use it in future when communicating with the Pensions Service.
AF22 - No TPSS record and SA not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.

AF27 - No associated SA & SA specified not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF31 - Registered before A-day and SA not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF32 - SA details do not match	Notifying the actor that they must add themselves as an administrator of the scheme	MSG45	The submission has been rejected, as you are not associated with this Pension Scheme. You will need to add yourself as a Scheme Administrator of the scheme before you are able to submit a return.
BRUL128	Submission Version - rejection	MSG146	Where the submission is an original then the version number must be zero. If the submission is an amendment the version number must be in the range 1 to 9 and equal to the version number held on the Pension Scheme Service

## 2. Amend Account for Tax

Reference	Action	MSG No.	Message
Basic Flow step 32	Notifying the actor of a successful receipt of their amended submission and advising them of the charge reference number	MSG58	Thank you for submitting this amendment. Your charge reference number is <charge reference number>. If the amendment has resulted in an increase to the tax charge, you should use this number when making a payment. If the tax charge has been reduced, any repayment due will be processed shortly. To make a payment now, use the link in the left-hand menu on this screen.
AF2 - Third Party Software Submission	Notifying the actor that the submission has failed validation and the reason(s) for failure from the BVR	MSG51	Your submission of the Accounting for Tax Return has not been successful for the following reason(s)
AF2 - Third Party Software Submission	Advising the actor that an amendment cannot be made as there is no existing submission to amend	MSG60	An Accounting for Tax Return has not been submitted for this period

AF2 - Third Party Software Submission	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF3 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF6 - Scheme registered on or after 06/04/06	Notifying the actor that the year and quarter that have been entered are invalid	MSG54	The year and quarter provided are not valid for this Pension Scheme.
AF7 - Previous submission does not exist for the same year & quarter	Notifying the actor they have no authority to view a previous AFT submission or where no submission exists they do not have authority to view information about the scheme	MSG2	You are not authorised to view information about this scheme. You will need to get in touch with the Pension Scheme Administrator to get appropriate authority.
AF8 No Accounting for tax submissions available for amendment	Advising the actor that there are no returns available for amendment.	MSG62	An Accounting for Tax return has not been submitted for this period. Please use the Submit Accounting for Tax function to complete a return.
AF8 - No Accounting for Tax submissions available for amendment	Advising the actor that an amendment cannot be made as there is no existing submission and direct them to Submit a new Accounting for tax form	MSG63	A return for this period does not exist. Please use the Submit Accounting for Tax function to complete a return.
AF10 - Assessment exists for Year & Quarter	Notifying the actor that as assessment is currently outstanding for the same year and quarter	MSG57	An assessment for this period already exists. If you choose to continue a double charge may arise.
AF12 - Accounting for tax data being amended by another actor	Notifying the actor they cannot amend the AFT submission as it is being amended by another user	MSG48	The data cannot be amended as it is already being amended by another user.



AF15 - Charge validation fails	Notifying the actor that the amended submission has failed validation and the reason why	MSG51	Your submission of the Accounting for Tax Return has not been successful for the following reason(s)
AF17 - No amendment made	Where an amendment functionality has been invoked and no amendment has been made the user will be informed	MSG49	At least one amendment must be made
AF19 - Declaration invalid	Notifying the actor that the declaration has failed validation and the reason why	MSG51	Your submission of the Accounting for Tax Return has not been successful for the following reason(s)
AF21 - IR Mark Check Invalid	IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF25 - Registered before A-day and SA not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF28 - SA details do not match	Notifying the actor that they must add themselves as an administrator of the scheme	MSG45	The submission has been rejected, as you are not associated with this Pension Scheme. You will need to add yourself as a Scheme Administrator of the scheme before you are able to submit a return.
AF29 - Tax charge unchanged	Notifying the actor of a successful amendment submission where no amendment has been made to the tax charge	MSG59	Thank you for submitting this amendment. Your tax charge has not changed. Please note you will not be able to view or change this information until after 24 hours have elapsed.
BRUL128	Submission Version – rejection	MSG146	Where the submission is an original then the version number must be zero. If the submission is an amendment the version number must be in the range 1 to 9 and equal to the version number held on the Pension Scheme Service

**3. Submit PSR**

<b>Reference</b>	<b>Action</b>	<b>MSG No.</b>	<b>Message</b>
Basic Flow step 23	Notifying the actor of a successful submission	MSG1	Thank you for submitting this information. Please note you will not be able to view or change this information until 24 hours have elapsed.
AF2 - Third Party Software Submission	Notifying the actor that the submission has failed validation and the reason(s) for failure from the BVR	MSG42	Your submission of the Pension Scheme Return has not been successful for the following reason(s):
AF2 - Third Party Software Submission	Notifying the actor that a previous PSR submission exists	MSG43	A Pension Scheme Return has already been submitted
AF2 - Third Party Software Submission	Notifying the actor that a PSR has not been requested for the year specified	MSG40	A Pension Scheme Return for the year specified is not required.
AF2 - Third Party Software Submission	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF3 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF5 - Fiscal Year Validation fails	Notifying the actor that the fiscal year entered is invalid	MSG31	The tax year you have entered is invalid. Please enter a valid tax year.
AF6 - Pension Scheme Return not due	Notifying the actor that a PSR has not been requested for the year specified	MSG40	A Pension Scheme Return for the year specified is not required.
AF7 - No Pension Scheme Returns outstanding	Notifying the actor there are no Pension Scheme Returns outstanding	MSG41	No Pension Scheme Returns are outstanding.

AF8 - Pension Scheme Return data validation fails	Notifying the actor that the submission has failed validation and the reason(s) for failure from the BVR	MSG42	Your submission of the Pension Scheme Return has not been successful for the following reason(s):
AF9 - Declaration validation fails	Notifying the actor that the submission has failed the declaration validation and the reason(s) for failure from the BVR	MSG42	Your submission of the Pension Scheme Return has not been successful for the following reason(s):
AF11 - IR Mark Check fails	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF14 - No associated SA and Administrator not known	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF20 - Registered before A-day and Administrator not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF22 - Administrator details do not match	Notifying the actor that they must add themselves as an administrator of the scheme	MSG45	The submission has been rejected, as you are not associated with this Pension Scheme. You will need to add yourself as a Scheme Administrator of the scheme before you are able to submit a return.
BRUL128	Submission Version – rejection	MSG146	Where the submission is an original then the version number must be zero. If the submission is an amendment the version number must be in the range 1 to 9 and equal to the version number held on the Pension Scheme Service

**4. Amend PSR**

<b>Reference</b>	<b>Action</b>	<b>MSG No.</b>	<b>Message</b>
Basic Flow - step 27	Notifying the actor of a successful submission	MSG1	Thank you for submitting this information. Please note you will not be able to view or change this information until 24 hours have elapsed.
AF2 - Third Party Software Submission	Notifying the actor that the submission has failed validation and the reason(s) for failure from the BVR	MSG42	Your submission of the Pension Scheme Return has not been successful for the following reason(s):
AF2 - Third Party Software Submission	Notifying the actor that there is no previous PSR to amend	MSG46	A Pension Scheme Return is not held for the tax year specified
AF2 - Third Party Software Submission	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF3 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF6 - Invalid Year Requested	Notifying the actor that the fiscal year entered is invalid	MSG31	The tax year you entered is invalid. Please enter a valid tax year.
AF7 - Previous submission does not exist for the specified year	Notifying the actor they have no authority to view a previous PSR submission or where no submission exists they do not have authority to view information about the scheme	MSG2	You are not authorised to view information about this scheme. You will need to get in touch with the Pension Scheme Administrator to get appropriate authority.
AF8 - No PSRs submitted	Notifying the actor that there are no fiscal years available for amendment	MSG47	There are no Pension Scheme Returns available for amendment. If you wish to submit a Pension Scheme Return, please use the Submit Pension Scheme Return function.

AF9 - Pension Scheme Return data being amended by another actor	Notifying the actor they cannot amend the PSR submission as it is being amended by another user	MSG48	The data cannot be amended as it is already being amended by another user.
AF11 - Return data validation fails	Notifying the actor that the submission has failed validation and the reason(s) for failure from the BVR	MSG42	Your submission of the Pension Scheme Return has not been successful for the following reason(s):
AF13 - No amendment made	Where an amendment functionality has been invoked and no amendment has been made the user will be informed	MSG49	At least one amendment must be made
AF14- Declaration invalid	Notifying the actor that the submission has failed the declaration validation and the reason(s) for failure from the BVR	MSG42	Your submission of the Pension Scheme Return has not been successful for the following reason(s):
AF16 - IR Mark check fails	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF20 - Registered before A-day and Administrator not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF23 - SA details do not match	Notifying the actor that they must add themselves as an administrator of the scheme	MSG45	The submission has been rejected, as you are not associated with this Pension Scheme. You will need to add yourself as a Scheme Administrator of the scheme before you are able to submit a return.
BRUL128	Submission Version – rejection	MSG146	Where the submission is an original then the version number must be zero. If the submission is an amendment the version number must be in the range 1 to 9 and equal to the version number held on the Pension Scheme Service

## 5. Submit Event Report

Reference	Action	MSG No.	Message
Basic Flow step 26	Notifying the actor of a successful submission	MSG1	Thank you for submitting this information. Please note you will not be able to view or change this information until 24 hours have elapsed.
AF3 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF4 - No Event Report exists for the fiscal year	Notifying the actor that no Event Report exists for the given fiscal year	MSG131	No Event Report exists for the tax year entered. If you wish to compile an Event Report for this tax year please select <link>
AF5 - Event Report status is "submitted"	Notifying the actor that an Event Report is already submitted for the given fiscal year	MSG129	Your submission has been rejected. An Event Report has already been submitted for the tax year entered.
AF6 - Event Report cannot be submitted	Notifying the actor that the Event Report cannot be submitted because the fiscal year has not yet expired	MSG139	You will be unable to submit this Event Report until the current tax year has ended.
AF7 - System unable to display Event Report content	Notifying the actor they have no authority to view a previous Event report submission	MSG2	You are not authorised to view information about this scheme. You will need to get in touch with the Scheme Administrator and ask them to give HMRC authority to let you view information about this pension scheme.
AF9 - Declaration information validation fails	Notifying the actor that the declaration has failed validation and the reason(s) why	MSG140	You must complete this declaration before the Event Report can be submitted.

AF10 - Actor elects not to submit Event Report	Notifying the actor that the Event Report has not been submitted	MSG133	The information contained within this Event Report has not been submitted to HMRC. You need to submit this report by <filing date> otherwise you may be liable to a penalty not exceeding £300 plus continuing daily penalties not exceeding £60 per day for each day the failure continues after the initial penalty is imposed.
AF11 - IR Mark Check fails	IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF12 - One or more values failed validation	Notifying the actor of validation failure(s) from the BVR		See response message catalogue for Event report for wording
AF13 - No TPSS record exists	Notifying the actor of the TPSS reference number	MSG142	Your submission has been successful. Your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. Please note that you will be unable to view or change the content of your submission until 24 hours have elapsed.
AF15 - Administrator not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has not been able to trace the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF17 - Scheme has no Administrator associated with it	Notifying the actor of the TPSS reference number	MSG142	Your submission has been successful. Your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. Please note that you will be unable to view or change the content of your submission until 24 hours have elapsed.
AF19 - Administrator not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has not been able to trace the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.

AF24 - Administrator not known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has not been able to trace the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF26 - Administrator details do not match	Notifying the actor that the Event Report has been rejected because the administrator details do not match	MSG141	Your submission has been rejected because the Scheme Administrator details you have provided do not match those that we hold for this Pension Scheme.
AF28 - Actor chooses to "Compile an Event Report"	Notifying the actor that if they wish to compile an Event Report they must use the Compile Event Report functionality	MSG131	No Event Report exists for the tax year entered. If you wish to compile an Event Report for this tax year please select <link>
AF32 - IR Mark check fails	IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF33 - Event Report exists	Notifying the actor that the submission has been rejected because an Event Report exists for the fiscal year	MSG129	Your submission has been rejected. An Event Report has already been submitted for the tax year you have entered.
BRUL128	Submission Version – rejection	MSG146	Where the submission is an original then the version number must be zero. If the submission is an amendment the version number must be in the range 1 to 9 and equal to the version number held on the Pension Scheme Service



## 6. Amend Submitted Event Report.

Reference	Action	MSG No.	Message
Basic Flow - step 34	Notifying the actor of a successful submission	MSG1	Thank you for submitting this information. Please note you will not be able to view or change this information until 24 hours have elapsed.
AF1 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF3 - Invalid Fiscal Year entered	Notifying the actor that the fiscal year has failed validation	MSG31	The tax year you entered is invalid. Please enter a valid tax year
AF4 - Event Report for the fiscal year does not exist	Notifying the actor that no Event Report exists for the given fiscal year	MSG131	No Event Report exists for the tax year entered. If you wish to compile an Event Report for this tax year please select <link>
AF4a - Actor chooses not to re-enter the fiscal year	Notifying the actor that if they wish to compile an Event Report they must use the Compile Event Report functionality	MSG131	No Event Report exists for the tax year entered. If you wish to compile an Event Report for this tax year please select <link>
AF5 - Event Report status is "submitted"	Notifying the actor that an Event Report for the fiscal year has not been submitted and they should use the "Submit Event Report" functionality to submit the Event Report	MSG130	An Event Report has not been submitted for the for the tax year you have entered. If you wish to amend the submitted report please use the <link>
AF6 - Actor is not authorised to view content of the Event Report	Notifying the actor they have no authority to view a previous Event report submission	MSG2	You are not authorised to view information about this scheme. You will need to get in touch with the Scheme Administrator and ask them to give HMRC authority to let you view information about this pension scheme.
AF7 - Data Validation fails	Notifying the actor of validation failure(s) from the BVR		See response message catalogue for Event report for wording

AF10 - Declaration information fails	Notifying the actor that the declaration has failed validation and the reason(s) why	MSG140	You must complete this declaration before the Event Report can be submitted.
AF12 - IR Mark check fails	IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
AF18 - Administrator known to TPSS	Notifying the actor there is no record of the SA details submitted and asking for confirmation that the details entered were correct	MSG44	The system has no record of the Scheme Administrator details you have provided. Please check the details and confirm that they are correct.
AF20 - Administrator details do not match	Notifying the actor that the Event Report has been rejected because the administrator details do not match	MSG141	Your submission has been rejected because the Scheme Administrator details you have provided do not match those that we hold for this Pension Scheme.
AF24 - Submitted Event Report being amended by another actor	Notifying the actor that another user is amending the Event Report and any amendments may be lost and that they should contact the scheme administrator before making any amendments	MSG136	This Event Report is being amended by another user. Any amendments you make may be lost. Do you wish to continue?
BRUL128	Submission Version - rejection	MSG146	Where the submission is an original then the version number must be zero. If the submission is an amendment the version number must be in the range 1 to 9 and equal to the version number held on the Pension Scheme Service

## 7. Add Scheme Administrator to Scheme

Reference	Action	MSG No.	Message Code	Message
Basic Flow - step 19	Notifying the actor of a successful submission and that they will be considered as a Scheme Administrator of the scheme from this date	MSG120	0773	For Pre 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.
			0772	For POST 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. You will be considered as a Scheme Administrator of this Pension Scheme from <submission date>.
AF1 - Submission from Third Party software	Notifying the actor of a successful submission and that they will be considered as a Scheme Administrator of the scheme from this date	MSG120	0773	For Pre 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.
			0772	For POST 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. You will be considered as a Scheme Administrator of this Pension Scheme from <submission date>.
AF2 - Pension Scheme could not be found	The system could not trace the Pension scheme from the search criteria entered	MSG6	Application to GUI only	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF6 - Declaration validation fails	Notifying the actor that the declaration has failed validation and the reason(s) why	MSG121	Not applicable to state validation – will	<b>STANDARD MISSING MANDATORY FIELD MESSAGE.</b>

			be generated by GovRules	
AF8 - Administrators ID not associated to the TPSS record	Notifying the actor that the submission has been rejected and they must associate themselves before they can be added	MSG122	707703	You cannot add yourself as a Scheme Administrator of this scheme. Please contact the current Scheme Administrator to create an association between you and the scheme. You will need to supply the Scheme Administrator with you Scheme Administrator ID.
AF12 - IR Mark checks fails	Notifying the actor that the IR Mark check has failed	MSG14		Withdrawn- Generic IRmark error message will be issued
AF14 - Administrator ID not associated to record	Notifying the actor that the submission has been rejected and they must associate themselves before they can be added	MSG122	707703	You cannot add yourself as a Scheme Administrator of this scheme. Please contact the current Scheme Administrator to create an association between you and the scheme. You will need to supply the Scheme Administrator with you Scheme Administrator ID.
AF16 - Administrators details provided match those held	Notifying the actor that they are already a Scheme Administrator of the scheme	MSG123	707704	You do not need to add yourself as a Scheme Administrator to this Pension Scheme because our records show that you are already a Scheme Administrator of this Pension Scheme.
AF17 - IR Mark check fails	Notifying the actor that the IR Mark check has failed	MSG14		Withdrawn- Generic IRmark error message will be issued
AF18 - The system fails to identify a TPSS Record	Notifying the actor of a successful submission and that they will be considered as a Scheme Administrator of the scheme from this date	MSG120	0773	For Pre 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.
			0772	For POST 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. You will be considered as a Scheme Administrator of this Pension Scheme from <submission date>.

AF20 - Declaration not present or valid	Notifying the actor that the declaration has failed validation and the reason(s) why. (STATE VALIDATION)	MSG128	707703	Your submission has been rejected because the declaration was either not present or invalid. You must complete this declaration before you can add yourself as an Administrator of this Pension Scheme.
AF21 - No administrator authorised with record	Notifying the actor of a successful submission and that they will be considered as a Scheme Administrator of the scheme from this date	MSG120	0773	For Pre 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.
			0772	For POST 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. You will be considered as a Scheme Administrator of this Pension Scheme from <submission date>.
AF23 - Declaration not present or valid	Notifying the actor that the declaration has failed validation and the reason(s) why. (STATE VALIDATION)	MSG128	Not applicable to state validation – will be generated by GovRules validation	Your submission has been rejected because the declaration was either not present or invalid. You must complete this declaration before you can add yourself as an Administrator of this Pension Scheme.
AF 24 – Date of registration on or before 05/04/06	Notifying the actor of a successful submission and that they will be considered as a Scheme Administrator of the scheme from this date. (STATE VALIDATION)	MSG120	0773	For Pre 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.
			0772	For POST 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. You will be considered as a Scheme Administrator of this Pension Scheme from <submission date>.

AF25 - Administrators ID not associated to the TPSS record	Notifying the actor that the submission has been rejected and they must associate themselves before they can be added	MSG122	707703	You cannot add yourself as a Scheme Administrator of this scheme. Please contact the current Scheme Administrator to create an association between you and the scheme. You will need to supply the Scheme Administrator with you Scheme Administrator ID.
AF 26 – Actor became Administrator on or before 05/04/06	Notifying the actor of a successful submission and that they will be considered as a Scheme Administrator of the scheme from this date. (STATE VALIDATION)	MSG120	0773	For Pre 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.
			0772	For POST 'A' Day Administrators - Your submission has been successful; your Pension Scheme Tax Reference is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme. You will be considered as a Scheme Administrator of this Pension Scheme from <submission date>.
AF27 - Declaration not present or valid	Notifying the actor that the declaration has failed validation and the reason(s) why. (STATE VALIDATION)	MSG128	Not applicable to state validation – will be generated by GovRules	Your submission has been rejected because the declaration was either not present or invalid. You must complete this declaration before you can add yourself as an Administrator of this Pension Scheme.
AF28- Administrators ID not associated to the TPSS Record	Notifying the actor that the submission has been rejected and they must associate themselves before they can be added	MSG122	707703	You cannot add yourself as a Scheme Administrator of this scheme. Please contact the current Scheme Administrator to create an association between you and the scheme. You will need to supply the Scheme Administrator with you Scheme Administrator ID.
AF29 - Declaration not present or valid	Notifying the actor that the declaration has failed validation and the reason(s) why. (STATE VALIDATION)	MSG128	Not applicable to state validation – will be generated by GovRules	Your submission has been rejected because the declaration was either not present or invalid. You must complete this declaration before you can add yourself as an Administrator of this Pension Scheme.

AF30 - Administrators details provided match those held	Notifying the actor that they are already a Scheme Administrator of the scheme	MSG123	707704	You do not need to add yourself as a Scheme Administrator to this Pension Scheme because our records show that you are already a Scheme Administrator of this Pension Scheme.
AF 36 – XML submission. PSTR provided no record found	Notifying submitter that the PSTR provided is invalid. (STATE VALIDATION)	MSG159	707702	Your submission has been rejected because the PSTR you have provided is invalid.
AF 37 – XML submission. Scheme Name, SF or Contract Policy Number not provided	Notifying submitter that the Scheme Name and 1 of SF or Contract Policy Number must be provided. (STATE VALIDATION)	MSG160	Not applicable to state validation – will be generated by GovRules	Your submission has been rejected because you have not provided a PSTR or a SF Ref/Contract Policy Number with a Scheme Name.

#### 8. Amend Scheme Details

Reference	Action	MSG No.	Message
Basic Flow step 20	Notifying the actor of a successful submission	MSG36	The system has successfully validated and recorded the changes made to the scheme
AF2 - XML Submission, fails validation	Notifying the actor that the Third Party submission has failed validation	MSG37	The system has failed to validate the changes made to the scheme for the following reason(s):
AF3 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF4 - Validation failed	Notifying the actor of validation failure(s) from the BVR	MSG37	The system has failed to validate the changes made to the scheme for the following reason(s):
AF5 - IR Mark Check Fails	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued

AF6 - Issue Certificate	Notifying the actor of a successful amendment	MSG38	The acknowledgement of registration for tax relief and exemptions for this scheme has been amended to show the new pension scheme name <scheme name> The scheme name for this scheme <old scheme name> which was deemed to be registered on 6 April 2006 has been amended to the new pension scheme name <scheme name>.
AF14 - Cease Data	Notifying the actor for confirmation that they wish to cease being the Scheme Administrator for the scheme from the date entered	MSG147	You have successfully notified HMRC you have ceased as a Scheme Administrator of <pension scheme name>
AF17 - Last Scheme Administrator	Notifying the actor for confirmation that they will be the last scheme administrator for the scheme	MSG39	You appear to be the last Scheme Administrator for this scheme. Once you submit this report that you have ceased as a Scheme Administrator, you will not be able to associate any other Scheme Administrators to this scheme. Any new Scheme Administrator will then have to contact HMRC Audit & Pension Schemes Service.



**9. Amend Scheme Administrator and Practitioner Details**

<b>Reference</b>	<b>Action</b>	<b>MSG No.</b>	<b>Message</b>
Basic Flow - step 9	Notifying the actor that the changes have been made successfully	MSG35	Your personal details have been successfully updated
AF3 - Details provided are invalid	Notifying the actor that the changes are invalid	MSG151	The information you have entered is not valid. Please check the details and try again.
AF4 - Invalid ID	Notifying the actor that the ID entered is invalid	MSG152	<p>The following error messages may be output based on the reason the message failed validation:</p> <ol style="list-style-type: none"> <li>1. The submission failed as ID of the Scheme Administrator submitting the information does not match the details of the user being amended</li> <li>2. The submission failed as ID of the Practitioner submitting the information does not match the details of the user being amended</li> <li>3. The ID for the Practitioner submitting the information does not match the details of the user being amended</li> </ol>
AF7 - XML Submission invalid	Notifying the actor of submission failure from third party submission	MSG34	<p>The following error messages may be output based on the reason the message failed validation:</p> <ol style="list-style-type: none"> <li>1. The submission failed as ID of the Scheme Administrator submitting the information does not match the details of the user being amended</li> <li>2. The submission failed as ID of the Practitioner submitting the information does not match the details of the user being amended</li> <li>3. The ID for the Practitioner submitting the information does not match the details of the user being amended</li> </ol>

**10. Register New Scheme for Tax Relief**

<b>Reference</b>	<b>Action</b>	<b>MSG No.</b>	<b>Message</b>
Basic Flow - step 22	Notifying the actor of a successful submission (no practitioner)	MSG9	<p>NOTIFICATION: Thank you for your application to register a new Pension Scheme for tax relief and exemptions. Your acknowledgement of registration for tax relief and exemptions will follow shortly. If you have to end this submission before the acknowledgement of registration is received you will be able to view it on your notice board. If you have opted out of e-communication you will also receive an acknowledgement in the post. If you would like to register for VAT please select this link &lt;VAT LINK&gt;. If the scheme has two or more members you need to register with the Pensions Regulator. Select this link if you wish to do so &lt;TPR LINK&gt;.</p> <p>NOTICE: You have successfully registered the following scheme: &lt;scheme name&gt;. The Pension Scheme Tax Reference (PSTR) for this scheme is: &lt;PSTR&gt;. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.</p>
AF1 - Validation fails	Notifying the actor of validation failure(s)	MSG10	Your submission to register a pension scheme for tax relief and exemptions has not been successful for the following reason(s)
AF2 - Duplicate scheme (E) user continues	Notifying the actor of a duplicate scheme and asking if they wish to continue	MSG11	The scheme you are currently trying to register may be a duplicate of one that already exists. Do you wish to continue?

AF6 - Unauthorised Practitioner included on registration	Notifying the actor of a successful submission	MSG12	<p>Register – Successful submission of an application to register a pension scheme (Practitioner)</p> <p>NOTIFICATION: Thank you for your application to register a pension scheme for tax relief and exemptions. Your acknowledgement of registration for tax relief and exemptions will follow shortly. If you have to end this session before the acknowledgement of registration is received you will be able to view it on your notice board. If you have opted out of e-communication you will also receive an acknowledgement of registration in the post. As requested a copy of the acknowledgement of registration will also be sent to &lt;Practitioners name&gt; the practitioner you nominated. If you would like to register for VAT please select this link &lt;VAT LINK&gt;</p> <p>NOTICE: You have successfully registered the following scheme: &lt;scheme name&gt;. The Pension Scheme Tax Reference (PSTR) for this scheme is: &lt;PSTR&gt;. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.</p>
AF7 - scheme will be an SHP scheme		MSG13, MSG64	<p>The system has determined that the scheme you are wishing to register for tax relief and exemptions is a Stakeholder Pension scheme (SHP). To register and be approved as a Stakeholder Pension Scheme you also need to register with the Pensions Regulator, to operate tax relief at source and elect to contract out of the 2nd State Pension Scheme.</p> <p>NOTICE: the system has determined that you indicated the following scheme is an Stakeholder Pension scheme (SHP) &lt;scheme name&gt;, &lt;PSTR&gt; You have to obtain approval as a Stakeholder Pension Scheme from the Pensions Regulator. To qualify you also need to register with the Pensions Regulator, to operate tax relief at source and elect to contract out of the 2nd State Pension Scheme.</p> <p>NOTIFICATION: the system has determined that you indicated the following scheme is an Stakeholder Pension scheme (SHP) &lt;scheme name&gt;, &lt;PSTR&gt; You have to obtain approval as a Stakeholder Pension Scheme from the Pensions Regulator. To qualify you also need to register with the Pensions Regulator.</p>
AF8 - IR Mark check fails	Notifying the actor that the IR Mark check has failed	MSG14	<p>Withdrawn- Generic IRmark error message will be issued</p>

AF9 - Unauthorised practitioner does not exist	Notifying the actor that the unauthorised practitioner does not exist on the system	MSG15	The system failed to recognise the details of the practitioner you requested HMRC to send a copy of the acknowledgement of registration for tax relief and exemptions to. Please amend accordingly.
AF12 - XML submission fails validation	Notifying the actor of submission failure from third party submission	MSG16	Your submission to register a pension scheme for tax relief and exemptions has not been successful for the following reason(s) ...
AF16 - XML submission, unauthorised practitioner does not exist	Notifying the actor that the unauthorised practitioner does not exist on the system	MSG17	The practitioner details you have entered do not appear on the system. Please check the details you have entered.
AF18 - Deferred annuity contract schemes	Notifying the actor of a successful submission	MSG18	NOTIFICATION: Thank you for your application to declare yourself as a Scheme Administrator of a deferred annuity contract. Your acknowledgement of declaration will follow. If you have opted out of e-communication you will receive your acknowledgement in the post. NOTICE: You have successfully declared yourself as Scheme Administrator of the following deferred annuity contract type scheme: <scheme name>. The Pension Scheme Tax Reference (PSTR) for this scheme is <PSTR>. You should use this to view pension scheme details and in all future communications with HMRC about this pension scheme.
AF20 - Failed validation (deferred annuity)	Notifying the actor of the deferred annuity contract declaration validation failures	MSG19	Your declaration as a Scheme Administrator of a deferred annuity contract has not been successful for the following reason(s):
AF21 - Duplicate scheme (E) user continues	Notifying the actor of a duplicate scheme and asking if they wish to continue	MSG20	The declaration as the Scheme Administrator of a deferred annuity contract you are currently trying to make may be a duplicate of one that already exists. Do you wish to continue?
AF23 - IR Mark Check fails	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued

AF25 - XML submission (deferred annuity) fails validation	Notifying the actor of the deferred annuity contract declaration validation failures	MSG21	Your submission to declare yourself as a Scheme Administrator for a deferred annuity contract type scheme has not been successful for the following reason(s):
AF29 - Invalid ID	Notifying the actor that the ID entered is invalid	MSG155	The ID you have entered is not valid. Please check the details and try again.

#### 11. Associate Scheme Administrator to a Scheme

Reference	Action	MSG No.	Message
Basic Flow - step 12	Notifying the actor of a successful submission	MSG153	The Scheme Administrator has been successfully associated to the scheme.
AF2 - XML submission, fails validation	Notifying the actor of submission failure from third party submission	MSG61	Your submission to associate a Scheme Administrator to a scheme has not been successful for the following reason(s):
AF3 - Pension Scheme not found	The system could not trace the Pension scheme from the search criteria entered	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
AF4 - Validation failed	Notifying the actor of validation failure(s)	MSG154	Your submission has not been validated for the following reason(s):
AF5 - IR Mark Check Fails	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued
UI Only	Notifying the actor that they are trying to associate themselves using the UI	MSG	You are unable to associate yourself with this pension scheme as you are already an Administrator of this Pension Scheme
UI Only	Notifying the actor that the Administrator ID entered in the UI does not exist on the database	MSG	The ID you have entered is invalid please enter a valid ID.

**12. Maintain Scheme Details**

Reference	Action	MSG No.	Message
Basic Flow Step 7	Notifying the actor of a successful submission	MSG36	The system has successfully validated and recorded the changes made to the scheme

**13. Submit Election to Contract Out**

Reference	Action	MSG No.	Message to be Displayed
Basic Flow - Step 16.	Notification to the actor that their election to contract out has been successfully notified to HMRC	MSG68	You have successfully notified HMRC that you wish to elect to contract-out. This election will now be considered and you should hear from HMRC about your contracting-out certificate within the next 15 days.
AF1 - Step 2.	Notification to the actor that the registered pension scheme cannot be found.	MSG6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24hrs you may need to return later when the information has been fully processed.
AF3 - Step 2.	Notification to the actor that election to contract-out is an exact match of a previous election and if they wish to still continue.	MSG71	The details you have entered appear to be a duplicate of an election to contract-out that currently exist. Do you wish to continue?
AF4 - Step 2.	Notification to the actor to advise that they must provide a Reference Scheme Test declaration to HMRC.	MSG67	In order to complete this request to submit an election to contract out, please provide HMRC with a Reference Scheme Test declaration.
AF7 - Step 2.	Notification to the actor informing them that the third party submission has failed, listing the reason(s).	MSG70	Your election to contract-out has failed for the following reasons:
AF8 - Step 2.	Notification to the actor informing them that the third party submission has failed the IR mark check.	MSG14	Withdrawn- Generic IRmark error message will be issued
AF9 - Step 2.	Notification to the actor that they are notifying an election to contract-out as an SHP scheme.	MSG84	You have indicated that you are contracting-out as a Stakeholder Pension Scheme. To be a stakeholder scheme you must also register with HMRC to operate relief at source on contributions and also apply to The Pensions Regulator for stakeholder registration.

**14. Provide Relief at Source Repayment Details**

<b>Reference</b>	<b>Action</b>	<b>MSG No.</b>	<b>Message</b>
Basic Flow 15	Notifying the actor of a successful submission when it is not an amendment	MSG190	Your submission to register to claim repayments of tax for this Pension Scheme as a result of operating Relief at Source on Pension Scheme contributions has been successful. You will need to send us: the Boards Resolution appointing the authorised signatories, a paying in slip for the bank account to which the payments should be made and the signatures of the authorised signatories. We will be unable to make any payments until we have received this information.
Basic Flow 15	Notifying the actor of a successful submission when they have submitted an amendment to bank details and/or authorised signatories.	MSG191	Your submission has been successful. In order for us to effect this change you will need to send us the Boards Resolution authorising the change(s) and <b>&lt;Dynamic text - for change of bank details display "a paying slip for the new bank account to which payments should be made"&gt;. &lt;Dynamic text for changing authorised signatories "the signatures of the authorised signatories"&gt; If both changed then display both.</b> We will be unable to process any repayment claims until we have received this information.
Basic Flow 15	Notifying the actor of a successful submission when they have submitted an amendment to the contacts.	MSG192	Your submission to amend the contact details has been successful. You will be unable to view these amendments until 24 hours have elapsed.
Alternate Flow 2	The system could not trace the Pension scheme from the search criteria entered	MSG 6	It has not been possible to trace the scheme. If you have registered the pension scheme in the last 24 hours you may need to return later when the information has been fully processed.
Alternate Flow 1	RAS Details provided are invalid		FOR XML SEE STATE VALIDATION AND RESPONSE MESSAGES. FOR ON-LINE SEE WIREFRAME VALIDATION.
Alternate Flow 5	Notifying the actor that the IR Mark check has failed	MSG14	Withdrawn- Generic IRmark error message will be issued

Alternate Flow 7	Notifying a Practitioner that they can not submit RAS details for an un-cleansed scheme (record held with no administrator)	MSG196	Your submission has been unsuccessful. You will need ask the Scheme Administrator to add themselves to this Pension Scheme before your submission can be accepted.
Alternate Flow 7	Notifying a Administrator that they can not submit RAS details for an un-cleansed scheme (record held with no administrator)	MSG197	Your submission has been unsuccessful. You will need to add yourself as an Scheme Administrator of this Pension Scheme before your submission can be accepted.