

# Morgan Gratz-Weiser

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## Education

B.A., Environmental Science - Social Science Emphasis, Willamette University, Salem OR

Minor – Geography

May 2013 Overall GPA 3.4

Senior Thesis - Bottle or Tap? Is bottled water a necessity on Willamette University's campus?

## Experience

**Student Manager**, Hatfield Library - Willamette University (W.U.)

**Sept 2010 – May, 2013**

- Provided new employee training
- Senior staff member during weekend and evening hours
- Informed and enforced library policy with public patrons
- Completed all student assistant tasks, see below for description

**Student Assistant**, Hatfield Library – W.U.

**Sept 2009 – May, 2010**

- Assisted patrons with accessing library databases and material use
- Communicated with library staff from other institutions to coordinate shared resources
- Educated and directed prospective students campus visitors
- Maintained and managed print resources and periodicals

**Administrative Assistant**, Dept. Environmental & Earth Science - W.U.

**March-April, 2013**

- Completed all office duties while regular Admin. Asst. was on vacation, including: receiving and processing invoices, faxing, copying, stocking and organizing supplies, using multi-line phone, scheduling prospective student interviews, and sorting mail.

**Secretary**, General Education Working Group – W.U.

**Jan – Nov, 2012**

- Synthesized weekly group meeting information and took minutes
- Provided student input for general education models
- Worked alongside professors and dean of students to develop models

**Laboratory Teaching Assistant**, Dept. Environmental & Earth Science – W.U.

**Jan – Dec, 2012**

- Organized and prepared lab activities, assisted in teaching lab material
- Supervised in-lab assignments, graded assignments and quizzes

**Intern**, Sustainability Council – W.U.

**Jan – May, 2012**

- Conducted research on the sustainable/green building initiatives and practices
- Reviewed building models, materials, and HVAC systems for campus buildings
- Worked with Facilities department to analyze energy savings and design improvement options

**Barista**, Coffee Break Café

**May-August, 2010 & 2012**

- Maintained a welcoming customer atmosphere
- Responsible for all maintenance and operations of café while on shift

**Barista/Bartender/Food prep, Blondie's Food & Drink**

**May-present, 2013**

- Prepared and served all food and beverages
- Stocked, cleaned, organized, and maintained inventories
- Responsible for opening and closing shifts, including all monetary and security procedures
- Maintained a warm and jovial atmosphere

**Leadership/Volunteer Activities**

- Pi Beta Phi – Oregon Gamma, Policy & Standards Board
- Take a Break, alternative spring break service projects, Willamette Valley, 2011 Spring Break
- Sustainability Council member, collaborating to add sustainability initiatives to Wulapalooza, identified aspects of the Curriculum and co-curriculum to be redesigned with sustainability as a theme
- Redwood Empire Endurance Riders – cleared and marked trail, helped organize and run annual endurance rides on state and national park trails

**Publications**

Finding a Sense of Place: An Environmental History of Zena

Chapter 9: The Evolution of Land Use Planning in Oregon, From the Perspective of Zena Forest

**References**

Available upon request