



**Pension Schemes Online**

**Add Scheme Administrator**

**Response Messages**

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## 1. About this document

HMRC will use the following default values within the error structure when parser errors are located.

On submission the message is tested against the XML schema by the parser. XML that successfully passes through the parser will then be tested against the GovRules, which test the cross-field validation.

This document identifies every element in the business validation rules. In all cases a parser error will be generated if the submission fails at parser level. If there is no specific cross-field validation for an element it is simply noted 'Parser error'. Where there is a cross-field validation the error and error message only is detailed.

Element	Description and Value
RaisedBy	HMRC-ERIC
Number	5012 – all errors caused by schema validation 6010 – all errors from badly-formed XML
Type	business
Text	Default text from Parser
Location	Line and position number from the Parser

## 2. Response Messages

### Scheme Details

1. Scheme Name	
Error	Parser Level

2. SF Reference	
Error Number	607700
Error	SF Reference absent. Pension Scheme Tax Reference and Contract Reference Number also absent.
Error Message	[BVR Add Scheme Administrator 2] You must complete either SF Reference, Pension Scheme Tax Reference or Contract Reference Number.
Error Number	607708
Error	The SF Reference does not match the pattern.
Error Message	[BVR Add Scheme Administrator 2] The SF Reference you entered is not valid.

3. Pension Scheme Tax Reference	
Error Number	607700
Error	Pension Scheme Tax Reference absent. SF Reference and Contract Reference Number also absent
Error Message	[BVR Add Scheme Administrator 3] You must complete either Pension Scheme Tax Reference, SF Reference or Contract Reference Number.

4. Contract Reference Number	
Error Number	607700
Error	Contract Reference Number absent. Pension Scheme Tax Reference and SF Reference also absent.
Error Message	[BVR Add Scheme Administrator 4] You must complete either Contract Reference Number, Pension Scheme Tax Reference or SF Reference.

5. Were you the Scheme Administrator of this Pension scheme prior to 6 April 2006?	
Error	Parser Level

## Declaration

**6. Declaration: I declare that I understand that as Scheme Administrator I am responsible for discharging the functions conferred or imposed on the Scheme Administrator of the pension scheme by Finance Act 2004, and I intend to discharge those functions at all times, whether resident in the United Kingdom or another EU member state or non member EEA state.**

Error Number	607701
Error	Completed when 'Were you the Scheme Administrator of this Pension scheme prior to 6 April 2006?' is 'yes'.
Error Message	[BVR Add Scheme Administrator 6] The declaration must not be completed if you were the Scheme Administrator of the pension scheme prior to 6 April 2006.
Error Number	607702
Error	Absent when 'Were you the Scheme Administrator of this Pension scheme prior to 6 April 2006?' is 'no'.
Error Message	[BVR Add Scheme Administrator 6] The declaration must be completed if you were <b>not</b> the Scheme Administrator of the pension scheme prior to 6 April 2006.

**7. I understand that I may be liable to a penalty if a false statement is made in this declaration and that false statements may also lead to prosecution.**

Error Number	607701
Error	Completed when 'Were you the Scheme Administrator of this Pension scheme prior to 6 April 2006?' is 'yes'.
Error Message	[BVR Add Scheme Administrator 7] The declaration must not be completed if you were the Scheme Administrator of the pension scheme prior to 6 April 2006.
Error Number	607702
Error	Absent when 'Were you the Scheme Administrator of this Pension scheme prior to 6 April 2006?' is 'no'.
Error Message	[BVR Add Scheme Administrator 7] The declaration must be completed if you were <b>not</b> the Scheme Administrator of the pension scheme prior to 6 April 2006.

**Name of the New Scheme Administrator- Only Individual details or Organisation Name can be sent at a time, they cannot be sent together**

### Individual

<b>8. Title</b>	
Error	Parser level

<b>9. Forename(s)</b>	
Error	Parser Level

<b>10. Surname</b>	
Error	Parser level

<b>11. Organisation Name</b>	
Error	Parser level

<b>12. Address</b>	
Error	Parser level

<b>13. Postcode</b>	
Error	Parser level

<b>14. Country</b>	
Error Number	607703
Error	Postcode must be present if Country is United Kingdom

<b>15. Telephone number</b>	
Error	Parser level

<b>16. Scheme Administrator ID</b>	
Error	Parser level

<b>17. e-mail address</b>	
Error	Parser level