

## **Midterm Activity 2**

### **1. Define Technical Writing.**

- The Technical Writing is a form of writing which focuses on conveying information about particular and complex topics. It is defined as the act of providing clear guidelines, instructions or clarification on issues regarding environmental regulations, computer applications and medical procedures. Unlike other writing styles, such as creative, academic, or business writing, technical writing serves a unique purpose and has distinct characteristics. Technical writing is different from other styles, like creative or academic and corporate writings because its function defines it as well as a style's set of characteristics. Therefore, technical writers are responsible for the production of information that is simple and clear to thoroughly understand by readership in fields where a specialized vocabulary prevails including science, engineering technology and health sciences. Technical writing as a field of study necessitates an orientation in technical matters that one ought to show through relevant subjects covered during undergraduate education and the associated degree. Moreover, candidates for technical writing positions must submit examples of their work in the style that is needed and include knowledge about particular topics.

### **2. Define Expository Writing.**

- The Expository Writing is a type of composition that attempts to provide facts and evidence about a topic. It is a form of writing where the aim or goal set by the author towards his audience intends to make them understand, illustrate as well explain an object to him. This form of writing can involve essays, articles from newspapers and magazines, instruction manuals for food products or electronic devices among other types of writings that give an explanation. An expository writing usually provides a thesis, supporting details, explanatory paragraphs and the conclusion that summarizes what has been written. The goal of expository writing is to give readers detailed information about a subject in an organized and coherent pattern. The areas where exposition writing can occur include academic writings, business materials and technical reports. The expository paragraph operates with the facts, specifies directions and definitions etc. It should definitely tell readers something specific. An expository essay is one whose main purpose is either to inform or explain something. The essay must be straightforward, focused and structured with a thesis statement that introduces the theme of the essay.

### **3. Difference between Technical Writing and Expository Writing.**

- The difference between Technical Writing and Expository Writing is that Expository and technical writing are two types of writing, which have a distinctive set purpose. Expository writing is a style of composition that aims to clarify or illuminate some topic through the use of facts and evidence. It is a kind of writing which aims to inform, explain, describe or define any topic for the reader. Under

this category are essay, newspaper and magazine articles, instruction manuals, textbooks encyclopedia article among others provided they seek to elucidate. Technical writing, which focuses on specifications, manuals, instructions and how-to guide books is also a form of academic paper. The main task of technical writing is to provide some information, instruction or explanation about something for a particular audience. The purpose of technical writing is not to entertain, convince nor impose personal beliefs on its audience but rather simply provide accurate facts that it intended for. One of the important differences between technical composition and other forms of writing is purpose and audience. Technical writing is written for a specific audience, such as engineers, scientists or other professionals who need to read and follow by technical information. Both the form and content in technical writing are typically more specialized, as well-organized. Meanwhile, expository writing is more artistic and emotional in nature as it is meant for a larger audience. Both the language and content in expository writing are less technical than other texts, and they appear to be more narrative or descriptive. To summarize, although expository writing and technical writing both aim to educate and clarify, they primarily differ in their intention of audience and tone. Expository writing has more creativity and expressiveness while technical writing is characterized by specialization and expertise. Both writing styles are critical and have their specific niches in different areas.

#### **4. Write a topic or letter/report using technical writing and expository writing?**

**Topic:** The Benefits of Solar Energy

**Expository Writing:** Solar power is a type of energy that comes from the sun and it has been proved to be renewable source. It is a green source of energy compared to non-renewable fossil fuels that are limited and cause global warming. Homes, offices and cities can be powered by solar energy. Controlling the energy of the sun would help to mitigate our reliance on non-renewable resources and preserve nature.

**Technical Writing:** Solar energy systems have solar panels, inverters, and batteries. The solar panels contain photovoltaic cells which transform sunlight into DC electricity. The inverter transforms the DC into AC power that can be used for residential and commercial purposes. The batteries are used to store energy that is produced by the solar panels and this can be retrieved there when no sunlight source has been obtained. Solar energy systems must be installed and maintained in a proper way to ensure efficiency and durability.