

REBECCA POTTS

824 Dean St, Apt 1, Brooklyn, NY 11238 • 215-327-1038 • rebeccapotts@gmail.com • www.rebeccapotts.com

EDUCATION

- 2010–2011 Dept of Youth & Community Development (DYCD) and Partnership for After-School Education (PASE) professional development workshops in *Youth Development, Art Education, etc.*
- 2009 **M.F.A.**, Visual Arts, Washington University in St. Louis, MO
- 2005–2007 NYC Dept of Education, Big Brothers Big Sisters, and Advancement Via Individual Determination (AVID) professional development workshops in *College Prep, Mentorship, etc.*
- 2004 **B.A.**, Studio Art & Geography, *magna cum laude*, Middlebury College, Middlebury, VT
- 2002–2003 Study Abroad, *Printmaking, Painting, Photography, Aboriginal Art History, and Wilderness Studies*, University of Tasmania, Hobart, Australia
- 1999 Summer School, *Photography, Architecture History*, Harvard Summer School, Cambridge, MA

ADMINISTRATIVE & TEACHING EXPERIENCE

- 2012–pres. **Arts in Education Coordinator**, Brooklyn Arts Council (BAC), Brooklyn, NY
Produce 15-30 yearly teaching artist residencies in schools in all artistic disciplines
Facilitate 20-30 performances in schools, senior centers, and community sites annually
Recruit, support, and oversee teaching and performing artists
Manage new hire process for teaching and performing artists and create personnel files
Collaborate with communications department to create web content for education programs
Update website and contact information using CMS and Constant Contact
Nurture partnerships with schools and community-based organizations
Represent BAC and its Arts in Education department at public events
Track student and program progress, assist with grant reports, and assess programs
Assist with grant writing for education programming
- 2010–2012 **Education Director**, Bronx River Art Center (BRAC), Bronx, NY
Manage and promote 10–25 fine arts & digital media classes per quarter for youth and adults
Develop interdisciplinary art curricula and teacher support materials
Recruit, support, train, and oversee teaching artists
Oversee Education Associate, college interns, volunteers, and consultants
Write press releases, email marketing, and web content for education programming
Nurture partnerships with schools and community-based organizations
Represent BRAC and its education programs at public events
Manage contacts, including designing FileMaker Pro database to improve procedures
Write grants for education programming and assist with grant writing to support BRAC
Track student and program progress, complete grant reports, and assess programs
- 2009 **Teaching Assistant**, California State Summer School for the Arts, Valencia, CA
Printmaking courses with Lee Altman; *Design* courses with Anthony Ryan and Karen Ruenitz
- 2007–2009 **Graduate Teaching & Technical Assistant**, Washington University in St. Louis, MO
Graduate Technology and Website: Teaching & Technical Assistant
Urban Books: Imag(in)ing St. Louis with Jana Harper: Teaching & Technical Assistant
2-D Design with Michelle Oosterbaan: Teaching Assistant
Printmaking Elective: Themed & Boxed with Tom Huck: Teaching Assistant
- 2005–2007 **Partnership & Community Coordinator**, The Urban Assembly Academy of Business & Community Development (ABCD), Middle School/High School 336, Brooklyn, NY
Developed and maintained partnerships with organizations, companies, and colleges

- Planned and facilitated programs to expand the learning environment of the school
 Oversaw publicity: created marketing materials, supervised designers, maintained contacts
 Instigated partnership with Brooklyn Arts Council (BAC) to provide art classes
- 2004–2005 **Campus & Community Organizer**, NJ Community Water Watch, Camden, NJ
 Planned campaigns and events such as river clean-ups and community forums
 Recruited, trained and managed a team of college interns and volunteers
 Educated community residents and students about local water quality issues
- Jan 2004 **Workshop Instructor**, *Creative Bookbinding*, Middlebury College, Middlebury, VT
 Proposed, designed and organized workshop and taught 17 adults
- 2003–2004 **Teacher's Assistant**, Otter Creek Child Center, Middlebury, VT
 Supervised 10-15 children ages 3-4 in indoor and outdoor settings

CURATORIAL & DESIGN EXPERIENCE

- 2008–pres. **Visual Arts Editor**, www.climatechangeeducation.org, Online
- 2007–pres. **Web Designer**, Freelance, Online
- 2009–2010 **Studio Assistant**, Kenneth Ober & Reneé A. Fox Studios, Inglewood, CA
- 2008–2010 **Gallery Assistant & Web Consultant**, Frank Pictures Gallery, Santa Monica, CA
- 2003–2004 **Curator, Project Director**, *Science Makes Art*, Middlebury, VT
- 2001–2002 **Marketing Director's Assistant**, Frog Hollow VT State Craft Center, Middlebury, VT

BIBLIOGRAPHY

- Zhou B. Art Center, *National Wet Paint Exhibition Catalogue*, curated by Sergio Gomez, Jan-Feb 2010.
 “Artist and Society” panel discussion participant. Moderated by Carmon Colangelo. Mildred Lane Kemper Museum, St. Louis, MO, May 2009.
- Mildred Lane Kemper Art Museum, *2009 MFA Thesis Exhibition Catalogue*, May 2009.
- Interviewed on Kemper Art Waves. Mildred Lane Kemper Art Museum. KWUR, St. Louis. April 28, 2009.
- Jana Harper, "Artists' Books 2.0: DIY with POD." *The Blue Notebook*, Vol. 2, No. 2. 2008.

Publications

- Visual Arts topics editor for ABC-Clio's *Climate Change: An Encyclopedia of Science and History*, forthcoming.
- “Creating a Fourth Culture.” In *20UNDER40: Re-Inventing the Arts and Arts Education for the 21st Century*, edited by Eric P. Clapp, Dec 2010.

Lectures

- 20UNDER40: Re-Inventing the Arts and Arts Education for the 21st Century* Kick-Off Colloquium, Dec 2010, hosted at the Cloud Foundation, Boston, MA, Lecture: “Creating a Fourth Culture.”
- Society for Photographic Education Midwest Regional Conference: *Freeze/Thaw: Cycles in the American Heartland*, Oct 2009, Minneapolis, MN, Lecture: “The Blue Gold Thaw.”

TECHNICAL ABILITIES

- Office:** Mac/PC, Microsoft Office (advanced), Quicken, fax/copy machine, database management
- Graphics/Video:** Adobe Photoshop, InDesign, Final Cut Pro, After Effects
- Web Design:** HTML, CSS, Dreamweaver, Flash, XML, CMS
- Web Applications:** Twitter, Facebook, MySpace, Ning, Weebly, Blurb, Lulu, Constant Contac, Eventbrite
- * Very quick learner, computer savvy, extreme attention to detail