

Education*Lyle High School, Class of 2006, Diploma*

-Industrial Science Honors

-National Honor Society

-Computer Science Honors

Portland Community College, Class of 2011, Associate's of General Studies

-Dean's List

-President's List

Skills and Certification

-TSA-1 Certification (Security Clearance)

-License to Operate Gas and Electric Forklift

-MS Word and Excel (Beginner to Intermediate)

-Spanish (Beginner)

-Personal Driver's License (State of WA)

-National Career Readiness Scores Available, Gold and Plat.

Snapshot |

Experienced, well educated continuing student who is quick to learn and apt to lead. Currently seeking out part time job opportunities to excel in while pursuing volunteering opportunities. Excellent references available upon request.

Experience |**Expeditors International (via Oregon Logistics Distribution Company & BBSI) |** *Portland, OR**Warehouse Agent | 12months. 2011-12.***Certifications:** *Forklift, TSA-1*

Daily use of forklifts for cargo loading and unloading in high volume, high traffic secured facility. Daily use of data entry systems to designate and track cargo. Responsible for training WHS staff in keyboarding, job skills training, and safety awareness. Built database for quick retrieval of newly created training documents.

Amerities (via LaborReady, a TrueBlue Company) |*The Dalles, OR**Support Technician | 5months. Contract fulfilled.***Certifications:** *Lock Out / Tag Out, Heavy equipment support, respirator, manlift, heights harness, HazMat Disposal*

Engaged safe, efficient work practices. Ensured high product quality at all times. Provided support for heavy machinery and tooling applications for development of railroad products.

Fred Meyer |*The Dalles, OR**Seasonal Electronics Associate/ Freight Worker | 3months. Contract fulfilled.***Certifications:** *Sales and Service, chemical spill response, home electronics technology*

Employed safe store and employee sales space, provided excellent customer service in quick and courteous manner. Built displays, point of contact for product info, aided customers with purchases at sales point and customer's vehicles when needed or requested.

Wells Fargo |*Multiple Locations.**F/T and P/T Retail Banking Teller | 6months.***Certifications:** *Teller, sales, loss prevention, counterfeit recognition, bank systems*

Fast and secure cash handling for great customer service. Sold bank products and services while recognizing sales opportunities. Worked with integrated team of tellers, bankers, and managers to elevate service levels and maximize sales.