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# SILAS PAUL

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## PROFILE

Experienced in data collection and analysis combining qualitative and quantitative methods. Proficient in creating detailed proposals, reports, presentations, and documents for both internal and external use. Believes that a process-oriented approach produces the best results. Works best when challenged and in deadline-driven environments, within a team or individually. Global thinker who enjoys creating efficiencies and adept at creatively solving problems.

## EDUCATION

**BA, International Political Economy** University of Puget Sound, 2008  
Tacoma, WA

- Minors: **Business, Spanish**
- Thesis: Intellectual property law and innovation

Also attended: University of Oregon

## WORK EXPERIENCE

**Associate, Investor Relations** P-Solve Asset Solutions  
Istanbul, Turkey / Portland, OR (May '10 – December '10)

- Prepared all English language client proposals and requests for information.
- Performed primary research, data analysis, and prepared investor perception study and shareholder identification for largest regional (Middle East) soft-drink bottler, Coca-Cola Icecek.
- Assisted in preparation of presentations and documents for quarterly financials, investment proposals, memorandums, and variety of financial communications materials.
- Played key role in developing financial model (Excel based) for internal use at Albaraka Turk, leading Islamic bank.
- English language writing and editing of content for multiple Annual Reports, Quarterly and Semi-Annual Reports.

**Intern** P-Solve Asset Solutions  
Istanbul, Turkey (July '09 – December '09)

- As a part of a small 3-member office, was challenged in responding to many of the unique circumstances facing a new financial services office operating in an emerging market.
- Researched and prepared white paper on Turkish socio-economic and political environment, in respect to corporate governance and investment.
- Prepared client proposals and bulk of English language documents.
- Researched and prepared client projects assessing market perception and identifying shareholders.

**Crewmember** Trader Joe's  
Tacoma, WA / Portland, OR (July '08 – July '09)

- Duties included: cashier, ensuring positive customer experience, organization, stocking and rotating merchandise, cleaning.

**Intern/ Volunteer Coordinator** Troy Kelley Campaign  
Tacoma, WA (May '08 – August '08)

- Raised funds, provided back-office support for variety of campaign functions.
- Recruited and organized volunteers for State Representative Troy Kelley's re-election campaign.
- Rep. Kelley won re-election by 19 percentage points.

**Caller** UPS Phone-a-thon "The Link"  
Tacoma, WA (January '07 – March '07)

- Raised funds for Univ. Puget Sound Annual Fund, calling alumni, parents, and supporters.

## SKILLS

**Advanced:** Windows and Mac OS X systems, Microsoft Office Suite, QSR NVivo 8 and XSight 2 (data analysis and reporting tools)

Experienced with Adobe CS (esp. Photoshop, Dreamweaver), limited experience troubleshooting Windows and Mac OS X networking issues