

JEFFREY A. JORGENSEN

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Education:

Willamette University College of Law, Salem, Oregon

August 2009 – May 2012

- Juris Doctor received Spring 2012
- Certificates: Sustainable Environmental, Energy & Resources Law, and Law & Government
- Honors, Legal Research and Writing
- Chair, Environmental Moot Court
- Executive Editor, Journal of International Law and Dispute Resolution
- President, Class of 2012, Student Bar Association (2009-2012)

East China University of Politics & Law, Shanghai, China

June 2010 – August 2010

- Honors, Chinese Law & Legal Institutions

University of Washington, Seattle, Washington

September 1999 – June 2004

- Bachelor of Arts, Political Science: Political Economy
- Varsity Athlete: Rowing 1999 – 2003

Professional Experience:

Seattle City Attorney – Criminal Division, Seattle, Washington

May 2011 – August 2011

Rule 9 Assistant City Attorney

- Sole prosecutor for four misdemeanor jury trials and co-chair for six misdemeanor jury trials.
- Represented City of Seattle in pre-trial, motion, probation and sentencing hearings.
- Prepared written briefs for hearings, interviewed witnesses, and conducted legal research.

Willamette University College of Law, Salem, Oregon

January 2012 – April 2012

Clinical Law Program – Sustainability Law, Adjunct Professor Jonathon Ostar

- Prepared and filed a NEPA complaint in Federal District Court in Oregon.
- Organized and engaged Hayden Island residents to support environmental protection on the island.

Willamette University College of Law, Salem, Oregon

May 2010 – May 2012

Student Teaching Assistant – Legal Research and Writing, Professor Edward J. Harri

- Assisted first year LRW students with legal research and writing assignments.

Dow Lohnes PLLC, Washington, D.C.

June 2005 – July 2009

Litigation Paralegal/ Litigation Support Manager

- Created and implemented firm-wide procedures for handling electronic discovery data.
- Certified Database Administrator for Summation iBlaze - managed Summation case database for all litigation projects including importing new case data and maintaining database functionality.
- Organized and maintained document productions, correspondence, discovery, deposition transcripts, exhibits and other case documents in both print and electronic form.

Volunteer Work:

- 2010, 2012 Pro Bono Honors Award, Willamette University College of Law.
- DeMuniz Pine Street Resource Center 2011-2012.
- Catholic Charities Legal Services Network 2005-2006.

Certifications/ Skills:

- **Licensed Member of the Oregon State Bar Association.**
- Highly skilled in: Summation iBlaze, LexisNexis, Westlaw, Concordance, Ringtail, Trial Director, CaseMap, Dun & Bradstreet, Hoovers, PACER/ECF, Edgar, iManage, IPro, and Microsoft Office Suite.

Other Information:

- Assisted Oregon Department of Human Services in drafting and adopting an amended agency regulation to provide preference in foster care permanency decisions to relatives, Lawmaking Process, Spring 2010.
- 2010-2012 Competitor, National Environmental Law Moot Court Competition, Pace Univ School of Law.
- Trekking over 80 kilometers from Old Tingri, Tibet to Mt. Everest Base Camp, Summer 2010.
- Won the Intercollegiate Rowing National Championship three times, 2001, 2002, and 2003.
- Coached collegiate and high school rowing from 2004 until 2010.
- 2006 Chicago Marathon finisher.