

LUXURY CONCORD SDN BHD (1037692-T)

Trinity Aquata Management Office, B-G-01, Ground Floor,
No. 2, Jalan 1/141, Off Lebuhraya Sungai Besi, 57100 Kuala Lumpur.
Tel: 03-2771 3630 Fax: 03-2771 3631
Email: aquata.mgmt@gmail.com



NOTICE BOARD REQUEST / RENTAL FORM

Resident Name	Parcel / Unit No.
NRIC / Passport No.	Owner / Tenant / Agent
Contact No. H/P	
H	
O	
Resident Signature	Submission Date

Size of Notice: (Rental Price per month)

A6 (RM30)	A5 (RM50)	A4 (RM70)	A3 (RM100)	A2 (RM150)
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Date of Installation
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FOR OFFICE USE

Complied with Approval:	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
Deposit Amount	Office Receipt No.			
Rental Amount	Office Receipt No.			
Received By	Date			
Approved By	Date			

FOR OFFICE USE – DEPOSIT REFUNDABLE

Refund Amount	Date Request
Official Receipt No.	Office Receipt Date
Remark	
Prepared By	Checked By
Date	Date
	Approved By
	Date

Received By Owner / Tenant / Agent

Received By	NRIC / Passport No.
Signature	Date

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TERMS AND CONDITIONS

1. Installation, delivery & removal works are restricted to the following hours:
Monday – Friday : 9.00am - 5.00pm
Saturday : 9.00am – 1.00pm (subject to change)
Sunday/Public Holiday : Not Permitted
2. Owners or tenants or agent may be permitted as the sole discretion of the Management to advertise on certain part of the common property notice board subject to the specified terms and conditions stipulated. **Rental charges RM _____ per month and refundable deposit of RM 300.00 shall be imposed for the use of such part of the common property notice board for advertisement. The deposit shall be refunded if there are no non-compliance charges or any damages to the common property and upon dismantle of the Signboard.**
3. The deposit will be refundable in full only if:
 - No damage has been done to the common area.
 - No outstanding of all service charge and other charges.
4. No private Notice or Signboard or any forms of advertisement is allowed at the exterior of the building or common property without prior approval from the Management.
5. All occupants are required to submit to the management 1 (one) month in advance for approval
6. The Management shall have the absolute right to reject, remove any Notice or Signboard on any part of the Common Property of the building if non-compliance of the above terms and conditions.

CONSENT BY HOST

I, _____ hereby confirm that I have understood all the Terms and Conditions stated above and will abide by them

PARCEL / UNIT NO. : _____

NRIC/PASSPORT NO. : _____

SIGNATURE : _____

DATE : _____