HM Revenue & Customs

Pension Schemes Online

Amend Scheme Details

Response Messages

1. About this document

Section 2 outlines the rules that govern the contents of the GovTalkHeader.

Section 3 outlines the rules that govern the contents of the envelope schema. Business validation rules are defined in a separate set of rules for each message. This also contains both the validation and business rules, which will form part of the validation checks that will need to be undertaken by both the HMRC 'e' portal or that developed by third party software suppliers.

Section 4 covers the body response messages. On submission the message is tested against the XML schema by the Parser. XML that successfully passes through the Parser will then be tested against the GovRules, which test the cross-field validation.

This section identifies every element in the business validation rules. In all cases a Parser error will be generated if the submission fails at Parser level. If there is no specific cross-field validation for an element it is simply noted 'Parser error'. Where there is a cross-field validation the error and error message only is detailed.

HMRC will use the following default values within the error structure when Parser errors are located.

Element	Description and Value
RaisedBy	**HMRC-ERIC**
Number	**5012 – all errors caused by schema validation**
	6010 – all errors from badly-formed XML
Type	**business**
Text	**Default text from Parser**
Location	**Line and position number from the Parser**

Section 5 outlines the Success Response Messages.

2. ChRIS Response Messages

This section outlines the rules that govern the contents of the GovTalkHeader.

1. Correlation ID	
Error Number	
Error	A duplicate correlation ID has been submitted in TPVS
Error Message	You have submitted a duplicate Correlation ID. Please either enter a new unique number or delete the element from your submission. In a live submission this field must be empty.
Error Number	
Error	Null correlation ID
Error Message	[ChRIS 1] System error <error number> please contact the helpdesk

2. Message class	
Error Number	
Error	The class sent does not match the URL
Error Response Message	You have sent message class <Class> when the URL requires <Class>. Either make your submission to the correct URL or amend the class'.

3. IRenvelope Response Messages

This section outlines the rules that govern the contents of the envelope schema.

Each submission must contain at least one only 1 occurrence of Pension Scheme Tax Reference, but may contain multiple occurrences of Scheme Administrators ID

IRheader

1. Test Message	
Error	Parser level

2. Key	
Error	Parser level
Error Number	
Error	Scheme Administrator ID in the Header does not match the Scheme Administrator ID in the Body and in the database when an actor is submitting a Cease of Scheme Administrator
Error Message	You are not authorised to make this change

3. Period end	
Error	Parser level

4. Principal	
Error	Parser level

5. Agent	
Error	Parser level

6. Default currency	
Error	Parser level

Manifest

7. Namespace	
Error Number	1031
Error	The entry in the Namespace does not agree with the entry in the GovTalkHeader
Error Message	[The namespace in the IRheader must match the GovTalkHeader] System error please contact the help desk

8. Schema version	
Error	Parser level

9. Top element name	
Error	Parser level

10. IRmark	
Error	Parser level

11. Sender	
Error	Parser level

PS Envelope

12. Pension Scheme Tax Reference	
Error Number	603310
Error	Amend Scheme Details is submitted and the Pension Scheme Tex Reference in the PSheader does not match the Pension Scheme Tex Reference in the body
Error Message	[BVR Envelope 12]The Pension Scheme Tax Reference in the PSheader does not match the Pension Scheme Tex Reference in the body
Error Number	701902
Error	The system could not trace the Pension scheme from the PSTR supplied
Error Message	It has not been possible to trace the scheme.

13. PS Body

Parser level

Error

4. Body Response Messages

Pension Scheme Details

1. Pension Scheme Tax Reference	
Error	Parser level

2. Pension Scheme Name	
Error	Parser level

3. Withdrawn

Are changes in relation to?

One or more of the following must be present:

- **Pension Scheme Name**
- **Update a current Scheme Establisher/Sponsor**
- **Notify a New Scheme Establisher/Sponsor**
- **Notify a Cessation of a Scheme Establisher/Sponsor**
- **Notify a Cessation of a Scheme Administrator**
- **Change your Client Reference for a Scheme Administrator**

Are changes in relation to?	
Error Number	603307
Error	[Are changes in relation to?] If 'Are the changes in relation to? Is not completed for any of the following: • Pension Scheme Name, • Update a current Scheme Establisher/Sponsor • Notify a New Scheme Establisher/Sponsor • Notify a Cessation of a Scheme Establisher/Sponsor • Notify a Cessation of a Scheme Administrator • Change your Client Reference for a Scheme Administrator
Error Message	[Are changes in relation to?] A change in relation to one or more of the following must be present: • Pension Scheme Name, • Update a current Scheme Establisher/Sponsor • Notify a New Scheme Establisher/Sponsor • Notify a Cessation of a Scheme Establisher/Sponsor • Notify a Cessation of a Scheme Administrator • Change your Client Reference for a Scheme Administrator

4. New Pension Scheme Name	
Error	Parser level

5. Withdrawn

6. Withdrawn

7. Withdrawn

8. Withdrawn

9. Withdrawn

Update a Current Scheme Establisher/Sponsor

Only Individual Details or Organisation Name can be sent at a time, they cannot be sent together

An Individual Establisher cannot change directly to an Organisation and an Organisation cannot change directly to an Individual. They must cease as one then commence as another

9.1 Update a Current Scheme Establisher/Sponsor Individual or Organisation	
Error Number	603303
Error	Individual details have been changed to Organisation details
Error Message	[Update a Current Scheme Establisher/Sponsor Individual 9.1] You must not change Individual details to Organisation details. You must pre-register as an Organisation.
Error Number	603304
Error	Organisation details have been changed to Individual details
Error Message	[Update a Current Scheme Establisher/Sponsor Individual 9.1] You must not change Organisation details to Individual details. You must pre-register as an Individual.

Data elements 10 to 24 form a repeatable set of details and can occur up to a max of 99 times

Current Scheme Establisher/Sponsor Name (Individual)

10. Title

Error	Parser level

11. Forename(s)

Error	Parser level

12. Surname

Error	Parser level

13. Organisation Name

Error	Parser level

Current Scheme Establisher/Sponsor Address

14. Address

Error	Parser level

15. Postcode

Error	Parser level

16. Country

Error | Parser level

Only Individual Details or Organisation Name can be sent at a time, they cannot be sent together

Scheme Establisher/Sponsor New Name (Individual)

17. Title

Error | Parser level

18. Forename(s)

Error | Parser level

19. Surname

Error | Parser level

Scheme Establisher/Sponsor New Name (Organisation)

20. Organisation Name

Error | Parser level

Scheme Establisher/Sponsor New Address

21. Address

Error | Parser level

22. Postcode

Error | Parser level

23. Country

Error | Parser level

24. Date of Change

Error | Parser level

Notify a New Scheme Establisher/Sponsor

Data elements 25 to 32 form a repeatable set of details and can occur up to a max of 99 times

Only Individual Details or Organisation Name can be sent at a time, they cannot be sent together

New Scheme Establisher/Sponsor Name (Individual)

25. Title

Error | Parser level

26. Forename(s)

Error | Parser level

27. Surname

Error | Parser level

New Scheme Establisher/Sponsor Name (Organisation)

28. Organisation Name

Error | Parser level

29. Address

Error | Parser level

30. Postcode

Error | Parser level

31. Country

Error | Parser level

32. Start date of new Scheme Establisher/Sponsor

Error | Parser level

Notify a Cessation of Scheme Establisher/Sponsor

Data elements 33 to 40 form a repeatable set of details and can occur up to a max of 99 times

Only Individual Details or Organisation Name can be sent at a time, they cannot be sent together

Scheme Establisher/Sponsor Name (Individual)

33. Title

Error | Parser level

34. Forename(s)

Error | Parser level

35. Surname

Error | Parser level

36. Organisation Name

Error | Parser level

Scheme Establisher/Sponsor Address

37. Address

Error | Parser level

38. Postcode

Error | Parser level

39. Country

Error | Parser level

40. Date of Cessation

Error Number	603301
Error	This date of cessation is in the future
Error message	[Amend Scheme Details 40] The date of cessation cannot be in the future.

Notify a Cessation of a Scheme Administrator

Data elements 41 to 49.1 are mandatory if you are notifying the cessation of a Scheme Administrator

Only Individual Details or Organisation Name can be sent at a time, they cannot be sent together

Scheme Administrator Name (Individual)

41. Title

Error	Parser level

42. Forename(s)

Error	Parser level

43. Surname

Error	Parser level

Scheme Administrator Name (Organisation)

44. Organisation Name

Error	Parser level

45. Scheme Administrator ID

Error	Parser level

Scheme Administrator Address

46. Address

Error	Parser level

47. Postcode

Error	Parser level

48. Country

Error	Parser level

49. Date of Cessation

Error Number	603301
Error	This date of cessation is in the future
Error message	[Amend Scheme Details 49] The date of cessation cannot be in the future.

49.1 I understand that I may be liable to a penalty if a false statement is made in this report, and that false statements may also lead to a prosecution

Error	Parser Level

Notify a change to your Client Reference for a Scheme Administrator

Data elements 50 to 53 form a repeatable set of details

Date elements 50, 52 and 53 are mandatory if you are notifying a Change to your Client Reference for a Scheme Administrator

50. Scheme Administrator ID

Error | Parser level

51. Current Client's Reference

Error | Parser level

52. New Client's Reference

Error | Parser level

53. Date of Change

Error | Parser level

Update other records

54. Withdrawn

55. Contracting Out Reference

Error | Parser level

56. Withdrawn

57. Withdrawn

58. Withdrawn

59. Withdrawn

60. Relief at Source Reference

Error	Parser level

61. VAT Reference

Error	Parser level

5. Success Response Messages

1. Successful Submission Response		UI Ref
Message Number	MSG36	
Response	Notifying the actor of a successful submission	
Response Message	The system has successfully validated and recorded the changes made to the scheme	
Message Number	MSG38	
Response	Notifying the actor of a successful amendment	
Response Message	The acknowledgement of registration for tax relief and exemptions for this scheme has been amended to show the new pension scheme name <scheme name> The scheme name for this scheme <old scheme name> which was deemed to be registered on 6 April 2006 has been amended to the new pension scheme name <scheme name>.	
Message Number	MSG147	
Response	Notifying the actor for confirmation that they wish to cease being the Scheme Administrator for the scheme from the date entered	
Response message	You have successfully notified HMRC you have ceased as a Scheme Administrator of <pension scheme name>	
Error Number	MSG39	
Error	Notifying the actor for confirmation that they will be the last scheme administrator for the scheme	
Error Message	You appear to be the last Scheme Administrator for this scheme. Once you submit this report that you have ceased as a Scheme Administrator, you will not be able to associate any other Scheme Administrators to this scheme. Any new Scheme Administrator will then have to contact HMRC Audit & Pension Schemes Service.	