

Shandi Anderson Walnofer

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• (402) 310-2505 •

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*Without healthy and growing wildlife populations through conservation of existing species, humanity will not thrive.
Without dedicated legal action to protect these species, humanity will not survive.*

Executive Assistant – Perry, Guthery, Haase, & Gessford, P.C., L.L.O.

- Personally and individually oversee collections and banking issues for major lending institutions
- Promoted from receptionist for exceptional communication, problem solving, and training skills, and interest in public reform
- Serve as primary contact between clients, defendants and attorneys while training and delegating to office messengers

Manager & Designer – Black Hills Playhouse & University of South Dakota, Vermillion

- Supervision of crew (5 - 15) training in new costume and textile construction, patterning, buying, dye work and budgeting
- Innovative supervision of finances and education; consistent under-budget averages without sacrifice of quality or creativity
- Coordination and management of meetings between designers, staff and crew; keeping communication current and relevant

Company Manager / Actress / Education Contributor & Director – Theatre of the American West (TOTAW)

- Daily supervision of a seasonally fluctuating company of 22 with 7 - 9 permanent, residential members
- Field patron reservation, comment and concern calls, emails and extemporaneous correspondence
- Fundraising through sale of ads, benefits, grant writing, and educational seminars
- Curriculum development and delivery of seminars; basic and specialized theatrical principals and practices for youth and adults

Interests & Involvement

- **Amnesty International** – Service as policy advocate and organizer regarding Maternal Mortality
- **Planned Parenthood of the Heartland** – Training and awareness advocate for pro choice and sexual health issues
- **First Plymouth, United Church of Christ** – Volunteer and organizer for Lincoln's underprivileged families and children
- **Lincoln Literacy Council** -- ESL literacy education and training of 5 students of varying cultural and racial backgrounds
- Recipe creation, organic gardening, costume design and construction, acting, playwriting and children's prose; Children's book, "Myra's Big Wave" to promote and explore everyday solutions for global conservation issues

Education

Masters of Fine Arts Program – Costume Design & Technology
Bachelors of Arts – English and theatre

University of S. Dakota Vermillion, SD
Doane College Crete, NE

References

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| R. J. Shortridge | rshortridge@perrylawfirm.com | (402) 476-9200 (office); (402) XXX-XXXX (cell) |
| Shawn P. Dontigney | sdontigney@perrylawfirm.com | (402) 476-9200 (office); (402) 693-8326 (cell) |
| Judith K. Hart | judithkhart@aol.com | (402) 476 – 2206 (business/home) |