
MICHELLE L. SHAFFER

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EDUCATION

Lewis & Clark Law School, Portland, Oregon.
J.D. 1997.

Indiana University, Bloomington, Indiana.
B.A. English (Political Science minor) 1994.

BAR MEMBERSHIP

Oregon State Bar 1998.
Washington State Bar Association 2000.

EXPERIENCE

Cowlitz County Prosecuting Attorney's Office, Kelso, Washington. September 2000 – September 2013

Chief Criminal Deputy Prosecuting Attorney (December 2006 – September 2013)

- Representation of the State of Washington in the prosecution of major person crimes from inception to trial.
- Appellate advocacy on behalf of the State of Washington, representing the State before the Washington Court of Appeals and Washington Supreme Court.
- Representation of the State of Washington and crime victims before the Governor's clemency and pardons board.
- Supervision of 10 attorneys who prosecute crimes. Supervision includes hiring, training, performance review and discipline.
- Representation of the elected prosecuting attorney in meetings throughout the county and state.
- Budget preparation, grant writing and reporting, payroll duties, law library maintenance, officer/agency training, public outreach, media/public information contact and policy making.
- Washington Association of Prosecuting Attorneys Appellate Committee member.
- Cowlitz County Wellness Committee Member.

Deputy Prosecuting Attorney (September 2000 – December 2006)

Managed criminal caseloads, beginning with juvenile court, transitioning into adult misdemeanors, and then adult felonies. Specific duties included advising officers in the field, filing criminal charges, court appearances, motion hearings, bench trials, jury trials, appellate brief writing, appellate arguments before the Washington Court of Appeals, officer training, public outreach, victim/witness coordination, search warrant review and mental health commitment proceedings.

Oregon Judicial Department, 4th Judicial District, Portland, Oregon. December 1998 – August 2000
Judicial Clerk.

Performed legal research and writing, drafted judicial opinions, courtroom duties, coordinated actions of the parties, maintained judge's law library.

Marion County District Attorney's Office, Salem, Oregon. May 1997 - May 1998
Certified Law Clerk.

Misdemeanor caseload that included charging decisions, victim/witness interviews, legal research, settlement negotiations, motion preparation, evidentiary hearings, trial preparation, bench and jury trials, sentencing, probation violation hearings, and Justice Court duties.

Clark County Prosecuting Attorney's Office, Vancouver, Washington. May 1996 - September 1996
Volunteer Legal Intern.

ACTIVITIES

- Chairperson, American Red Cross Annual Blood Drive.
- Trained in CPR.
- Member & Former President, Indiana University Alumni Association of Portland.
- Finisher, 2010 and 2012 Portland Marathon.