

BOOKING OF FACILITIES (DEPOSIT REQUIRED)

Unit No: _____ Name: _____

NRIC/Passport No: _____ Contact No: _____

Event Date: _____ Time Duration: _____

No of Guest: _____ External Caterer: _____

Request of PA: Yes / No

Facilities	Refundable Deposit	Rental	Please Tick(✓)
Garden and Shed Area – rental for function Operation Time – 10.00 am – 10.00 pm	RM300	RM100 per day	
Cafeteria / Alfresco Kitchen Operation Time - 10.00 am – 10.00 pm	RM3500	RM100 per day	
Barbeque Pit Operation Time – 2.00 pm – 10.00 pm (Weekdays) Operation Time – 12.00 pm – 10.00 pm (Weekend & Public Holidays)	RM800	RM50 per day	
Multi-Purpose Hall Operation Time – 10.00 am – 10.00 pm	RM3500	Without air-condition :RM100 per day	
		With air-condition : RM250 per day	

Terms & Conditions

1. The application is subject to rental and security refundable deposit as per table above .The payment must be made to management office at the time of application.
2. Reservation must be made by a resident at the Management Office at least seven (7) day in advance and to provide guest list.
3. The Management reserves the right not to permit such reservations if it inconveniences to other residents.
4. All residents are entitled to reserve the cafeteria one (1) time per month.
5. Only registered resident with no outstanding payment issue are entitled to use the Alfresco Kitchen and management office reserved absolute right and discretion to prohibit any defaulters using the facility.
6. Permission to set up catering equipment and extra furniture for the function room shall be obtained from the Management.
7. The resident is responsible to clean-up and disposed all rubbish and it surrounding area after the function to designated disposable area.
8. All reservations will be on a "first-come, first-served" basis, subject to the Rules and Regulations stipulated by the Management from time to time.
9. Upon satisfactory of Management Office representative during the joint inspection after the function, only the security deposit will be refund otherwise similar value of damages / losses / faulty will be deducted from security deposit.

I/We hereby agree to the above terms & condition,

Name:

Date: