

ALANA HARRIS

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OBJECTIVE

To secure a lasting position in a mission-driven organization where I can apply and further develop my talents and knowledge to support the organization's success.

EDUCATION

CONNECTICUT COLLEGE, New London, CT

Graduated May 2008

- Bachelor of Arts in Biological Sciences
- Bachelor of Arts in Environmental Studies
- Conversational in Spanish

SKILLS SUMMARY

- Self-starter and motivator with management and supervisory experience
- Excellent verbal and written communication skills
- Conversational verbal and written Spanish language abilities
- Creative problem solver with exceptional organizational skills
- Skilled teacher and community engager with diverse populations and ages
- Proficient with Microsoft Office, Online Social Media, Volgistics and Constant Contact

WORK EXPERIENCE

Northwest Youth Corps, Eugene, Oregon

May 2011 - August 2011

- Crew Leader*
- Managed all daily programming for ten youths at a time, fostering and empowering their self-reliance and success
 - Worked cooperatively with other staff identifying leadership strategies to best accommodate a dynamic and demanding program.

Oregon Food Bank, Portland, Oregon

October 2009 - November 2010

- Nutrition Education Coordinator, AmeriCorps*
- Directed and taught 14 interactive nutrition courses designed for low-income community members of diverse ages
 - Created culturally-specific curricula for Spanish-speaking populations
 - Independently supervised and trained up to 30 volunteers, at a time
 - Developed and applied evaluation tools ensuring return on investment

REI, Portland, Oregon

Summer 2005 - Spring 2011

- Customer Service and Sales Associate*
- Delivered excellent customer care enhancing customer retail experience
 - Honored with an Award for providing a high caliber of service
 - Provided administrative support to supervisors by preparing schedules, ensuring shift coverage, and neatly organizing products

United States Peace Corps, Guatemala, Central America

August 2008 - July 2009

- Food Security Volunteer*
- Trained indigenous women and youth in cultivating low-cost, organic gardens and value-added products
 - Led environmental education and sustainable agriculture curriculum for sixth graders
 - Instructed interactive nutrition education and family health courses

ADDITIONAL EXPERIENCE

Ryder Cottage Industries, Brewster, New York

Summer 2008

- Farm Helper*
- Farmed and sold organic produce at two markets, a CSA and farm stand

Science Educators, New London, Connecticut

September 2007 - May 2008

- Educator*
- Collaboratively created and taught engaging science-based lesson plans
 - Tutored individually two middle school biology students