

EDUCATION

University of Oregon School of Law, Eugene, OR

Juris Doctor, May 2011

- GPA: 3.18 Rank: 78/186 (44%)
- Oregon Law Review - Executive Editor
- Public Interest Public Service Program - Board Member (2010-11); Co-Director (2009-10)
- Green Business Initiative Student Association - Vice President of Operations

University of Washington, Seattle, WA Bachelor of Arts in Political Science, with Honors: 2007

- Dean's List; GPA: 3.39
- Activities: Phi Eta Sigma Honor Society; Youth Programs Intern, Seattle Parks & Recreation; Administrative Intern, King County Prosecuting Attorney's Office

Evergreen High School, Vancouver, WA

Graduate, May 2004

EXPERIENCE

Wilson Law Office, Eugene, OR

August 2010 - Present

Law Clerk

Performed legal research, drafted briefs and correspondence, performed administrative tasks and provided litigation support for sole practitioner.

Washington State Attorney General's Office, Seattle, WA

June 2010 - August 2010

Law Clerk, Labor & Industries Division

Researched and drafted legal briefs, produced client advice memoranda, conducted client/witness interviews, prepared cases for administrative hearings, litigated in King County Superior Court.

King County Prosecuting Attorney's Office, Seattle, WA

July 2009 – August 2009

Legal Extern, Civil Division – Employment Law Section

Researched and drafted legal memoranda, assisted in trial preparation, drafted responsive documents.

Starbucks Coffee - Law & Corporate Affairs, Seattle, WA

June 2008 – August 2008

Legal Administrative Intern

Gathered and produced responses to subpoena requests; evaluated and refined response process.

Williamsworks, Seattle, WA

June 2007 – August 2008

Project Assistant, November 2007- Aug 2008

Performed research, provided planning support, drafted client deliverables, and administered billing and scheduling for non-profit consulting firm.

Intern, June 2007- November 2007

Performed research, drafted client report and briefing documents and performed administrative tasks.

King County Prosecuting Attorney's Office, Seattle, WA

May 2005 – Oct 2007

Administrative Intern, Civil Division – Employment Law Section

Administrative tasks, litigation support, processed discovery materials, editing and review of legal briefing and case-archival.