



SISTER NIVEDITA UNIVERSITY
DG-1/2, New Town, Rajarhat Kolkata - 700156

WORK ORDER FOR ITEM

PO No: PO/G/SNU/D/25-26//122	Date: 22/05/2025
Unit: SISTER NIVEDITA UNIVERSITY	Initiated by: INITIATED
Area: Campus	Contact No: 9876543210
Description: Need 10 Bus For Student Travelling	
Justification: Its Needed	

Sl. No.	Item	Item Description	Qty	UOM	Rate	Total
1	Item	Need 45 Buses 001	10	PIC	455550	4555500
2	Item	Need 45 Buses 002	15	PIC	45612	684180
3	Item	Need 45 Buses 003	15	PIC	45000	675000
4	Item	Need 45 Buses 004	20	PIC	65410	1308200
5	Item	Need 45 Buses 005	15	Ream	500	7500
6	Item	Need 45 Buses 006	45	Ream	4562	205290
7	Item	Need 45 Buses 007	65	Ream	5555	361075
8	Item	Need 45 Buses 008	25	PIC	65410	1635250
9	Item	Need 45 Buses 009	25	no.	5555	138875
10	Item	Need 45 Buses 0010	25	PIC	55555	1388875

Project Manager

Sr. Administrative Officer

AGM, Project

Section/Dept. Engineer

Location/Unit Head

Approved

Place Order

CEO,Projects

Authorised Signature