

# AUNG KO MIN

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Date of Birth: 12.1.2003

Applying for: Library Assistant

## Profile

Aspiring Library Assistant passionate about reading and helping people learn. Experienced in preschool education and customer service with strong communication and organizational skills.

## Education

University Student

## Work Experience

### **Preschool Music Teacher – ILBC (2025–Present)**

- Teach music to children under 6 in a positive learning environment
- Plan lessons and support classroom activities
- Experienced working with young children

### **Sales Assistant – December Guitar Store (1 Year)**

- Assisted customers and provided product guidance
- Maintained organized store environment

### **Store Assistant – Homega Home Mart (1.5 Years)**

- Customer support and inventory organization

### **Warehouse Assistant – Bee International (6 Months)**

- Stock handling and record keeping

## Skills

- Customer Service & Communication
- Organization & Attention to Detail
- Microsoft Word, Excel, Google Workspace
- Email & Internet Research
- AI Tools (ChatGPT, Google AI Studio)

## Languages

Myanmar (Native), English (Intermediate)