OSK PROPERTY	OSK PROPERTY DIVISION	Doc Ref: OSKP/PPM/09-F1 Rev No: 0 Issue Date: 01/09/2016	
Form	Installation/ Renovation Application Form	Page 1 of 3	

Name	e of Project	:	YOU VISTA									
Resid	ent's Name	:	TOC VISIN									
Unit l		:										
Tel. N	No.	:	0		Н	H/P						
	actor's Name	:			· ·	•						
	actor's No.	:	0		H							
	Commencement	:										
Date	(PART A)											
PERMISSION FOR INSTALLATION/ RENOVATION WORKS												
i)	I wish to apply for permission to carry our installation/ renovation works to my unit as detailed on the plan attached: i) Description of scope of works:											
1)	Description of s	cope	OI WOIKS.									
ii)	Duration Period	: Fr	om t	0								
iii)	Declaration :											
	I hereby undertake to ensure that the above installation/ renovation works will not hinder the issuance of the Certificate of Completion and Compliance (CCC) by the appropriate authorities.											
	Certificate of Co	ompi	etion and Comphance (CC) by the appropr	rrate authornies.							
	I understand that any such alteration or addition thereon erected by me without approval from the relevant authority may render me liable to prosecution and/or demolition now or in the future by the statutory authorities.											
	I will relinquish affected by my			lity period on the por	rtion of works which is directly	y or indirectly						
					y-Law (House Rules) and any n works or negligence on my p							
	Yours faithfully	,										
	(NRIC/Passport	No. :)								

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(PART B)								
APPROVAL FORM								
		(For Office Use Only)						
Unit No	:	(1 of office ose only)						
Project	:	YOU VISTA						
Comments (For Major Installation/ Renovation)	:							
(Project Department)								
1. Permission To Start Work 2. Deposit Required: RM 3. Cheque/Credit Card No	3E))					
Completion of Works (Final Inspection)			YES	NO				
Installation/ Renovation works complete	d on	Complied with approval conditions.						
Remarks:			1					
- Committee t								
Inspected by:		Approved by:						
Date :	_	Date :	M/BE)					



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1.0 Installation/ Renovation, delivery and removal works are restricted to the following hours:-

Monday – Friday : 9.00am to 5.00pm

Saturday : 9.00am to 1.00pm (subject to change)

Sunday/ Public Holiday : Not Permitted

- 2.0 A refundable deposit of RM2,000 for renovation or RM1,000 for installation for a Residential Unit and RM5,000 for renovation or RM2,000 for installation for a Retail Lot is payable to the management before commencement of work.
- 3.0 The deposit will be refundable in full only if:
 - i) All work waste to be disposed from site and other common areas.
 - ii) No damage has been done to the common areas, lifts, fixtures and fittings.
 - iii) No outstanding of all service charge and other charges.
- 4.0 Sand must be transported in bags and loose sand must not be scattered anywhere in the vicinity of the building. All installation/ renovation materials must be transported to the work site involved immediately; it cannot be stored anywhere in the vicinity of the building and must be removed immediately after the completion of the installation/ renovation works.
- All contractors must report at the security check point to obtain identification passes and must wear their passes at all times whilst in the building.
- 6.0 All deliveries, removal and workman must use only designated lifts and staircases so as not to cause any inconvenience to other occupants.
- 7.0 All occupants/contractors are not allowed to tap water/electricity supply from the common areas. The management shall bill the owners/residents/contractors the charges for unauthorized tapping of water and electricity.
- 8.0 Any damages to the building and equipment caused by the moving of furniture or other personal effect shall be replaced or repaired at the expenses of the owners/residents concerned. In the event that the owners/residents failed to repair the damage within seven days after notification by the management, the management reserves all rights to hire another contractor to remedy the damage and the tenant shall bear all costs of repair incurred by the management. The management reserves the right to expel from the building, any contractor found misbehaving or any contractor who is not wearing the identification tags or any person whose identity is suspicious.
- 9.0 All occupants are required to submit to the management <u>one (1) month</u> in advance for approval for the following drawings relating to any structural alterations or deviation from the approved plans before commencement of renovation works:
 - i) Renovation Plan
 - ii) Method Statement of the work
 - iii) Authority Approval Letter

The Management