

# Job Title: Data Analyst

**Location:** India (Hybrid / Remote / On-site)

**Experience:** 0–3 Years

**Employment Type:** Full-time

## Job Overview

We are looking for a skilled Data Analyst to collect, process, and analyze data to help drive informed business decisions. The ideal candidate should be comfortable working with large datasets, building reports, and communicating insights clearly.

## Key Responsibilities

- Collect, clean, and validate data from multiple sources
- Perform exploratory data analysis to identify trends and patterns
- Create dashboards and reports for stakeholders
- Work with business teams to understand data requirements
- Perform ad-hoc analysis and present findings
- Ensure data quality, accuracy, and consistency
- Document processes and maintain data reports

## Required Skills

- Advanced Excel (Pivot tables, formulas, data cleaning)
- SQL for querying and managing databases
- Python or R for data analysis
- Data visualization tools (Power BI, Tableau, or similar)
- Strong understanding of statistics and analytical concepts
- Data cleaning and preprocessing techniques
- Knowledge of data modeling and data warehousing concepts
- Familiarity with ETL processes
- Understanding of business metrics and KPIs
- Version control tools like Git

## Preferred Skills

- Experience with Pandas, NumPy, Matplotlib, or Seaborn
- Basic knowledge of machine learning concepts
- Experience with cloud platforms (AWS, Azure, or GCP)
- Knowledge of big data tools (Spark, Hadoop) is a plus
- Familiarity with APIs and data integration

## Education

Bachelor's degree in Statistics, Mathematics, Computer Science, Engineering, Economics, or a related field.