Shannon Taylor Grosse   
2727 NE 10th Ave Portland, OR   
541-543-7581 • sgrosse09@wou.edu

**Objective**

To gain meaningful employment with Medical Firm where my customer service, problem solving skills, and strong work ethic can shine.   
**Education**

**B.A.**Western Oregon University (WOU)Monmouth, Oregon, USAJune 2013

* International Studies degree with a focus in Latin America, Communication Studies minor
* Grade Point Average: 3.78 on a scale of 4.00
* Graduated Magna Cum Laude

**Relevant Experience**

**Student Assistant** Monmouth, Oregon Oct. 2009 – June 2013   
Office of the Vice President for Student Affairs at Western Oregon University

* Communicated in a professional manner with supervisors, faculty, staff, and students
* Initiated changes to office processes
* Assimilated and prepared financial information using a database and spreadsheets

**Student Ambassador** Monmouth, Oregon Sept. 2010 – June 2013   
Office of Admissions at Western Oregon University

* Represented Western Oregon University at various recruitment events often unsupervised
* Adapted each tour to meet specific interests of prospective students and their families
* Delivered memorized facts, statistics, and information in a fun and interesting way

**International Intern** San Juan Comalapa, Guatemala Sept. 2012 – Dec. 2012  
Long Way Home, Inc.

* Completed a variety of natural building construction projects using specialized tools
* Communicated and took directions in Spanish with a team of native speakers to accomplish tasks
* Solved problems using limited resources