

# KYLE NENNIG

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## PERSONAL SUMMARY

I am currently seeking an engineering or manufacturing position where I can further develop my skills. I primarily have background knowledge and experience in computer technologies and customer service. My educational background has provided me strong skills on researching, writing, and task management.

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## CAREER HISTORY

### SALES/SERVICE TECHNICIAN

#### RAM Technologies

*October 2007 – July 2013*

##### Duties:

- Provide telephone and in-person IT support for business and consumer customers
- Division of tasks and product supervision
- Computer hardware and software installation, diagnostic, and general repair work
- Product research and inventory management
- Organization and merchandising
- Cashiering and cash handling

### CUSTOMER SERVICE ATTENDANT

#### Fev-Lausch Enterprises

*July 2007 – August 2007*

##### Duties:

- Customer service and sales
- Organization and merchandising
- Cashiering and cash handling

### LIGHT INDUSTRIAL LABORER

#### Flex-Staff

*February 2006 – July 2006*

##### Duties:

- Temporary light industrial jobs at various companies
- Operation of industrial machinery

### STOCKING LEAD

#### School Specialty

*February 2005 – August 2005*

##### Duties:

- Managed third shift stocking personnel (3-5)
- Providing daily status reports for third shift stocking department
- Scanning and managing product placement, location, and flow
- Other warehouse duties as needed

## HEAD BUSSESS/SERVICE STAFF

### Ridgeway Country Club

May 2003 – February 2005

#### Duties:

- Customer service
- Maintained small staff of bus personnel
- Assisting wait staff with various service tasks including setup/tear down of large coordinated events
- Other country club and wait staff duties as required

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## ACADEMIC QUALIFICATIONS

University of Wisconsin-Eau Claire

January 2010 – May 2013

Computer Science/Pre-Engineering

Not yet graduated

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## KEY COMPETENCIES

### PROFESSIONAL ABILITIES

- Responsibility
- Trustworthiness and ethics
- Problem solving
- Information management and organization
- Research and investigation

### KEY SKILLS

- Ability to prioritize broad range of responsibilities
- Ability to efficiently multitask
- Ability to think quickly and react to situations
- Ability to work on own initiative with minimum supervision
- Excellent communication and interpersonal skills
- Presentations and Instruction
- Highly driven to learn and experience new environments and situations

### COMPUTER SKILLS

- Programming knowledge
  - Microsoft VisualBasic .NET, Java, C/C++
  - HTML/HTML5, Javascript, CSS
  - Verilog
- Software
  - Eclipse, Maplesoft Maple
  - Fluent in Microsoft Office Suite and Microsoft Visio
  - Basic knowledge of Adobe Flash and Acrobat
  - Knowledge of various computer operating systems/environments including Microsoft Windows/Windows Server, Apple Classic Mac OS, Apple OS X, enterprise Linux variants, BSD
  - Intermediate networking knowledge and protocols

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## REFERENCES

Available upon request