MATHEW S. CUNNINGHAM

2929 N. 70TH STREET, #2009

SCOTTSDALE, AZ 85251

480-532-3655

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**Summary of Qualifications**

* Highly experienced in adult behavioral health, child abuse investigation, various risk assessments, service planning and crisis intervention.
* Previous work with both adults and children in the case management capacity.
* Demonstrated a proven ability to provide community outreach to target populations while employed with the State of Arizona and most recently, Marc Community Resources, Inc.

**Professional Experience**

**MARC COMMUNITY RESOURCES, INC – 03/2011 – Present Mesa, AZ**

***Wellness Program Coordinator***

* Coordinate and promote healthy living. Provide support for employees in the organization.
* Assist with helping Magellan Recipients (adults with behavioral health diagnosis) sign up and participate in program.
* Conduct and document individual enrollments into the program, including collecting information for the creation of a psychosocial assessment.
* Oversee the health, safety and welfare of participants in the program.
* Develop individualized treatment plans in coordination with participants' clinical teams and individual service plans.
* Develop and maintain effective working relationships and outreach with community agencies, case managers and clinical teams.
* Participate in clinical staffing and individual service planning sessions with case managers, treatment staff, family members and others to identify and meet client treatment and transition needs.
* Maintain all required documentation needed for program.
* Conduct presentations to various outpatient clinics informing them of the program and the referral process.
* Attend case management and mental health team meetings to assist in coordination of care and participant follow up. Attend regular case management meetings with co-located partners

**COLLINS COLLEGE – 11/2010 – 03/2011 Phoenix, AZ**

***Admissions Representative***

* Spoke with potential students both in person and over the telephone.
* Assisted prospects with enrollment paperwork.
* Facilitated prospects' progression through enrollment process.
* Met with potential students and their families and discuss features specific to Collins College.
* Provided tours of the campus highlighting campus features.
* Represented Collins College in the Art and Design community in an effective positive manner at all times.

**MEGELLAN HEALTH SERVICES – 08/2008 – 11/2010 Mesa, AZ**

***Partners in Recovery - Clinical Liaison***

* As a member of the clinical team, participated in the assessment and service plan development and implements services to consumers in accordance with their individualized service plan (ISP).
* Provided and reviewed intakes, initial evaluations, and brief focused treatment interventions and monitored quality assurance.
* Communicated and documented participants’ progress toward their recovery.
* Conducted trainings and facilitated weekly groups at various locations.

**WASHINGTON GENERALS BASKETBALL TEAM – 08/2007 – 08/2008 Margate, NJ**

***Basketball Player***

* Toured the United States and South America as a member of the Washington General’s basketball team.
* Effectively played basketball including making shots, setting screens, stealing and rebounding.
* Supported fellow teammates and produced good teamwork when playing.
* Represented the Harlem Globetrotter brand of good moral character to fans of all ages and background.

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**CHILD PROTECTIVE SERVICES – 02/2007 – 08/2007 Phoenix, AZ**

***Assistant Ombudsman***

* Investigated complaints about Arizona Child Protective Services and assisted in the development and implementation of comprehensive complaint management system.
* Performed complex complaint resolution including consultations, technical services, facilitation, extensive coordination and problem solving.
* Always ensured that Child Protective Services were following both their policy and Arizona law in reported cases.
* In instances where the Ombudsman office felt Child Protective Services were at fault, written reports were submitted to Arizona legislatures with recommendations to help ensure the problem did not happen again.
* Provided information and resources to complainants about Child Protective Services policy and practices.

**Child Protective Services/Arizona Department of Economic Security – 02/2005 – 02/2007 Phoenix, AZ**

***Services Investigator II, III & Team Decision Making Facilitator***

* Investigated assigned reports of child abuse and neglect in Maricopa County (Phoenix).
* Conducted court ordered home studies as required and maintained interaction with family and other professionals to assure that guidelines were followed.
* Through interviews with children, parents, and collateral contacts, assessed children’s safety in their home and determined appropriate action.
* Attended court hearing and prepared court reports that were submitted to all parties involved. Documented case contacts in CHILDS (Child Welfare Computer Database).
* Facilitated meetings between agency staff, service providers, and families when children were at risk of being or have already been removed from their home. I attempted to provide alternative options to ensure the child’s safety other than filling a dependency, involving the courts, and placing the child in foster care.

**Education**

**Iowa Wesleyan College – 12/2003 Mt. Pleasant, IA**

* Received Bachelor of Arts in Social Work.

**Computer Skills/Credentials**

* Computer literate in MS Windows, MS Office including Word, Excel, Publisher, Outlook, PowerPoint and the internet.
* Hold Current CPR/First Aid/CPI Cards.
* Hold Arizona Fingerprint Clearance Card.
* Magellan (Arizona) registered Clinical Liaison #600545540.
* ASSIST Trainer (Applied Suicide Intervention Skills Training).
* CDSMP Trainer (Chronic Disease Self-Management Workshop)-A Stanford University Self-Management Program.

**References**

* Available Upon Request.