**Russell L. Austin**

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**OBJECTIVE**

*I am a dynamic recent accounting graduate seeking to utilize my skills in a position within corporate finance or an accounting role that offers growth potential.*

**EDUCATION**

*Post-Baccalaureate Accounting Certificate, August 2013, Linfield College, McMinnville, OR*

* *GPA 3.7*
* *Courses include:*
  + *Intermediate Accounting 1&2*
  + *Cost Accounting*
  + *Advanced Accounting*
  + *Federal Income Tax*
  + *Auditing*

*B.S. Economics and Finance*, Linfield College, McMinnville, OR

* Graduation spring 2010
* Relevant course work
  + Strategic Management
  + Environmental Economics
* Statistics
* Econometrics
* Macroeconomics

**Program Knowledge/Skills**

* Microsoft Office Suite
  + Significant Excel Experience
    - Data importation/exportation
    - Advanced Formulas, Correlations, Pivot tables

**WORK EXPERIENCE**

*New Seasons Market, Produce Clerk, Lake Oswego OR, August 2010 – Present*

* *Collaborating with staff and managers to provide the best customer service*
* *Prioritizing tasks and maintaining a strong attention to detail*
* *Helping to create an environment where all NSM staff can flourish*
* *Ability to adapt in a dynamic environment such as our stores*
* *Helping with product ordering and opportunities to reduce shrink*

*Trader Joes, Crew Member, Salem, OR May 2011 – June 2012*

* *Provide customer service for store shoppers*
* *Stock, rotate, and create merchandise displays*
* *Promote new ideas, create product demos to help drive product sales*

*Upward Bound Tutor*, McMinnville, OR, August 2008 – May 2010

* Set goals that maximize student performance
* Act as a mentor and guide transitioning students from high school to college

*Roth’s*, McMinnville, OR April 2004 – March 2009

* Courtesy Clerk, Produce Clerk, and Checker

**ACTIVITIES**

*Kappa Sigma Fraternity*

*Community Service*

* Special Olympics
* Walk for the cure
* Habitat for Humanity