

## Zenith Residences

(Managed by PMC Property Services for JMB Zenith)

Management Office, 6th Floor, A-G-02, Tower A/B  
No. 1, Jalan SS7/26, Kelana Jaya, 47301 Petaling Jaya  
Email: zenithresidences2@gmail.com

### ACCESS CARDS FORM

#### Owner's/Occupant's Particulars

Name	<input type="text"/>	Unit No.	<input type="text"/>
		NRIC/Passport No.	<input type="text"/>
Email	<input type="text"/>	Mobile No.	<input type="text"/>

#### Access Cards Particulars

Application for	<input type="radio"/> New	<input type="radio"/> Reactivation/Service	<input type="radio"/> Cancellation	<input type="radio"/> Lost
(1) Access Card no.	<input type="text"/>	<input type="radio"/> Owner	<input type="radio"/> Resident	
		<input type="radio"/> Tenant	<input type="radio"/> Others	
(2) Access Card no.	<input type="text"/>	<input type="radio"/> Owner	<input type="radio"/> Resident	
		<input type="radio"/> Tenant	<input type="radio"/> Others	
(3) Access Card no.	<input type="text"/>	<input type="radio"/> Owner	<input type="radio"/> Resident	
		<input type="radio"/> Tenant	<input type="radio"/> Others	
(4) Access Card no.	<input type="text"/>	<input type="radio"/> Owner	<input type="radio"/> Resident	
		<input type="radio"/> Tenant	<input type="radio"/> Others	

#### Payment Details

LIFT ACCESS CARD CHARGES	RM50.00/CARD	RM	<input type="text"/>
CAR PARK CARD CHARGES	RM100.00/CARD	RM	<input type="text"/>
MODE OF PAYMENT	<input type="radio"/> CASH	<input type="radio"/> CHEQUE	TOTAL PAID (RM) <input type="text"/>

Please refer to the below note of this application form before signing and submitting, this form to the Management. Please request receipt after payment. Receipt of payment is not an assurance of approval of this application. Please check with the Management office for confirmation of approval of this application and the issuance of the proximity cards/car sticker.

#### (A) Conditions of Use

- ACCESS CARD is the property of THE MANAGEMENT and the use of the ACCESS CARD constitutes acceptance of the Terms and Conditions in force at the time of use. Use of the ACCESS CARD may be revoked at THE MANAGEMENT's sole discretion for any breaches of the ACCESS CARD's Terms and Conditions.
- ACCESS CARD holder is responsible for the usage of the ACCESS CARD. The ACCESS CARD holder shall use the ACCESS CARD in accordance to the procedures, instructions, guidelines from time to time prescribed by THE MANAGEMENT.
- ACCESS CARD holder shall not transfer, damage or tamper with the ACCESS CARD or do any act, which may damage the ACCESS CARD.
- THE MANAGEMENT will not be responsible for any damage, loss and/or mishandling of the ACCESS CARD.
- Any lost of the ACCESS CARD is to be reported to the Security Station or the Management Office IMMEDIATELY to allow immediate action to be taken to bar unauthorized entry into the estate.
- All owners are to inform THE MANAGEMENT on tenants vacating their premise and also to inform THE MANAGEMENT on particulars of the new tenants to allow THE MANAGEMENT to update its records for the ACCESS CARD.
- ACCESS CARD holders are to inform the management immediately upon change of ownership which involves outsiders to allow records to be updated.
- THE MANAGEMENT will not be held liable for not being able to capture information with regards to the ingress and egress for any reason whatsoever.
- Any usage or continued usage of the ACCESS CARD is subject to there being no outstanding service charges or other charges due to THE MANAGEMENT at any time and from time to time.
- These conditions may be varied from time to time at the discretion of the Management.

**(B) Application**

1. To obtain the additional ACCESS CARD, the applicant must complete the ACCESS CARD Application Form and submit it to the Management together with the prescribed charges.
2. The ACCESS CARD holder is liable to inform THE MANAGEMENT of any changes in the particulars provided in the Application Form.

**(C) Replacement ACCESS CARD**

1. If any ACCESS CARD is faulty or damaged, the ACCESS CARD holder must fill an application form at the Management Office to obtain a replacement ACCESS CARD with charge.

**(D) Lost, Stolen or Fraudulent ACCESS CARD**

1. The access card holder is solely and fully liable for the loss, theft or unauthorized use of the PROXIMITY CARD.
2. The access card holder must make a police report prior to filling the application form at the management office.

**(E) Termination**

This agreement may be terminated by THE MANAGEMENT:

- 1.1 If the ACCESS CARD holder is in breach of any Terms and Conditions of use.
- 1.2 If the ACCESS CARD is reported lost or stolen.
- 1.3 The right of the ACCESS CARD holder to use the ACCESS CARD is invalidated by THE MANAGEMENT,

**(F) Inactive ACCESS CARD**

1. THE MANAGEMENT reserves the right to deactivate or terminate the ACCESS CARD which has been violating any condition of use. Upon deactivation, the ACCESS CARD can no longer be used and the agreement terminated.

**(G) Changes in terms and conditions**

THE MANAGEMENT reserves the right to amend or change these Terms and Conditions at any time. THE MANAGEMENT will notify the ACCESS CARD holder of any amendments or changes in these Terms and Conditions and of the date on which the changes will become effective. All changes and amendments will be advised via the mailing of notices or display of notices at the Estate Management Office.

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**Owner's/Occupant's Signature**

**Date:**

**For Office Use Only**

Attended by:	Approved by:	Acknowledged by:
Date:	Date:	Date:

*Frontliner*

*Manager*

*Security Officer*