

Beth Ellen Edwards

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Education

LEWIS & CLARK LAW SCHOOL, Portland, OR

- Juris Doctor candidate, May 2013
- Honors Brief recipient, 2011
- Pro Bono Award recipient, 2011

UNIVERSITY OF CHICAGO, Chicago, IL

- Bachelor of Arts in English Language and Literature (Departmental Honors), June 1996
- Napier Wilt Award for best senior thesis

Experience

PECI, Portland, OR

Law Intern, Jan. 2013-current

- Drafted employment policies for in-house legal counsel.
- Reviewed and summarized corporate contracts between Peci and clients.

COMMUNITY DEVELOPMENT LAW CENTER, Portland, OR

Law Intern, Jan.-Aug. 2012

- Prepared organizing documents, contracts, and closing documents for corporate clients.
- Advised a 501(c)(3) organization's board of directors on best practices.
- Researched and drafted legal memoranda on tax, insurance, and securities issues.

LAWYER'S TITLE INSURANCE CORP., Portland, OR

Title Examiner, 2007-2010

- Examined chain of title and wrote title insurance commitments.
- Produced files at or below 5% error rate consistently.

TITLE COMPANY OF CRESTED BUTTE, Crested Butte, CO

Title Manager, 2001-2006

- Assumed management responsibility and increased policy production time 30%.
- Examined chain of title and wrote title insurance commitments that produced no claims.

CHRONICLE & PILOT, Crested Butte, CO

Writer and Copy Editor, 2000-2001

- Interviewed city government workers, business owners, and entertainers and wrote news and feature articles for weekly newspaper.

MORNINGSTAR, Chicago, IL

Copy Editor, 1999-2000

- Copy edited investment articles for print and online publication.
- Composed training guides for the editorial department.

ENCYCLOPAEDIA BRITANNICA, Chicago, IL

Copy Editor and Fact Checker, 1996-1999

- Found and developed contacts with field experts to write and fact-check articles.

Volunteer Experience

- **AUCTION DIRECTOR AND PRESIDENT**, Public Interest Law Project
Portland, OR, 2011-current
- **VICTIM ADVOCATE**, Multnomah County District Attorney's office
Portland, OR, 2009-current