**EDUCATION**

**Gonzaga University**, Spokane, WA

*Masters of Business Administration,* First Year Graduate Student

Grade Point Average: 3.85

**American University**, Washington, DC

*Bachelor of Arts* Received May 2009

Major: Political Science Minor: History

Grade Point Average: 3.42 (GPA final two years: 3.7)

**American University London Enclave Program**, London, UK Spring 2008

**HONORS AND AWARDS**

• Recipient of American University Presidential Scholarship

• Member of American University Honors Program

**WORK EXPERIENCE**

**Webber Associates**, Harrisburg, PA

2002-2010 (Part-Time/Special Projects)

• Legislative and regulatory monitoring and tracking

• Attended and reported on legislative and state budget sessions, and various committee meetings specifically regarding education, alternative energy sources, and environmental issues

• Compiled and presented research to clients

• Managed business expenses and organized financial records

**Local Government Association**, London, UK

February 2008 - April 2008

• Reorganized international cooperation database for greater efficiency

• Suggested potential links based on United Kingdom and overseas requests

• Attended meetings on international development at the House of Commons

• Assisted with event planning, including a conference at the Bulgarian Embassy

• General office management – Filing, answering queries, etc.

**SKILLS**

• Excellent research, writing, communication, and organizational skills

• Strong computer skills with Microsoft Office and internet

**INTERESTS**

• Volunteering - Northwest Museum of Arts and Culture (2010-2011) and Whitaker Center for Science and the Arts (1999-2004)

• Travelling - China, Japan, Peru, South Africa, Western Europe