

Karen (Ren) Green

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Software

Adobe Illustrator, Photoshop, InDesign, MicroSoft Word (Styles and Navigation), Open Office Writer (Styles and Navigation), WordPress, Tajima Pulse, Wilcom, Embroidery Office

Experience

Contract Web Copy Editor/Writer

January 2012 to Present

Shinza Design (Alma, Colorado)

Write and edit copy in Wordpress for web design company to maintain consistent wording, tone, and style appropriate to customers' business cultures. Some research required.

Volunteer Evening News Copy Editor/Writer & Co-Anchor

April 2011 to Present

KBOO Community Radio (Portland, Oregon)

Write, edit, and format news copy for Evening News broadcasts. Research local, national, and international news sources for stories, conduct recorded and live phone and studio interviews of sources and authors, read news aloud on air.

Author

January 2012 to Present

Self-Employed (Portland, Oregon)

Wrote creative non-fiction book. Conducted expert interviews, found venture capital, recruited editor, designed e-book and cover, created website in Wordpress, and managing PR campaign.

Volunteer Build Crew Member

April 2011 to September 2011

SOAK* CORE Thunderbridge (Portland, Oregon)

Built large-scale art project, redrafted logo for embroidery digitizing for patches.

Graphic Artist, Embroidery Digitizer, Sign Maker

July 2004 to August 2010

Paw Prints of California (Redwood City, California)

Designed t-shirt, banner, sign, embroidery and promotional products graphics from customer specs. Managed customer proofing process. Created embroidery files from customer art. Ran industrial embroidery machines. Worked with ASI vendors. Applied vehicle graphics. Made signs and banners on a variety of substrates, including gallery-wraps for a museum at Stanford University.

Graphic Artist, Embroidery Digitizer

August 2003 to July 2004

All Premium Sportswear (Mountain View, California)

Designed t-shirt, banner, sign, embroidery and promotional products graphics from customer specs. Managed customer proofing process. Created embroidery files from customer art. Ran industrial embroidery machines. Worked with ASI vendors.

Order Processor

September 2002 to February 2003

CustomInk (Vienna, Virginia)

Pre-Press art checks for online t-shirt design company. Managed customer proofing process.

Volunteer Graphic Artist

March 2002 to August 2004

Mountain View Educational Foundation (Mountain View, California)

Designed organization's logo and 2002 Annual Report.

Volunteer Teacher, Graphic Artist, Events Planner

September 1998 to May 2008

Mountain View-Whisman School District (Mountain View California)

Created and taught Film and Media Studies curriculum for Fourth and Fifth Graders. Designed flyers, invitations, and t-shirt graphics for school events. Managed a team and raised \$18,000 as 2001 PTA fundraiser Co-Chair.

Training and Education

Introduction to Technical Writing De Anza College (Cupertino, California)	2008
Print Pre-Press & Production Art Opportunities Industrialization Center West (Redwood City, California)	2002
Bachelor of Art in English University of Virginia (Charlottesville, Virginia)	1992