

TAMALA J. ARGUE

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EDUCATION

Oklahoma City University School of Law
Juris Doctor
Merit Scholar Recipient
Law School Organizations: Delta Theta Phi – Bailiff; Health Law Group – Vice President;
Public Interest Law Group - Project Re-entry; Habitat for Humanity-Wills Project
Oklahoma City, OK
May 2010

Stetson University School of Law/Oklahoma City University School of Law
Summer Institute in International and Comparative Law
Freiburg, Germany
Summer 2008

University of Phoenix
Bachelor of Science in Business Management
Hillsboro, OR
May 2005

PROFESSIONAL EXPERIENCE

Wilshire Credit Corporation (no longer in business)
Evictions Coordinator
Beaverton, OR
January 2004 – July 2007

- Monitored and coordinated eviction files
- Negotiated fee agreements with attorneys
- Followed up with attorneys on the status of eviction files
- Negotiated payment to occupants to vacate the premises prior to final lockout order
- Strategized with attorneys when cases were contested
- Maintained compliance with FDCPA, RESPA, and ECOA

Wilshire Credit Corporation
Work Lead, legal collections
Portland, OR
July 1998 – January 2004

- Prepared recommendations for management approval on pursuing judgment
- Negotiated payment plans and prepared settlement agreements
- Reviewed all answers and counter claims and decided best course of action
- Pursued bank garnishments to collect on judgments

Orix Credit Alliance (no longer in business)
Small Claims Representative
Beaverton, OR
January 1997 – July 1998

- Investigated and determined creditworthiness of debtor
- Monitored and maintained cases in several different states
- Negotiated settlements

Jim L. Lucas, Attorney at Law
Legal Secretary
Banks, OR
October 1995 – January 1997

- Scheduled appointments, answered phone
- Composed legal documents and filed with the court
- Entered hourly billing and prepared monthly invoices

REFERENCES

Marc Rippas, Attorney
P.O. Box 923533
Norcross, GA 30010
770-448-5377
meratl@aol.com

Barbara Smith, Team Lead
IBM-LBPS
14523 SW Millikan Way, Ste. 200
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Renee Eberhardt, Attorney
Fogg Law firm
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