

AUNG KO MIN

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Date of Birth: 12.1.2003

Applying for: Library Assistant

Profile

Aspiring Library Assistant passionate about reading and helping people learn. Experienced in preschool education and customer service with strong communication and organizational skills.

Education

University Student

Work Experience

Preschool Music Teacher – ILBC (2025–Present)

- Teach music to children under 6 in a positive learning environment
- Plan lessons and support classroom activities
- Experienced working with young children

Sales Assistant – December Guitar Store (1 Year)

- Assisted customers and provided product guidance
- Maintained organized store environment

Store Assistant – Homega Home Mart (1.5 Years)

- Customer support and inventory organization

Warehouse Assistant – Bee International (6 Months)

- Stock handling and record keeping

Skills

- Customer Service & Communication
- Organization & Attention to Detail
- Microsoft Word, Excel, Google Workspace
- Email & Internet Research
- AI Tools (ChatGPT, Google AI Studio)

Languages

Myanmar (Native), English (Intermediate)