

Alysa A. Evans

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EDUCATION

Washington University, James McKalvey School of Engineering

Full-Stack Web Development Bootcamp

St. Louis, MO

March 2024

- In-depth training in web development, including JavaScript, Node.js, and React.
- Proficiency in creating responsive web applications and dynamic websites.
- Collaborated on team projects, enhancing teamwork and problem-solving skills.
- Utilized industry-relevant tools and frameworks.

Indiana University, Richard M. Fairbanks School of Public Health

Bachelor of Science in Health Services Management

Indianapolis, IN

May 2021

Awards and Honors: *Dean's List (2019, 2020, 2021)*

Highlighted Coursework: *Health Information Technology Management and Policy; Operations Management and Quality Improvement in Healthcare; Lean Methodology in Healthcare Organizations*

PROFESSIONAL EXPERIENCE

Department of Veterans Affairs- Veterans Health Administration

Advanced Medical Support Assistant for Community Care- Full Time

Indianapolis, IN

December 2022-Current

- Coordinated efforts to ensure all aspects of duties are accomplished efficiently, timely, and correctly.
- Maintained effective and efficient communication with patients, interprofessional care delivery teams, VA medical centers, and other agencies; communicated with non-VA medical facilities.
- Provided specialized and expert administrative patient support while working collaboratively in an interprofessional coordinated care delivery model.
- Executed routine interactions with internal and external customers in a professional, helpful, and respectful manner.

Bright Spring Health Services

Qualified Intellectual Disabilities Professional- Full Time

Marion, IN

January 2022- August 2022

- Documented and tracked consumers' progression or regression, health risks, and compliance with their plan of care.
- Maintained fiscal spending within limits of the approved budget, e.g. household expenses and repairs, vehicle expenses, personnel costs, consultant services to optimize the cost of care.
- Monitored, implemented, and supervised the delivery of service plans.
- Proactively reduced claims and minimized risk/exposure of agency in these areas.

Community Hospital South

Patient Service Representative- Full Time

Indianapolis, IN

November 2020-October 2021

- Greeted and directed patients to examination rooms.
- Performed administrative and clerical duties, such as filing paperwork when necessary.
- Answered, investigated, and directed patient inquiries or complaints to the appropriate medical staff member.
- Received, reviewed, and sent out medical records and reports such as lab results and prescriptions.

COMPUTER SKILLS

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|---------------------------------|---------------------------------|--------------------------------|
| - Epic (Proficient) | - CPRS Chart (Proficient) | - Cerner (Training) |
| - PACS (Proficient) | - Vista Scheduling (Proficient) | - CompTIA Security+ (Training) |
| - Microsoft Office (Proficient) | - Vista-R3 (Proficient) | |