

## **Steve J. Pappert**

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November 30, 2011

Project Leader,

This summer I had the opportunity to work as an electronic document reviewer and coder on a large electronic discovery database. I was a member of a team of about eight, each working remotely. In about ten weeks we reviewed and sorted over 200,000 distinct documents, of which I reviewed around 30,000.

I am interested in taking on more projects like this in the future. I am especially interested in opportunities to utilize technology to ease the increasingly untenable burden created by the sheer quantity of electronic data a modern business creates. Many data base management companies offer tools to try and tackle this burden, I believe they are part of what the client pays for, and can be effectively utilized. However, I also have the diligence to stick it out and eat the elephant one bite at a time if needed.

Please consider me in the future if you can use my assistance.

Sincerely,

Steve Pappert

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## EDUCATION

<b>Northwestern School of Law Lewis &amp; Clark College</b> J.D. May 2010 Passed Oregon Bar July 2010	Some <b>highlights</b> include: <ul style="list-style-type: none"><li>♦ Teaching criminal law to high school students with the Classroom Law Project</li><li>♦ Trying a fictional civil car crash suit</li><li>♦ Drafting a brief and arguing a fictional appeal</li></ul>
<b>University of Montana</b> B.A. May 2004	<ul style="list-style-type: none"><li>♦ Intensive Arabic language exchange program in Morocco</li></ul>

## PROFESSIONAL EXPERIENCE (Restricted to the last five years)

<b>Law Office of Steve Pappert</b> Portland Oregon January 2011 – Present	<b>Attorney:</b> Interviewing new clients, creating and maintaining client files, providing legal advice, filing bankruptcy petitions, representing clients in consumer disputes, providing legal services for other attorneys on a contract basis - including electronic discovery and document review
<b>Lewis and Clark Legal Clinic</b> Portland Oregon January 2009 - May 2009	<b>Legal Intern:</b> Assisted low-income clients with a variety of issues, including filing for Chapter 7 bankruptcy, dissolution of Marriage, and modification of child custody
<b>Par Electrical Contractors</b> Bozeman, Montana May 2006 - August 2007	<b>Gas Technician:</b> Constructed, tested, and pressurized natural gas distribution systems for several large subdivisions, operated heavy equipment, drove Class A commercial vehicles

## VOLUNTEER WORK

<b>Rosemary Anderson High School</b> 2008-Present	<b>Mentor:</b> Each week I spend an hour listening, talking, and trying to offer guidance to a young adult at this small alternative school.
<b>Legal Aid Services Of Oregon</b> 2010-Present	<b>Pro Bono Bankruptcy Clinic:</b> Advising clients on the possible benefits of filing for Chapter 7 Bankruptcy and representing them in doing so when appropriate <b>Pro se Facilitation Clinic:</b> Assisting clients with preparing petitions, responses or other necessary paperwork to represent themselves in family law proceedings

## ASSOCIATIONS

<b>Multnomah Bar Association</b>	<b>Committee Secretary:</b> Secretary of the Futures Committee of the Young Lawyers Section and avid social attendee
<b>Oregon Trial Lawyers Association</b>	<b>Member:</b> Member, list serve reader, and attendee of all free and affordable Continuing Legal Education Seminars
<b>Oregon State Bar</b>	<b>Member:</b> Admitted to the bar in October 2010. Member of the Sole Practitioner, Debtor/Creditor, and Consumer Law Sections