**Jeff McDonald**   
6606 North Campbell Avenue, Portland, OR 97217  
jamcdis@gmail.com/541-639-7846

**SUMMARY OF QUALIFICATIONS**

Skilled communications specialist with a proven ability to research, analyze and interpret data, meet objectives on deadline, and produce intelligent results

**PROFESSIONAL EXPERIENCE**   
**Organizing for America September 2012 to November 2012   
*Early Vote Organizer, Charlotte, North Carolina***  
Coordinated voter outreach efforts prior to 2012 Presidential Election

* Trained volunteers in activities such as phone bank calling and door-to-door canvassing
* Met and often exceeded daily contact targets of more than 100 voters per day
* Enhanced “get-out-the-vote” efforts through use of social media

**Abu Dhabi Education Council August 2009 to August 2012**  
***English Teacher, Abu Dhabi, United Arab Emirates***  
Delivered high-quality curriculum and instruction to a highly diverse student population

* Produced measureable improvements in reading and writing test scores
* Created a WordPress blog site (*SBY World*) engaging students with technology
* Designed and authored a monthly school newsletter (*Seer Bani Yas Buzz*) to increase communication within school community

**Western Communications, Inc. May 2006 to June 2009**  
***Business Reporter, Bend, Oregon***  
Pitched, reported and wrote an average of five-to-seven business-related articles per week for *The Bulletin*, Central Oregon's daily (circ. 33,000) newspaper, producing daily business articles, in-depth enterprise stories and business briefs

* Met deadlines with accurate and engaging copy; verified facts through interviews and research
* Covered various business beats including tourism, agriculture, and employment
* Collaborated with a state economist using data from nine key indicators to write quarterly reports on the health of the local economy

**Cascade Publications, Inc. September 2004 to April 2006**  
***Editorial Assistant, Bend, Oregon***  
Produced weekly feature articles and photographs for a range of publications geared towards the Central Oregon reader; Publications included a business newspaper, and arts and entertainment, outdoor recreation, and senior lifestyle magazines

* Authored the "City Desk" column in the biweekly CBN newspaper, which detailed the interaction between government and business in the Central Oregon region
* Met quarterly sales objectives by cold calling prospective customers to buy real estate listings in Cascades East magazine

**T-Mobile USA April 2004 to August 2004  
*Customer Care Representative*, Redmond, Oregon**Handled customer troubleshooting, billing and other issues working at regional call center

* Received regular commendations for courteous and efficient customer service
* Awarded Valedictorian for outstanding leadership and teamwork in seven-week training group

**Overseas Training Company, Inc. August 2002 to March 2004  
*English Instructor, Osaka, Japan***Facilitated conversation among middle school students during their daily English lessons

* Teamed with Japanese English teachers to facilitate conversation, correct grammar and improve pronunciation among adolescent learners
* Participated in daily cultural exchanges with local leaders, students, and administration

**Bellevue School District #405 January 2001 to August 2001**  
***Grade 8 Language Arts/Social Studies Teacher, Bellevue, Washington***  
Taught three sections of U.S. History and English as a long-term, contracted teacher

* Adhered curriculum to state and district standards
* Incorporated project-based learning into regular classroom teaching practices
* Assessed student performance based on state writing frameworks

**Seattle Public Schools September 2000 to June 2002  
*Substitute Teacher, Seattle, Washington***Assumed teaching duties in the absence of regular classroom teacher throughout highly diverse, K-12 school district

* Created and maintained an environment allowing and encouraging children to make discoveries, solve problems, and think independently
* Set high expectations for student performance while maintaining firm but fair behavior management plan

**EDUCATION**

**B.A., English, B.A., History,** **University of Wisconsin, Madison 1997**

**CERTIFICATIONS**

**Teaching Credential,** **California Commission on Teacher Credentialing 2010**Social Science and English