

Amy Stewart

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EDUCATION:

Bachelor's of Arts in Liberal Studies, Portland State University, Portland, OR

Minors: Spanish, French

Graduated: Winter 2013

Newberg High School, Newberg, Oregon

September '05- June '09

RELATED EXPERIENCE:

Gallery Assistant, Portland Art Museum Rental Sales Gallery 2011-Present

Provide customer service to buyers/renters/artists, gallery upkeep, administrative duties, design and placement of art on walls

Salon Assistant, Mode Du Jour Day Spa and Salon 2010-2011

Greeting customers, cleaning spa instruments, general upkeep, scheduling, answering phones

Costume Crew, Portland State University Theater Dept. 2010

Building and installation of sets; aiding in actor's costuming before and during scene changes, organization of props

Greenhouse Assistant, Newberg High School 2010

Tasks included up-planting, watering, propagation, general labor, and seeding

Thrift Store Volunteer, Lifelong Aids Alliance 2010

Merchandising, customer service, store upkeep

Seattle University Athletics: Varsity Event Staff 2009-2010

Worked in group to run Varsity sporting events; manual labor, customer service, selling tickets, concessions

Volunteer, Newberg Public Library 2007-2009

Cataloging, processing of new materials and holds

SKILLS:

Word, Excel, Powerpoint, 50 WPM, Conversational French and Spanish, Allergy-Free Cooking and Baking, Social Media, Art and Design

References:

Erienne Paquette Supervisor
503-538-8323

Peter Siderius Supervisor
503-554-5223

Jennifer Zika Supervisor