



Samuel Cantrell

CONTACT INFORMATION	13346 SE Waldron Drive Milwaukie, OR 97222	mobile: (503) 406-8726 e-mail: samuelcantrell@gmail.com www.linkedin.com/in/samuelcantrell
TESTIMONIALS	<div><div><p>“You will not find a person who is more eager to please, able to self-teach, and who can take delegation and run down the tasks assigned to him.” — Dr. Bill Meade, Concordia University</p></div><div><p>“All you have to do is show [Sam] once and the rest is on auto-pilot... You will not be disappointed.” — David Rich, CEO, Reitmeier Mechanical</p></div><div><p>“Samuel was one of the strongest students I have had in my finance classes in 10 years at Concordia University. His analytical skills are excellent and he can understand new information easily.” — Ron Miolla, Concordia University</p></div></div>	
PROFESSIONAL EXPERIENCE	<div><div><p>Concordia University, Portland, Oregon</p><p><i>Institutional Assessment Coordinator</i></p><p>May 2012 – present</p><ul style="list-style-type: none">• Developed Python scripts to automate preparation of data for analysis, saving time in the future.• Designed reports relaying key performance indicators to school administration.</div><div><p>Brenner Tax and Bookkeeping, Milwaukie, Oregon</p><p><i>Accounting Intern</i></p><p>June 2010 – present</p><ul style="list-style-type: none">• Debugged check printing module for TheOS BASIC accounting system.• Prepared financial statements for clients with speed and accuracy.• Prepared payrolls and Oregon quarterly payroll tax reports for clients.</div><div><p>Reitmeier Mechanical, Tualatin, Oregon</p><p><i>Accounting Intern</i></p><p>May 2011 – August 2011</p><ul style="list-style-type: none">• Created data for identifying sales opportunities using company databases.• Modified Sage Timberline Enterprise reports to meet specified requirements.</div></div>	
EDUCATION	<div><div><p>Concordia University, Portland, Oregon</p><p><i>B.A. in Business Administration; Concentration in Accounting</i></p><p>August 2009 – present</p><ul style="list-style-type: none">• Expected graduation date: December 2012• Minors: Finance, Music• Overall GPA: 3.79• Will have requisite number of credit hours to sit for CPA exam upon graduation.</div><div><p>Conducted successful redesign of school newspaper as layout editor. Awarded President’s Premier Scholarship on merit.</p></div></div>	
COMPUTER KNOWLEDGE	<div><div><p>Familiar with:</p><ul style="list-style-type: none">• Microsoft Office (Word, Excel, PowerPoint, etc.)• Microsoft Windows• GNU/Linux• Python programming language</div></div>	