Malika hopson

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166 ne Lombard St. 97211

503-473-7850

Objectives

As a bold and ambitious person, I enjoy working in a friendly and fast paced environment where I can assist others and inspire them with my bright personality. I am looking for a position that will utilize my skills, but also challenge me and allow me to gain additional skills as well as experience.

Education

Portland Community College

***Still attending*** working on a BA in Psychology

* Member of the illumination project
* Former Jefferson dancer
* Honors student

Experience

Self Enhancement Inc.

| 3920 N. Kerby Ave.

Summer coach July 2011 Aug 2011

Teaching elementary kids leadership skills, assisting them with summer school work and social issues, and participating in summer activities.

Portland Community College 705 N. Killingsworth St.

***Library Assistant*** *April 2012 Oct 2012*

Answering the phone, answering questions, shelving books and light cleaning.

Skills

* Type 30-45 words per minute
* Quick learner
* Fast paced
* Strong communication skills
* Outgoing personality
* Listens attentively
* Accepts responsibility
* Cooperates
* Supportive
* Motivates others
* Self-confident
* Responsible
* Provides well-thought out solutions
* Negotiates/resolves differences
* Detail oriented
* Leadership skills
* Good organizational skills
* Friendly personality