

davidpeterson

9141 N. Allegheny Avenue
Portland, Oregon 97203

Who am I and what can I offer?

I am a skilled **Senior Cad Technician/Designer** with over eighteen years of diverse experience in a multi-discipline design firm environment. I work well in a challenging, fast-paced, deadline-oriented setting individually or as part of a team. I can personally take an Architect's vision described in schematic design through to design development to permit drawings with minimal supervision. I am very familiar with building industry standards and codes. I have often been given responsibility to design portions of projects and carry out some of the tasks of the Architects such as meeting with clients, taking measurements on site, submitting projects for permit, and red-lining my own drawings. These activities have saved time and money on many projects and helped keep them under budget. My goal is to finish projects on time, or preferably early, to maximize the company's profit on each job. I am focused on correct, consistent, quality work and giving the customer what they want in the most efficient and correct manner possible. I have a desire to simplify and innovate the daily operations of the Cad department to maximize efficiency and further the growth and prosperity of the firm.

What is my experience?

TranSystems Inc., 1845 NE Couch St., Portland, Oregon (1990-2009)

Cad Technician III/Designer - Performed daily Cad drafting using AutoCad design and drafting software. Accepted design responsibilities on portions of projects as well as drafted and assembled entire projects from conception through construction. Accomplished tasks assigned in all disciplines with all designers in the office. Interacted and corresponded with clients, municipalities and other design firms. Executed many of the duties of an Architect including problem solving, designing, permitting, code study and quality control. Incorporated revisions from clients and designers into final versions of updated drawing sets. Adapted to change and provided design alternative options to assist designers. Learned design principles through interaction with designers and from every project assigned. Incorporated past project experiences and personal knowledge library into each new project while constantly growing my knowledge base and skills through research, training and hands-on experience. Volunteered for tasks within and outside the scope of my position when a need arose in the office as well as all tasks assigned by supervisors. Performed as office safety manager and developed emergency action plan. Assisted in creation of Cad standard construction detail library.

What skills have I developed during my career and what are my inherent skills?

- Drafting and design using AutoCad software.
- Assembly and review of complex projects, coordination of disciplines within drawing sets, defining project priorities and delegating tasks to others as needed to meet deadlines and budgets.
- Thorough understanding of drawing set organization and project requirements.
- Researching codes and client design guidelines using the Internet and manuals to determine their impact on projects. Incorporating regulations and directives into designs.
- Self-starting, goal oriented, focused person whose work ethic and perseverance promote success.
- Flexibility to function as a team member and a self-reliant entity with minimal supervision.
- Demonstrated accuracy, attention to detail and the ability to work on multiple projects concurrently.
- Quickly learn procedures and implement them.
- Excellent communication, interpersonal and organizational skills.
- Demonstrated a record of high performance standards, including attention to schedules, deadlines, budgets and quality work.

Ready to set up an interview? Call or email me! Turn the page for more info...

Phone: (503) 286-2377

Email: draftsmandave@gmail.com

davidpeterson

9141 N. Allegheny Avenue
Portland, Oregon 97203

What is my education?

Oregon Polytechnic Institute, Portland, Oregon
Associate of Applied Science, 1990

Additional training:

- Revit Structure Fundamentals I class taken at Ideate, Inc. 2008.
- Revit Architecture Fundamentals I class taken at Ideate, Inc. 2008.
- Various in office AutoCad training and update sessions provided by TranSystems.

What are my hobbies?

- Established event and talent management, promotion and sound reinforcement business.
- Perform with and manage a regional bluegrass band.
- Produced and promoted a weekend bluegrass festival with multiple performers. Created marketing materials and advertising.
- Writing songs and playing several instruments including guitar.
- Recreational bowling

What are some personal achievements?

- NESA (National Eagle Scout Association) - Lifetime Member, Eagle Scout 1985.
- Performed on two music compact discs that included my original songs.

What are my references?

TranSystems - Portland, Oregon office (formerly Moffatt, Nichol & Bonney, Inc.), closed 2009.

1. Robert A. Bonney Jr., P.E. - Vice President 503-232-2117.
Also contact via LinkedIn. Home: 503-636-0275. Mobile: 971-235-3040.
2. Gege Rayburn - Business Manager 503-232-2117.
Home: 503-697-1020. Mobile: 503-319-5464.
3. Jim McGrew, P.E. - Structural Engineer (my immediate supervisor) 503-232-2117.
Home: 503-289-5786. Mobile: 503-319-2822.
4. Rick Hunting, P.E. - Civil Engineer 503-232-2117.
Home: 360-885-9632. Mobile: 503-348-2437.

What are additional skills I have learned that are useful in my career?

Puddletown Ramblers Band

1996 - Present

Acquired skills and knowledge gained through management of regional performing band.

CUSTOMER SERVICE

- Met with customers and municipalities to discuss their events, quote prices and negotiate deals.
- Provided customers a suggested plan and options for their events. Planned events if needed.
- Answered emails and phone calls in a prompt manner. Followed up.
- Incorporated client song list and event requests into event plans.
- Provided flexibility to potential customers in order to secure their business.

Ready to set up an interview? Call or email me! Turn the page for more info...

Phone: (503) 286-2377

Email: draftsmandave@gmail.com

davidpeterson

9141 N. Allegheny Avenue
Portland, Oregon 97203

What are additional skills I have learned that are useful in my career?

Continued from previous page....

ORGANIZATION:

- Created song set lists and song books for each event.
- Planned show content, created schedules and wrote show scripts.
- Led band practices and provided band members with performance information.
- Planned needed equipment for each performance.
- Loaded, unloaded, set up, tore down, transported and operated sound equipment and other necessary items for performances.

ACCOUNTING AND FINANCE:

- Maintained band bank account and paid band members for performances.
- Kept accounting records for the band including performance income and compact disc sales.
- Prepared yearly band business taxes.

MARKETING, DESIGN AND GRAPHICS:

- Designed flyers, banners and posters for events and band promotion.
- Designed band websites for promotion and for compact disc sales.
- Designed and uploaded band graphics and marketing materials to third-party websites.
- Cold-called and emailed potential clients and performance venues.
- Advertised band through email and via internet.
- Created branding for the band including logos, business cards and letterhead.
- Created band business forms.
- Designed inserts and graphics for two different band compact discs.
- Designed several promotional compact discs for band marketing.
- Created band marketing and promotion press kit to send to potential clients.

PRODUCTS AND SALES:

- Developed, marketed and sold multiple copies of two different band compact discs.
- Worked with third parties to duplicate, package and copyright two different band compact discs.
- Sold band compact discs at performances and on the internet.
- Developed band contracts for use with potential clients.
- Negotiated with potential clients and closed deals with signed contracts.

RESEARCH AND DEVELOPMENT:

- Investigated song copyrights and selected songs for band compact discs.
- Developed and executed band marketing plan.
- Researched and contacted potential clients and venues.
- Created band marketing slogans.
- Researched other bands for marketing ideas and incorporated them into band marketing strategy and marketing plan.

OTHER:

- Registered band as a partnership, obtained EIN number. Operated band as a business.

Ready to set up an interview? Call or email me! Turn the page for more info...

Phone: (503) 286-2377

Email: draftsmandave@gmail.com

davidpeterson

9141 N. Allegheny Avenue
Portland, Oregon 97203

What software have I employed in my career?

- AutoCad (used to draft in Architectural, Structural and Civil disciplines).
- Revit Structure (level 1. Office closed before it was fully implemented).
- Revit Architecture (level 1. Office closed before it was fully implemented).
- Microsoft Word
- Microsoft Excel
- Microsoft Publisher
- Microsoft Outlook
- Internet Explorer
- Sony Acid Music Studio
- Summitsoft Logo Design Studio Pro
- CorelDraw Graphics Suite
- PMB (Video editing)
- Web Easy Professional
- Windows Media Player
- Windows Movie Maker
- Adobe Acrobat Reader
- Nuance PDF Professional
- Various pre-made graphics and font packages

What are my biggest strengths?

- I can save the firm money by taking on some of the design tasks which will free up Architects to focus on client service and project management. In my previous position I designed office layouts, restrooms, accessible options for the disabled, kitchens and break rooms and more. With me doing some of these tasks at a cheaper hourly rate the projects saved money.
- I am very familiar with drawing set organization, building construction, codes and standards and the various stages of project development and can work on projects with minimal supervision and direction. In my previous position, I would set up the drawing set from the schematic sketches and the designers would provide their input at various stages of completion. I incorporated their directives to construction document stage and often was involved in the permitting and revision process. All of these tasks aided the designers and saved money on the overall project by me taking on more and more responsibility. It was far cheaper to have me do them than an Architect or an Engineer.
- I am focused on consistent, quality work and have a strong desire to finish projects early if possible and under budget. The customer's wishes are the most important and they should receive what they ask for in a timely manner for the price quoted.
- I have demonstrated good leadership skills throughout the various stages of my life and am a natural teacher. I enjoy showing others how to do something.
- I enjoy meeting with clients and visiting job sites. In my previous job, I often visited job sites to take measurements and photos to aid in the development of as-built drawings and preliminary drawing sets. I attended meetings with many clients and offered design options to designers. There were times when I was the one available to talk to clients on the phone and update their drawings. Customer service is a big part of what I do. I need to be on time, complete and correct.

Hello, my name is David Peterson and I am ready to work for you!

Ready to set up an interview? Call or email me!

Phone: (503) 286-2377

Email: draftsmandave@gmail.com