

Kathryn E. Capps

5000 N. Willamette Blvd.
Portland, OR 97203

capps13@up.edu
(702) 376-5830

EDUCATION:

BBA, Major: Entrepreneurial and Innovation Management May 2013
University of Portland, Portland, Oregon GPA: 3.01

- Focus in mathematics and marketing

University of Notre Dame Australia, Fremantle, Western Australia Fall 2011

EXPERIENCE:

Claire's

Key Holder Feb 2013 – Present

- Established and helped to achieve daily financial goals
- Assisted management with product inventory and visual merchandising

Justice, Tween Brands

Lead Brand Representative Aug 2012 – Feb 2013

Brand Representative Aug 2007 – Aug 2012

Seasonal Holiday Manager Nov 2010 – Jan 2011

Silver Springs Recreation Center

Senior Recreation Assistant May 2012 – Aug 2012

- Processed and executed accident documentation and administered children's medications
- Managed relations between staff members and children

Recreation Assistant Jun 2007 – Apr 2012

University of Portland

Hall Receptionist, Mehling Hall Aug 2010 – May 2011

- Checked guests in and out of the dormitory
- Assisted in ensuring the safety of the residents through securing the building at the end of shifts
- Checked materials out to residents of the dormitory

ACADEMIC PROJECTS:

University of Portland

International Export Plan, International Marketing and Management Fall 2012

- Worked with a team of three to create an plan to export a product internationally by analyzing population customs, the market and its segments, and the potential for marketing in a foreign country

Business Consultation, Management Decisions and Policies Fall 2012

- Worked with a team of four to consult for a local company to analyze its external and internal environment to provide a recommendation for the business to expand

Innovation Project, Innovation Fall 2012

- Worked with a team of four to generate a potentially successful business model to promote change for a social issue

Market Research Questionnaire, Market Research Fall 2012

- Worked with a team of three to produce an effective questionnaire to conduct market research

Supply Chain Analysis, Technology and Operations Management Fall 2012

- Worked with a team of three to research a supply chain for a business, review current operations, and seek potential improvements for the chain

New Venture Financial Statements, New Venture Finance/Accounting Fall 2012

- Worked with a team of four to generate financial statements for a new business and reaching a goal of \$25 million in revenue