

Adrienne Smith

Speech Pathologist, looking for a new direction.

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PROFESSIONAL SUMMARY

Throughout my employment I have developed a strong, customer-centred service delivery ethos and time management skills. I have extensive experience in independent problem solving, collaborative team work, writing detailed documentation and ongoing professional development. I am an independent worker who is self-motivated, enthusiastic and reliable. I am eager to learn, a positive team member and have an excellent communicator. I am currently studying a Diploma of Information Technology and I am excited to start a new career avenue in this field.

KEY ASSETS

- Pride in putting clients' needs first.
- Strong digital literacy.
- Fast learner.
- Attention to detail.
- Strong interpersonal skills.
- Flexibility and adaptability.
- Independent worker.
- Commitment to professional development.

PROFESSIONAL EXPERIENCE

SPEECH PATHOLOGIST

Eastern Health

JUNE 2019 – MARCH 2020

- General caseload management.
- Building rapport with clients of different backgrounds.
- Diary management including face to face appointments, administrative bookings and travel allowances.
- Use of multiple electronic systems.
- Liaising with IT when systems not working.
- Liaising with internal and external medical professionals and stakeholders.
- Formal report writing.

SPEECH PATHOLOGIST

Yarra Ranges Special Development School.

AUG 2018 – APRIL 2019

SPEECH PATHOLOGIST

Child Development Service.

AUG 2017 – AUG 2018

EARLIER ROLES

Disability Support Worker , OnCall	April 2016 – June 2016.
Disability Support Worker , Lifestyle Centred Services	Feb 2016 – June 2016.
Disability Support Worker , Lifestyle Solutions	June 2015 – June 2016.
Sales Assistant , Virgin Mobile	June 2014 – June 2015.
Sales Assistant , Jeans West	Feb 2011 – Dec 2013.
Supervisor , KFC	May 2006 – Sept 2012.

CERTIFICATIONS & QUALIFICATIONS

Diploma of Information Technology <i>Coder Academy.</i>	Current
Bachelor of Speech Pathology (Honours) <i>University of Newcastle.</i>	2015

REFERENCES PROVIDED UPON REQUEST.