March 3, 2022

M-I Holdings (BVI) Limited Ghana Branch

P. O. Box CT 2822 Cantonment

No 2 Gowa Lane

Roman Ridge, Accra - Ghana

Tel: 233 302 744910 Fax: 233 30276695

The Deputy Commissioner

Ghana Revenue Authority

Domestic Tax Revenue Division

Large Taxpayer Office

High Street, Accra

TIN: C0002864800

Dear Sir/Madam,

**Overpayment and Request to offset January 2022 PAYE Against February 2022 PAYE – M-I Holdings**

We would like to draw your attention to an overpayment of **One Hundred and Ninety-Two Ghana Cedis, Seventy-Four Pesewas (GHS192.74)** made on your account for January 2022 PAYE with invoice no. 220210073035641.

We kindly like you to offset this balance against our February 2022 PAYE liability.

Please contact me ([oonitilo@slb.com](mailto:oonitilo@slb.com)) or Miss Abigail Nyinanse ([anyinanse@slb.com](mailto:anyinanse@slb.com), 0593 879 697) for any further details or clarifications.

Thanks for your usual cooperation.

Yours faithfully,

Oluwole Ayodeji Onitilo

**Tax Manager**