IIIT, Sri City

Resume and Application

GAURAV JAIN

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PROJECT MANAGEMENT PROFESSIONAL

Application Development ● Service Delivery
Domain expertise entails Banking Application

PROFILE SUMMARY

- A result-oriented professional with **over 10 years'** experience in application development & enhancement, service delivery and client relationship management in Banking domain
- Insightful knowledge of Microsoft Application Block, SSL on HTTP, N-Tier Architecture, Design Patterns (Factory and Singleton), WCF, MVC, Microsoft Reports (RDLC)
- Led a team that delivered applications across Microsoft Visual Studio (2012, 2010, 2008, 2005, and 2003) .Net (4.0, 3.5, 2.0, and 1.1) C#, VB.NET, ASP.NET, ADO.NET and SQL Server

EMPLOYMENT DETAILS

Feb' 14 – Till Date with Micetek, Satellite System Consultant
Client: Union National Bank (Abu Dhabi)
Involved in maintaining and supporting vendor based applications. Pivotal in In-house Development of Web (intranet) and Windows applications

Key Result Areas:
- Providing overall leadership to the entire project team including managing deliverables of other functional team leaders in an effective manner
- Managing large and complex projects or multiple components of a large projects involving more than one company's product/ services
- Communicating with internal/external clients to determine specific requirements and expectations; managing client expectations as an indicator of quality
- Creating and managing the **estimates**, project plan, project schedule, resource allocation and expenses to ensure that targets were reached
- Following the **project life cycle methodology** like Agile and Waterfall; defined under the process framework; ensured that customer deadlines were met within project budgets

TECHNICAL SKILLS

Languages
- C#, VB.Net, ASP.Net, Web Service, WCF, HTML, XML, Java Script, AJAX, TSQL and PL/SQL
- Java, C/C++, JQuery, XHTML

Software & Technologies
Development Tools: Microsoft Visual Studio 2012, 2010, 2008, MS Visual Studio Team Foundation System, Visual Source Safe, Web Matrix
Content Management Systems: SharePoint 2010, Bizflow 11.3
Security: Certificates for web and user level, encryption/ description, Compression, WSE 3.0
Reporting: Crystal Reports and Microsoft Reporting (RDLC)
Case Tools: UML with Rational Rose and Visio
Database: Oracle 10g, Microsoft SQL Server (2005, 2008, 2012), MySQL, and Access
Platforms: Microsoft Windows
Others: Adobe Photoshop, MS Project, Turbo FTP

Other Technologies:
- Oracle 10g, SQL Server Database design, Database maintenance, developing T-SQL queries, stored procedures, Views and triggers using SQL Server (2000, 2005, 2008, 2012)
- LINQ, SEO

EDUCATION

- **B.S. (Computer Science)** from Ali Jinnah University, in 2005 with GPA: 3.13

PERSONAL DETAILS

Visa Status: Residence Visa
Address: Toe Point Building, Madina Zayed Area, Dubai

Sanjeev Verma

Middle Level Assignments
Accounts, Budgeting, Payables & Receivables Management

A result-oriented professional with expertise in planning and executing monthly / quarterly /annual closure schedules, providing monthly financial statements and administering the monthly closing process

Industry Preference: Power Generation/ Oil & Gas

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Profile Summary

- Nearly 7 years of extensive experience in Finance & Accounts in the Oil & Gas sector
- Managed overall financial accounting operations for the organization including collections, purchase, receivables, deposits, disbursements, fixed assets and inventory
- Hands-on experience in working with the Finance Controller for the preparation of annual budgets, monthly forecasts, and strategic plans
- Prepared and presented weekly and monthly management reports on cost and benefit analysis, productivity analysis, inventory turnover analysis and cost variance analysis
- Possess sound knowledge in ERP – SAP FICO module and Tally
- An effective communicator with excellent analytical and inter personal

Core Competencies

Number of years

Competency	Years
Accounts Receivable	7
Monthly Account Reconciliations	4
Forecasting	5
Accounts Payable	3
Automation of Accounts	5
Financial Reporting & Analysis	7
Budgeting	4
MIS Management	4

IT Skills

NAUKRI FASTFORWARD SAMPLE

Proficiency Level

SAP FICO	Tally 9	Profit Books	MS Office
80%	35%	60%	45%

Soft Skills

- Communicator
- Innovative
- Team Player
- Intutive
- Thinker
- Collaborative

Education

2007   **M. Com.** from Annamalai University
2005   **B.Com.** from Bharathidasan University

Career Timeline

Sr. Accountant ONGC
Dec'10 - Apr'12
Asst. Manager John Distilleries Pvt. Ltd.

Since May' 2012
Asst. Manager Indian Oil, Bangalore
Dec'08 -Nov'10

Personal Details

Date of Birth: 22nd May 1988
Languages Known: Tamil & English
Address : Kaliyamman Street, Thirumananchery, Tamil Nadu, India

Deepak Jhaveri

Email ID- ****@gmail.com

Contact No. +91-***********Career Objective**

To secure a job in the IT industry where I can utilize my knowledge for the organization's growth

.**Profile**

•A detail oriented and multitasking professional with exceptional coding techniques having bachelor of engineering degree in computer science technology.

•Comprehensive knowledge of primary development languages for instance C, C++, JAVA and special talent of writing highly competent programs.

•Deep understanding regarding software development environments and considerable talent in achieving critical solutions.

•Able to understand and implement modern operating systems and great experience of their troubleshooting.

•Excellent in presenting and make people understand.

Personal Qualities

•Exceptional presentation skills.

•Strong leadership and patiencefull skills

•Exceptional Communication skills in written and verbal both.

•Able to give the best result in pressure situations.

Academia

•B.Tech. Computer Science and Engineering, asd Engineering College, Chennai (2006-2010), Percentage: XXX

•Intermediate, fghh Junior College, Nellore (2004-2006), Percentage: XXX

•S.S.C., ERY School,Guntur (2003-2004, Percentage: XXX

Project

Solar computerI have made a computer of solar power. It takes power from sun and store it in a battery. It can be useful for rural places.**Achievements**

•Receive first prize in Amity University for Hacking.

•Attended the seminar on Virus and Spyware at IIT Delhi.

•Got highest percentage in B.tech

Extra Curricular Activities

•Take an active participation in blood donation camp.

•Partime work as software developer.

Personal Details

Languages Known: Hindi, English

DOB: MM/DD/YYYY

Address: XXXXX

Vikram XXXX

Contact: 87********

E-mail: vikram*****@yahoo.com

OBJECTIVE

Willing to work in a challenging position with a growing Organization where I can utilize my technical and interpersonal skills to serve the organization and enhanced the same.

TECHNICAL SKILLS

Operating Systems: Win 98/ Win XP/ Win server 2003/win 7
Microsoft Technologies: .NET Framework 4.0/3.0/2.0, ASP.NET, C#.NET, ADO .NET, Web services
Programming Languages: C++, C#.NET
Web Technologies: HTML and Java Script,
Editor and IDE: Microsoft Visual Studio 2005, 2008 & 2010
Databases: SQL Server 2000/2005/2008
Hardware: Fault debugging, major troubleshooting and installation of new hardware & software.

PERSONAL QUALITIES

•Proficient in developing WEB application using C#.NET, ASP.NET, SQL
•Possess good analytical skills
•A quick learner.

ACHIEVEMENT

•Won Debate competition for X consecutive years in school.
•Integrated an extremely complex system for the College.

ACADEMIC QUALIFICATION

•MCA from University xyz(2008 -2011) having CGPA of 6.9 on a 10.0 scale
•B.Sc from University xyz with X%.

ACADEMIC PROJECT UNDERTAKEN

Project Name: XXXX
Project duration: Jan 20XX to April 20XX
Environment: C#.Net, ASP.Net and SQL server
Team size: 5
Project Description:

The main objective of the proposed solution is to be automated the various functions and activities of the bank through Internet. The solution will facilitate to the bank employees and the account holders with the different modules. This solution is very much necessary for the private sector banks and the corporate sector. The banking industry will take a new shape and explore like never before. Using the solution the bankers and account holders can generate various kinds of reports.

This project has seven modules like Admin, Manager, Customer, Reports, Search, Authentication, and Registration.

Role and Responsibility: Actively participate in the Authentication module.

EXTRA CURRICULAR ACTIVITIES

Active participant in debate competition

PERSONAL DETAILS

DOB: 24th June 1987
Languages Known: English, Hindi & French

What are the most common mistakes made on resumes?

- Choosing a boring font
- Not using bold, italic, or underlined text
- Improperly aligning text
- Spacing inconsistently
- Not using bullets
- Using awkward categories
- Adding a profile photo
- Making it too long or too short
- Not checking for spelling mistakes
- Making grammatical errors

- Going way back
- Cramming text to fit everything
- Sending in Word format
- Listing content in the wrong order
- Ignoring job requirements
- Omitting contact info
- Using a "cute" email address
- Highlighting duties instead of achievements
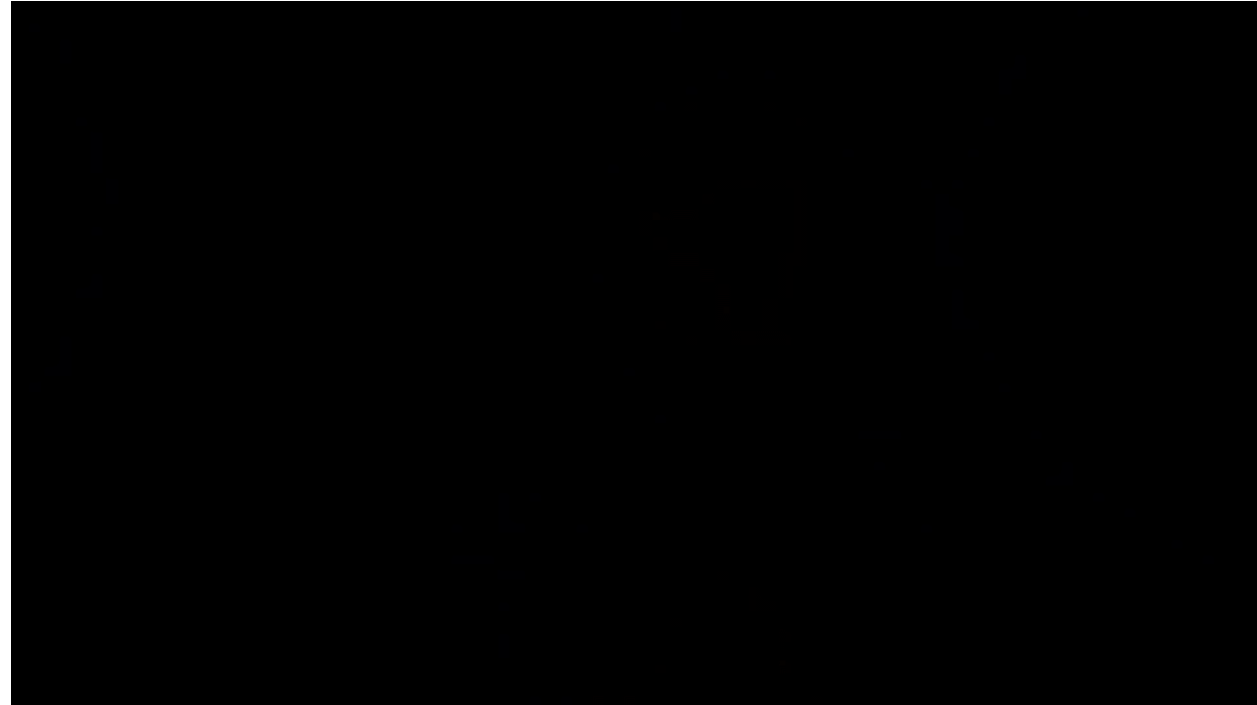- Being too modest
- Omitting a cover letter

Formatting the Resume

- Bullets

- Format Painter

- Margins

- Tabs

- Formatting symbols

- Copy/Paste

- Format paragraph

- Line - insert, format, border, etc

- Tracking Changes - How to turn on/off, accept, show/hide

- Header/Footer

- Change Font & Layout Defaults

- Hyperlinks

- Change document defaults

Resume Making Tips

- Turn it into a video résumé
- Look for keywords in the job postings
- Review resume examples for your industry
- Use a professional font
- Include only the most relevant information and put the most important information first

- Use active language
- Call attention to important achievements
- Only include subheadings and sections you need
- Choose appropriate margins
- Proofread and edit
- Decide whether you need a unique resume for different jobs

Video Resume

Tips to Make Video Resume

Resume Help – Free Resume Making Tools

- www.Myperfectresume.com

- https://cvmkr.com/

- https://www.visualcv.com/

- https://www.resume.com/

- https://www.livecareer.com/resume-builder

- http://www.doyoubuzz.com/us

- https://www.resumonk.com/

- https://resumegenius.com/

- https://www.kickresume.com/

- https://novoresume.com/

- https://www.cvsintellect.com/guest/page/home

- https://resumecompanion.com/