

**JMB – MUTIARA VILLE, CYBERJAYA**

**CONTRACTOR REGISTRATION FORM / RENOVATION PERMIT**

Unit No: \_\_\_\_\_ Owners Name: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Person In-charge: \_\_\_\_\_

PIC Contact No: \_\_\_\_\_ 2<sup>nd</sup> PIC Contact No: \_\_\_\_\_

Renovation Working Hours: **9:00am to 5:00pm (Mondays - Fridays)**

**9:00am to 1:00pm (Saturdays – no hacking and drilling works)**

**No Works are to be carried out on Sundays and Public Holidays**

Renovation Period: \_\_\_\_\_ Completion Date: \_\_\_\_\_

1<sup>st</sup> Extended Period: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Scope of Works: \_\_\_\_\_

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**Terms and Conditions:**

Contractor's undertaking:

- 1) All contractors must register at the Guard house prior to entering the premises.
- 2) To protect the common areas (inclusive of all floors, ceilings, walls and lifts) accordingly during the duration of works. Ground sheet canvas must be used to protect the flooring to avoid scratches.
- 3) No tapping of electricity or water from any common area is permitted.
- 4) All workers to comply with safety requirement, safety helmets, proper workmen shoes and other safety gear are to be worn at all time on site.
- 5) Contractors cannot consume food foods / beverage other than within the unit.
- 6) All debris, rubbish and scrap material resulting from the renovation works must be kept /confined within the unit concerned and must be disposed completely out of the premise at the end of the works.
- 7) The overall height of all delivery vehicles including goods must not exceed 2.1 meter and must strictly adhere to the specified route.

Issued by: \_\_\_\_\_

Date: \_\_\_\_\_

OM/BE

C.c : Security