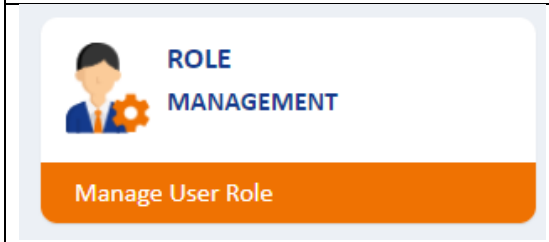
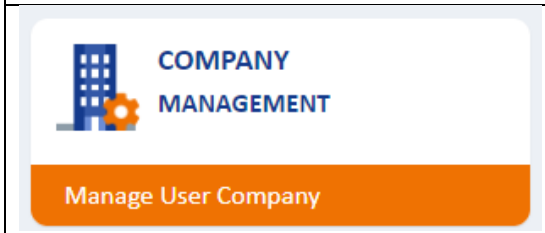
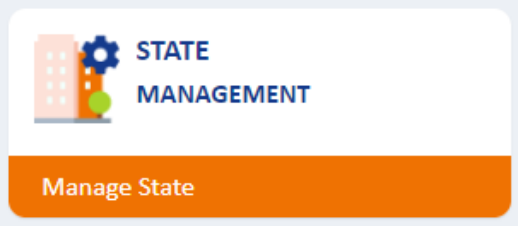
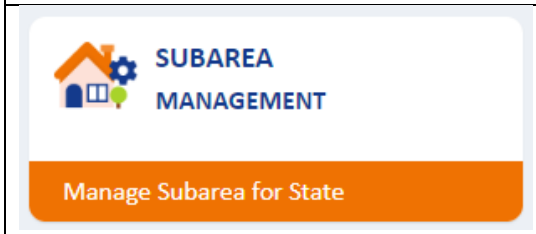
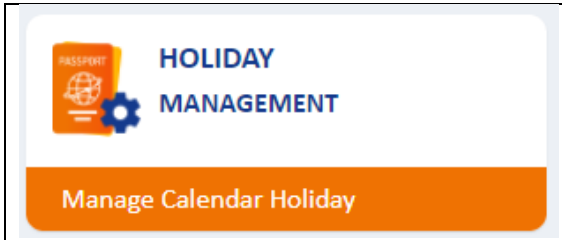
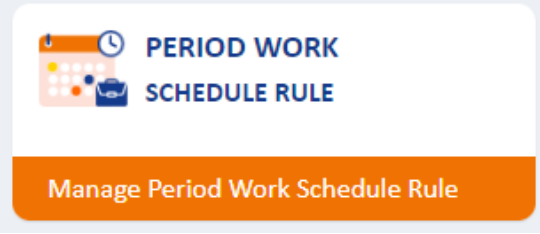
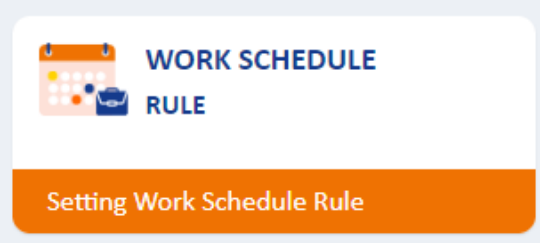
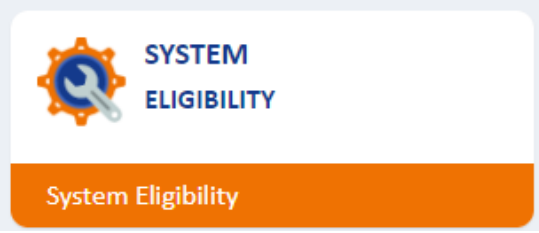
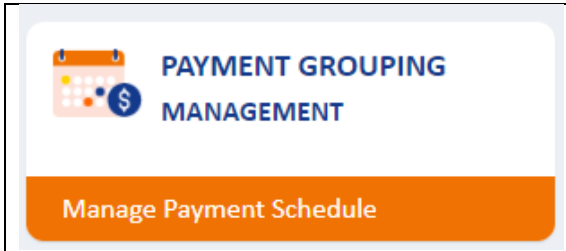
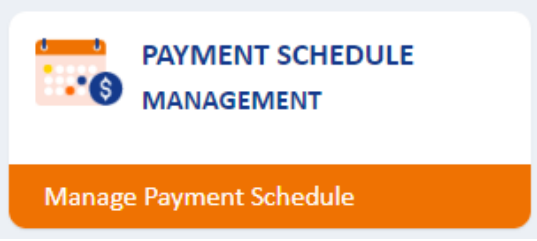
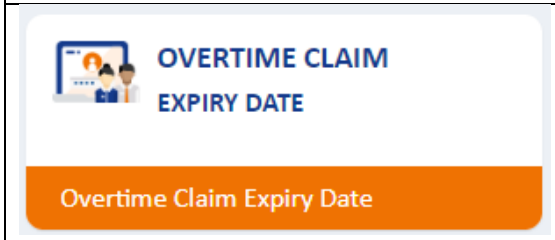
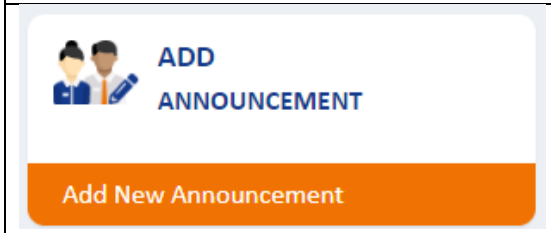
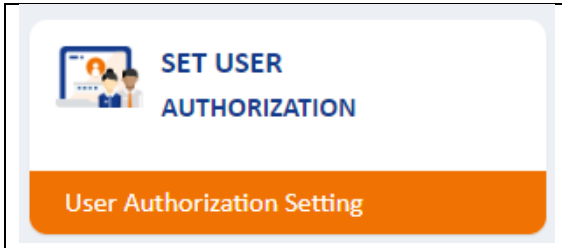
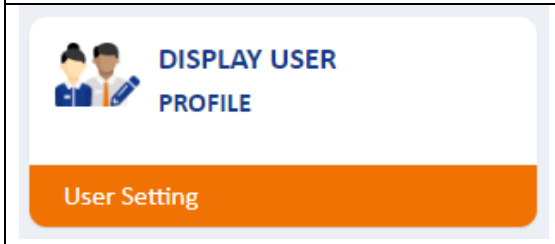
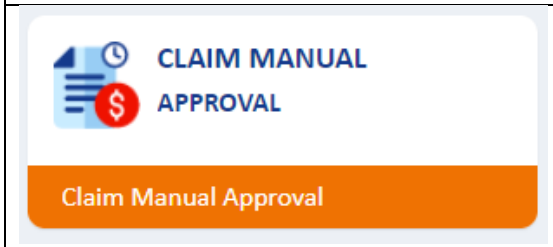
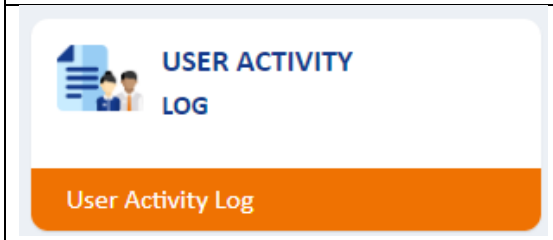
Tile	Description
	To define role and permission.
	To define company code.
	To define state.
	To define personnel subarea and mapping with state.

	To define public holiday for each state.
	To define period work schedule (PWS). e.g. Working time, working hour.
	To define work schedule rule by specifying the sequence of work plan in a week (for normal employee) or more than a week (for shift employee).
	To configure employee grouping which applicable to apply overtime claim.

	To define payment grouping based on company code. Eg: If company A and B has same payment date, then need to assign in same payment group.
	To configure payment schedule related (e.g. submission date, approval date, interface date and payment date) for payment group.
	To configure “Overtime Claim Expiry Date” based on company code and region (SEM,SBH,SWK)
	To add new announcement to be displayed in OTCS home page. Edit/delete function also allowed.

	To assign role and permission to user.
	To display details on employee (Employee profile).
	To re-assign specific claim to specific verifier or approver. This task based on request.
	Display list of activity logs. (E.g. User, Module, Activity Type, IP Address)