



KERTAS KERJA AKTIVITI PERSATUAN SUMBER MANUSIA

SESI 2023/2024

PROGRAM

WEBINAR: HOW TO PROPERLY MANAGE THE FINANCES OF STUDENTS?

TARIKH

31 MEI 2024

LOKASI

KEDIAMAN MASING-MASING - SECARA ATAS TALIAN
(GOOGLE MEET)

ANJURAN

MAJLIS TERTINGGI PERSATUAN PENGURUSAN SUMBER MANUSIA

SESI 2023/2024

SENARAI KANDUNGAN

NO	KANDUNGAN	MUKA SURAT
1	Tujuan	1
2	Pengenalan	1
3	Objektif	1
4	Program Pemindahan Ilmu	1
5	Pencapaian yang disasarkan <ul style="list-style-type: none">• Pengeluaran yang dijangka• Hasil yang dijangka	2
6	Matlamat Pembangunan Mampan	2
7	Program Pemindahan Ilmu	2
8	Sasaran Penyertaan	2
9	Penceramah	2
10	Jawatankuasa Program	2
11	Aturcara	2
12	Belanjawan <ul style="list-style-type: none">• Anggaran Pendapatan• Anggaran Perbelanjaan	2
13	Senarai Nama Keseluruhan Mahasiswa/Mahasiswi yang terlibat (Penasihat, Ahli Jawatankuasa & Peserta)	2
14	Penutup	2
	Lampiran 1	4
	Lampiran 2	5
	Lampiran 3	6
	Lampiran 4	8 – 9

TUJUAN	<p>Kertas kerja ini bertujuan untuk mendapatkan pertimbangan daripada pihak Timbalan Naib Canselor Hal Ehwal Pelajar dan Alumni (HEPA) & Bahagian Hal Ehwal Pelajar bagi perkara tersebut:</p> <p>a. Kelulusan aktiviti yang akan dilaksanakan.</p>
PENGENALAN	<p>Webinar ini dapat memberi pendedahan kepada mahasiswa dan mahasiswi mengenai cara pengurusan kewangan yang betul dan tepat serta dijadikan panduan dan bekalan untuk menghadapi sebarang cabaran dalam kehidupan seharian bagi seorang mahasiswa dan mahasiswi yang akan memasuki alam pekerjaan. Webinar ini juga adalah merupakan salah satu matlamat utama Persatuan Pengurusan Sumber Manusia. Justeru, webinar ini dijalankan untuk meningkatkan kemahiran mahasiswa dan mahasiswi dalam pengetahuan pengurusan kewangan yang efektif serta mampu melahirkan mahasiswa dan mahasiswi yang berkualiti dari segala aspek.</p>
OBJEKTIF	<ol style="list-style-type: none"> 1. Meningkatkan kesedaran mahasiswa dan mahasiswi dalam pengurusan kewangan. 2. Memupuk sifat suka menabung dari zaman belajar sebelum melangkah ke alam pekerjaan. 3. Membentuk sahsiah mahasiswa dan mahasiswi agar lebih berdisiplin dalam menguruskan kewangan seharian dan simpanan di masa hadapan. 4. Membantu mahasiswa dan mahasiswi cara untuk menguruskan dan merancang kewangan sendiri. 5. Memberikan pencahayaan kepada para mahasiswa dan mahasiswa akan kepentingan perancangan kewangan dalam kehidupan demi masa hadapan mereka mengikut pendedaran zaman kini.
PROGRAM PEMINDAHAN ILMU <i>OBJEKTIF KNOWLEDGE TRANSFER PROGRAM (KTP)</i>	<p>Meningkatkan tahap Pendidikan mahasiswa dan mahasiswi Pengurusan Sumber Manusia dalam mengurus kewangan harian dan simpanan di masa hadapan.</p>

PENCAPAIAN YANG DISASARKAN	PENGELUARAN YANG DIJANGKA	100 orang mahasiswa dan mahasiswi pengurusan sumber manusia akan menyertai program ini.
	HASIL YANG DIJANGKA	50 % pelajar mengikuti setiap ilmu yang diberikan oleh penceramah di masa hadapan mereka
MATLAMAT PEMBANGUNAN MAMPAN <i>SUSTAINABLE DEVELOPMENT GOAL (SDG)</i>		SDG4: Pendidikan Berkualiti SDG8: Pekerjaan Yang Baik Dan Bersih SDG11: Bandar Dan Masyarakat Mampan
PROGRAM PEMINDAHAN ILMU <i>KNOWLEDGE TRANSFER PROGRAM (KTP)</i>		KTP1: Pendidikan – Meningkatkan Tahap Pendidikan
SASARAN PENYERTAAN		Mahasiswa: 40 lelaki, 60 perempuan
PENCERAMAH		Sila berikan maklumat penceramah serta <i>resume</i> sebagai dokumen sokongan
JAWATANKUASA PROGRAM		Sila lihat lampiran 1
ATURCARA		Sila lihat lampiran 2
BELANJAWAN -ANGGARAN PENDAPATAN -ANGGARAN PERBELANJAAN		Sila lihat lampiran 3
SENARAI NAMA KESELURUHAN MAHASISWA/I YANG TERLIBAT (PENASIHAT, AHLI JAWATANKUASA & PESERTA).		Sila lihat lampiran 4
PENUTUP		Berharap agar pihak Timbalan Naib Canselor Hal Ehwal Pelajar dan Alumni (HEPA) & Bahagian Hal Ehwal Pelajar dapat meluluskan program ini mengikut perancangan yang telah dirancang.

Disediakan oleh,



.....
(Setiausaha Program)

Nama: Siti Nursyafiyah binti Hasnul Wardy

No. Matrik: BHR09230010

No. Telefon: 014 2243305

Tarikh: 28 Mei 2024

Emel: sitinursyafiyah@gmail.com

Disemak oleh,



.....
(Pengarah Program)

Nama: Lailatul Maufiroh binti Mulyadi

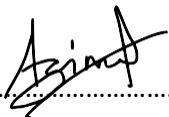
No. Matrik: DHR09220045

No. Telefon: 018 2013608

Tarikh: 28 Mei 2024

Emel: lelalailatul2004@gmail.com

Disahkan oleh,



.....
(Penasihat Program)

Nama: Azimah binti Ahmad

No. Telefon: 013 4767505

Tarikh: 28 Mei 2024

Emel: azimah.ahmad@ucmi.edu.my

SENARAI JAWATANKUASA

PENASIHAT	: Puan Azimah binti Ahmad
PENGARAH PROGRAM	: Lailatul Maufiroh binti Mulyadi
TIMB. PENGARAH PROGRAM	: Rosdiana Bibi binti Abdul Rahim
SETIAUSAHA	: Siti Nursyafiyah binti Hasnul Wardy
BENDAHARI	: Nur Dafiena binti Aznal Helmi
EXCO AKTIVITI	: Nurul Aina Syuhada binti Mohd Bakri (Ketua) : Siti NurHawa binti Azman Shah
EXCO MULTIMEDIA	: Nur Aisyatul Radhirah binti Azman
TUGAS-TUGAS KHAS	: Nurain Haslinda binti R. Yasin (Ketua) : Noor Izzati Maisara binti Abd Latib

ATURCARA MAJLIS

MASA	PERKARA
8.30 pm	Kehadiran peserta
8.45 pm	Bacaan doa dan ucapan pembukaan
9.00 pm – 10.30 pm (1 jam 30 minit)	Webinar: How to properly manage the finances of students? (Prof. Madya Dr. Anas Tajudin, Universiti Islam Melaka)
10.30 pm	Sesi soal jawab/Kuiz
11.00 pm	Penutup/Sesi bergambar

LAMPIRAN 3

a) Anggaran Pendapatan (Kiraan jumlah pendapatan hendaklah sama dengan jumlah perbelanjaan)

BIL	PERKARA	JUMLAH (RM)
1	Peruntukan Persatuan	18.00
JUMLAH (RM)		18.00**

b) Anggaran Perbelanjaan (Kiraan jumlah perbelanjaan hendaklah sama dengan jumlah pendapatan)

BIL	PERKARA	SEUNIT (RM)	KUANTITI	JUMLAH (RM)
1.	Hadiah Kuiz			
	1. Buku catatan	2.40	1	2.40
	2. Bekas makanan	2.40	1	2.40
	3. Botol air	2.40	1	2.40
2.	Hadiah pelajar aktif			
	1. Totebag	2.40	2	4.80
3.	Pembalut hadiah	1.20	5	6.00
JUMLAH (RM)				18.00**

SENARAI NAMA KESELURUHAN MAHASISWA/I YANG TERLIBAT (PENASIHAT, AHLI JAWATANKUASA & PESERTA).

PENASIHAT/PENGIRING				
BIL	NAMA	NO. MATRIK	NO.TEL	ASRAMA
1.	Azimah binti Ahmad		013-4767505	
JAWATANKUASA				
2.	Lailatul Maufiroh binti Mulyadi	DHR09220045	018-2013608	UCMI 18
3.	Rosdiana Bibi binti Abdul Rahim	DHR09220059	014-791 4501	UCMI 18
4.	Siti Nursyafiyah binti Hasnul Wardy	BHR09230010	014-2243305	UCMI 11
5.	Nur Dafiena binti Aznal Helmi	DHR12220020	018-289 7807	UCMI 18
6.	Nurul Aina Syuhada binti Mohd Bakri	DHR12220022	016-315 8974	UCMI 18
7.	Siti Nurhawa binti Azman Shah	DHR04230011	013-765 8819	UCMI 18
8.	Nur Aisyatul Radhirah binti Azman	DHR04230018	019-904 3511	UCMI 18
9.	Nurain Haslinda binti R. Yasin	DHR09220051	017-364 8581	RUMAH
10.	Noor Izzati Maisara binti Abd Latib	DHR09220049	016-437 1810	RUMAH
PESERTA				
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CURRICULUM VITAE



Assoc. Prof. Dr. Anas Tajudin

Address: A-6-3, PV6 Platinum Hill Condominium, Taman Melati, 53100 Kuala Lumpur, Malaysia.

Nationality: Malaysian

Mobile Phone: +60129628711

Email: anasumkl@gmail.com

Date of Birth: 29-09-1979

Google Scholar ID:

<https://scholar.google.com/citations?hl=en&hl=en&user=mP3bkZ8AAAAJ>

ORCID ID: <https://orcid.org/0000-0003-4134-2106>

Linkedin: <https://www.linkedin.com/in/anas-tajudin-641805204>

Summary of Qualifications

Senior Level Executive with extensive hands-on experience in management, business leadership and working various industry field. Also highly qualified Lecturer and university administrator with extensive experience teaching graduate and undergraduate business and management courses. Motivated educator committed to providing effective and innovative active learning experiences for students imparting knowledge and emphasizing life-long learning. Engaging communicator with proven ability to translate and convey complex topics to students and collaborate with colleagues at all levels. Dedicated to delivering excellence in learning and teaching through research and scholarly participation as well as improving administrative and teaching functions.

I have sixteen years of broad professional experience in higher education, particularly in the academic leadership and administration, postgraduate and undergraduate teaching (taught over 8 subjects in the Business Management curriculum), development and administration of academic programs, research and scholarly activities, university services, strategic planning, budget management, accreditation, curriculum design and program review and development, enrolment management, outcome-based academic model, student advising and career planning, ability to work in diverse and multicultural educational environment, community outreach activities as well as internship and capstone programs design, development and implementation. For industry experience, almost six years in business development field from corporate sector and financial services sector.

Academic Qualifications

Ph.D. - 2015 Sultan Idris Education University, Malaysia, Human Resource Management (HRM).

Thesis Title: Emotional Intelligence and Job Stress Influence with Teaching Effectiveness Also Teaching Experience as a Moderator among Malaysian Lecturers.

MBA - 2005 Northern University of Malaysia, Malaysia, Business Administration.

B. Econs - 2002 University of Malaya, Malaysia, Applied Economics

Career Achievements

- Authored over 40 publications including journal papers, and conference papers and achieved 371 google scholar citations.
- Supervised and trained over 39 PhD, Master's, and undergraduate research students to successful completion of their studies as well as the oral examination of 12 graduate students.
- Served as journal and conference reviewer for multiple journals such as the Journal of Human Capital Development, Universiti Teknikal Melaka (UTeM), Melaka, Malaysia; Journal of Management Scholarship, Malaysia; Journal of Educational Management and Instruction (JEMIn), Universitas Islam Negeri Raden Mas Said Surakarta, Central Java, Indonesia; China-USA Business Review; Al Qimah Al Mudhafah Journal of Management and Science, Malaysia; and Journal of Asian Islamic Higher Institutions, Malaysia.
- Played integral role in the upgrading of a college to a university college and finally to a fully-fledged university (Darul Ridzuan Islamic College – Sultan Azlan Shah Islamic University College – Sultan Azlan Shah University).
- Successfully awarded grant application for a Fundamental Research Grant Scheme (FRGS) from Perak Islamic Religious Council and Malay Customs, Malaysia worth a total of RM300K.

Academic Services

5 June 2024; Keynote Speaker 1st International Conference on Islamic Economic and Business 2024, Paper Title: Improving the Quality of Higher Education in Order to Prepare Superior and Internationally Competitive Human Resource.

June 2023 - June 2025; External Academic Advisor for Doctor of Philosophy Business and Management (Kolej Universiti Islam Perlis, Perlis, Malaysia).

May 2023 - present; Visiting Lecturer, Alfa Graduate School (Alfa University College, Selangor, Malaysia).

28 February & 1 March 2023; Speaker, Preparatory Workshop for Implementation of the Program through Open Distance Learning (ODL) (Sultan Ahmad Shah Islamic University, Pahang, Malaysia).

February 2023 - February 2024; Visiting Associate Professor (Avid College, Male, Maldives).

December 2022 - present; Member Board of Editor, International Journal of Economics Business and Innovation Research (Cita Consultindo Research Center, Indonesia).

20 & 21 September 2022; Keynote Speaker International Conference on Islamic Education and Instruction, Paper Title: Islamic Transformation in Digital Era; Organizer Universitas Islam Negeri Raden Mas Said Surakarta, Central Java, Indonesia

March 2022 - present; Editorial Board and Reviewer, Journal of Contemporary Social Science and Education Research (Universiti Teknologi MARA Campus Pahang, Pahang, Malaysia).

February 2022 - May 2022; Consultant Preparation Documents MQA01 for MBA Project Management and PhD Management (resubmission after revoke) (Limkokwing University Creative and Technology, Cyberjaya, Malaysia).

September 2021 - present; Visiting Professor, Faculty of Economics, Universitas Negeri Yogyakarta, Yogyakarta, Indonesia.

January 2022 - December 2022; Reviewer, Journal of Central Asia and Caucasus (Universiti Malaysia Terengganu, Terengganu, Malaysia). Articles Review:

- i. March 2022: *"Experiencing the Virtual Teaching and Learning during Covid-19"*; Manuscript No.: 6".
- ii. March 2022: *"Developing Human Capital through Islamic Education: The Experience of the Reverts in Terengganu"*; Manuscript No.: 13".

January 2022 - present; Managing Editor, Journal of Management Scholarship (Haninas Resources Publications, Malaysia).

December 2021 - present; International Advisory Board, Journal of Human Capital Development (Universiti Teknikal Melaka, Melaka, Malaysia).

November 2021 - present; Reviewer and Editorial Board, Journal of Educational Management and Instruction (Universitas Islam Negeri Raden Mas Said Surakarta, Central Java, Indonesia).

July 2021 - present; Editorial Board, Journal of Business Innovation (University College of Islam Melaka, Melaka, Malaysia).

April 2019 - Mac 2020; Reviewer, Al-Sirat Journal (Kolej Universiti Islam Pahang Sultan Ahmad Shah, Pahang, Malaysia). Article Review:

- i. April 2019: *"A Study Of Knowledge Management Infrastructure Capability, Religiosity And Higher Education Performance In Kolej Universiti Islam Pahang Sultan Ahmad Shah"*; Authors: Nurulhuda Othman, Siti Fatimah Sudarmin, Muhammad Hafiz Yaakub".

September 2017 - November 2017; Technical Committee Interdisciplinary ICT Practice Conference 2017 (Ungku Omar Polytechnic Ipoh Perak Malaysia).

December 2016 - December 2018; Academic Advisor for Master and Doctorate Programme (Widad University College, Pahang, Malaysia).

June 2016 - June 2018; Editorial Board, Al Qimah Al Mudhafah the Journal of Management and Science (Sultan Azlan Shah University, Perak, Malaysia).

May 2016 - June 2020; Editorial Board, Journal Asian Islamic Higher Institutions (Asian Islamic Universities Association).

October 2018 - October 2020; Reviewer, Journal of Science and Management Research (Widad University College). Articles Review:

- i. October 2018: "*Training Need Analysis: Case Study in Private University College at Pahang*"; Authos: Siti Aminah".
- ii. February 2019: "*Exploring the Use of Mobile Learning Tool with Adult ESL Learners*"; Author: Rashidah Rahamat".

December 2014 - December 2016; Reviewer, China-USA Business Review (David Publishing Company). Articles Review:

- i. December 2014: "*The Factors Affecting Profit Distribution: An Empirical Study On Islamic Banking*"; Authors: Suyanto, Tugiantoro".
- ii. June 2016: "*The Role Of Entrepreneurial Education In Reinforcing Entrepreneurial Intentions Among University Graduates: Determinants And Prospects*"; Authors: Daniel Beyera Tujo, Gemechu Waktola Olana, Bamrot Yekoye Abebe".
- iii. September 2016: "*Manager'S Perception of What Constitutes Good Management Which Should Enhance Productivity*"; Author: Larry Enoch Jowah".

January 2014 - January 2015, Reviewer, International Journal of Management Excellence (TechMind Research Canada). Articles Review:

- i. February 2014: "*The Role Of Sales Promotion In Inducing Impulse Purchases*"; Manuscript No.: 144-293-1-RV".
- ii. April 2014: "*Vision Crisis and Change Management in a Rapidly Changing World*"; Manuscript No.: 151-312-1-RV".

Teaching Experience

February 2024 - present, Deputy Vice Chancellor (Academic & International) & Senior Lecturer (DS54), Universiti Islam Melaka, Melaka, Malaysia.

Lead the administration and management of the university specifically for the academic and international portfolios. For the academic sphere, have a role in enhancing academic policy development, improving the quality of teaching and learning, and ensuring the quality of academic programs to remain competitive. Responsible for administration and development of international related matters and internationalization initiatives.

Also plays major roles in supporting the Vice Chancellor to steer the direction of university's leadership towards achieving the university's strategic goals related to teaching and learning as well as internationalization. Include enrichment of student's learning experience, implementation of ongoing professional development for university academic personnel. Others roles cover development of

framework and policies that support the strategic goals of the university as well as to provide guidance and support to other faculty and PTJ in achieving those goals.

February 2023 – January 2024, Senior Lecturer, Faculty of Management Education and Humanities, University College MAIWP International, Kuala Lumpur, Malaysia.

Developed and delivered learning activities to support student learning utilizing researched and evidence-based methods of teaching. Communicated complex ideas and research results in the classroom and through conference presentations and publications. Offered thorough and constructive feedback, effectively assessed learners' work, and acknowledged learner accomplishments. Contributed to ongoing development and review of courses in collaboration with other faculty and heads of department.

- Successfully developed numerous undergraduate and postgraduate programs such as the Bachelor of Islamic Finance, PhD in Management and PhD in Education with approval from the Ministry of Higher Education Malaysia (MOHE) and Malaysian Qualifications Agency (MQA) as Probation Accreditation MQA01.

Courses taught:

- MBA 7213 Strategic Management & Business Process Management
- MGT 4023 Microeconomics
- MGT 4073 Macroeconomics
- BHR 6473 Labor Economics

July 2022 – January 2023, Senior Lecturer and Acting Dean, Kuala Lumpur Metropolitan Business School, Kuala Lumpur Metropolitan University College, Kuala Lumpur, Malaysia.

Oversee day to day leadership and strategic direction of Kuala Lumpur Metropolitan Business School (KLMBS). Join forces with academic departments to support educational efforts and retention, collecting, analyzing, and disseminating accurate data and information. Monitor retention and progress of students from enrollments through to graduation. Partner with academic department chairs and faculty advisors to develop intervention plans for students who were not succeeding. Evaluate curriculum and course programs for relevancy and viability and nurture pedagogical best practices. Devise new programs. Consult with government regulatory and licensing agencies to ensure institution conformance with applicable standards. Perform personnel related activities for staff and faculty such as hiring, evaluation, and training.

- Successfully developed numerous postgraduate programs such as the Master of Business Administration (mode Open Distance Learning) and a PhD in Management with approval from the Ministry of Higher Education Malaysia (MOHE) and Malaysian Qualifications Agency (MQA) as Probation Accreditation MQA01.
- Steered efforts relating to academic accreditation from the Malaysian Accreditation Agency as Program Coordinator for the Bachelor of Logistics & Supply Chain Management program and Program Coordinator for the PhD Management program. Expert and familiar MQA documentations related MQA01 (Probation Accreditation), MQA02 (Full Accreditation) and MQA04 (Compliance).

Courses taught:

- MBA 7123 Managing Talent and Leadership (MBA)
- MBA 7143 Entrepreneurial Marketing and Communication (MBA)

- MBA 7153 Economics for Business (MBA)
- MBA 7313 Strategic Management (MBA)
- LSC 6743 Supply Chain Management (Bachelor of Logistics & Supply Chain Management)

July 2021 - June 2022, Senior Lecturer, Faculty of Business Innovation & Technology, University of Malacca (before this known Kolej Universiti Islam Melaka) Melaka, Malaysia.

Developed and delivered learning activities to support student learning utilizing researched and evidence-based methods of teaching. Communicated complex ideas and research results in the classroom and through conference presentations and publications. Offered through and constructive feedback, effectively assessed learners' work, and acknowledged learner accomplishments. Contributed to ongoing development and review of courses in collaboration with other faculty and heads of department.

Courses taught:

- MBM3013 Human Resource Management for Small & Medium Business (MBA)
- MBE2013 Managerial Economics (MBA)
- DEF2023 Islamic Economics (BBA)

January 2021 - February 2021, Deputy of CEO (Academic), Institut Kemahiran Islam Darul Ridzuan, Perak, Malaysia.

Being responsible to the CEO in respect of such matters of technical education administration and delivery. Facilitating learning (by teaching) of academic programmes at the institution. Being responsible for the smooth running and development of academics in the Institute. Advising CEO on all matters pertaining to Academics Management, quality control and assurance. Evaluating current progress of academics at the Institute and recommending future programmes. Coordinating the development and establishment of academic programmes and management of academic resources. Performing any other duties as may be assigned by higher authority.

June 2010 – December 2020, Senior Lecturer, Department of Management, Faculty of Management & Information Technology, Sultan Azlan Shah University, Perak, Malaysia.

Deliver graduate and undergraduate courses in management and information technology such as business administration, accounting, finance, human resources, labour and industrial relations, marketing, and operations research. Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction. Provide students course-related experiences, such as practical's, workshops and field trips, outside the classroom. Advise students on academic and vocational curricula and career issues. Compile, administer, and grade examinations and assessments. Keep abreast of developments in the field by reading current literature, talking with colleagues, and participating in professional organizations and conferences. Conduct research and publish findings in professional journals, books, and electronic media. Collaborate with colleagues to address teaching and research issues. Write grant proposals to obtain funding for research.

- Successfully developed numerous graduate and undergraduate programs such as the Business Administration and Islamic Finance undergraduate programs, Master of Business Administration, Master of Management, Master of Education and a PhD in Management with approval from the Ministry of Higher Education Malaysia (MOHE) and Malaysian Qualifications Agency (MQA).

Courses taught:

- ECO6023, Microeconomics (BBA)

- ECO6033, Macroeconomics (BBA)
- MGT6013, Principle of Marketing (BBA)
- MGT6073, International Business (BBA)
- ECO6013, Islamic Economics (Bachelor Islamic Finance)
- ECO7013, Managerial Economics (MBA & Master of Management)
- MGT7013, Marketing Management (MBA & Master of Management)
- MGT7023, Human Resources Management (MBA & Master of Management)
- ETR7023, International Business (MBA & Master of Management)

July 2002 – January 2005, Lecturer, Department of Business Management, Shahputra College, Pahang, Malaysia.

Developed and delivered learning activities to support student learning utilizing researched and evidence-based methods of teaching. Communicated complex ideas and research results in the classroom and through conference presentations and publications. Offered thorough and constructive feedback, effectively assessed learners' work, and acknowledged learner accomplishments. Contributed to ongoing development and review of courses in collaboration with other faculty and heads of department.

Courses taught:

- Economics (Diploma Business Administration)
- Management (Diploma Business Administration)
- Entrepreneurship (Diploma Business Administration)

Managerial Experience

May 2015 – December 2020, Secretariat for Secretary General, Asian Islamic Universities Association (AIUA).

Coordinate and facilitate activities pertaining to the Asian Islamic Universities Association. Partner with senior administration and committee chairs to provide advice and guidance on strategy, policy, and process. Ensure efficient liaison among decision-making bodies and senior university and association officers. Deliver timely, accurate, and objective information, advice, interpretation, and application of policy.

- Organized and coordinated numerous meetings including the pioneer meeting as well as the annual general meetings.
- Created and orchestrated association's website.
- Arranged for 7 international journals to come under the association.
- Substantially grew number of members institutions from 15 to 78 (Malaysia, Indonesia, Brunei, Thailand, Philippines, and Republic of Maldives)

May 2014 – December 2020, Dean in Faculty of Management & Information Technology, Sultan Azlan Shah University, Perak, Malaysia.

Oversee day to day leadership and strategic direction of Faculty of Management and Information Technology. Plan and control budgets and resource allocations to effectively manage student growth and delivery hours. Formulate plans, KPI's and Key Results Areas in line with mission and goals of the university. Join forces with academic departments to support educational efforts and retention, collecting, analysing, and disseminating accurate data and information. Monitor retention and progress of students from enrollments through to graduation. Partner with academic department chairs and faculty advisors to develop intervention plans for students who were not succeeding. Evaluate

curriculum and course programs for relevancy and viability and nurture pedagogical best practices. Devise new programs. Consult with government regulatory and licensing agencies to ensure institution conformance with applicable standards. Perform personnel related activities for staff and faculty such as hiring, evaluation, and training.

- Steered efforts relating to academic accreditation from the Malaysian Qualifications Agency as Head of Program Coordinator for the PhD Management program.
- Orchestrated events leading to the successful attainment of ISO9001:2015.
- Designed 10 new undergraduate and graduate courses.

May 2013 – May 2014, Head of Department Management in Faculty of Management & Information Technology, Sultan Azlan Shah University, Perak, Malaysia.

Provided leadership and supervision for Management programs. Generated and executed business plans and budget relevant to goals. Examined appropriate data to assess the effectiveness of programs and facilitated initiatives to enhance student retention and performance. Managed staff performance and ensured fair workload allocations. Engendered a culture of excellence, co-operation and respect both within and beyond the department.

- Steered efforts relating to academic accreditation from the Malaysian Qualifications Agency as Head of Program Coordinator for the Master of Business Administration program.
- Designed 10 new undergraduate and graduate courses.

June 2011 – June 2012, Head of Department in Centre of Research & Development, Sultan Azlan Shah, Perak, Malaysia.

Promoted high quality research programs across the university ensuring the highest levels of integrity and ethics in all research undertaken. Created dynamic and forward-looking research environment for both staff and students. Identified and exploited new opportunities for knowledge transfer activity to secure additional income streams and new areas of teaching and/or research. Drafted and implemented annual strategic plans, policies and budgets. Promoted and represented the University both internally and externally.

- Organized the pioneer and 3 subsequent World Conference Islamic Thought (WCIT) from 2012 – 2016.
- Established editorial team and published Al-Qimah Al-Mudhafah Journal of Management and Science.

Professional Experience

March 2007 – February 2009, Entrepreneur Development Officer, Perak State Development Corporation, Perak, Malaysia.

Provided coordination and support to entrepreneurship initiatives such as identification of goals, strategic planning, facilitation of action teams, planning and organizing of meetings, and working with regional partners on programs and events. Supported potential and existing entrepreneurs in the region by connecting them with appropriate resource partners, tracking progress, and following up on a regular basis. Promoted partnership between business incubators and local financing institutions. Established and maintained effective relationships with key stakeholders.

- Administered state fund of almost RM9.5 million for the State Halal Development Park in the 9th Malaysia National Plan.

- Trained and advanced 110 state small medium entrepreneurs starting from zero capital and reaching minimum RM10000 in sales.

February 2005 – December 2006, Business Development Executive, Prudential Assurance (Malaysia) Ltd, Kuala Lumpur, Malaysia.

Tasked with developing entrepreneurship among agents in each branch. Ensured legal protection of the business and copyrights. Drafted scientific, and educational materials. Monitored provision of services and assured quality control. Arranged certification and licensing of business trainers to the agent.

- Taught and cultivated 6 agencies to become Million Dollar Round Table (MDRT) in the industry.

Examiner

Internal Examiner Postgraduate Dissertations – PhD: Research titles as follows:

1. Dina Syamilah Zaid (February 2022). Effect of Organizational Commitment, Organizational Innovation, Self Esteem and Organizational Citizenship Behaviour toward Knowledge Management as Moderator among Hotel Industries Staff. University: Universiti Melaka, Melaka, Malaysia.
2. Muhammad Yasin Omar Mokhtar (October 2021). Influences of Organizational Commitment, Organizational Justice and Organizational Culture toward Organizational Citizenship Behaviour and Psychology Model as Moderator among Private University Lecturers. University: Universiti Melaka, Melaka, Malaysia.
3. Norzaimah Zainol (December 2021). Effects Service Quality Dimensions and Brand Image towards Customer Loyalty Telecommunication Service Provider among Youth. University: Universiti Melaka, Melaka, Malaysia.

Journal Publication

- **Anas, T.,** Aerni, I., Hazril Izwar, I., Mohan Dass, M., Amar Hisham, J., Nurliyana, K., Ghaith Abduraheem Ali, A. (2023). The Mediating Effect of Perceived Organizational Support between Talent Culture and Employee Engagement among Employers of Malaysian GLCs. *Revista De Gestao SocialE Ambiental*, 2 (4), 1-10.
- **Anas, T.,** Yudit Ayu, R., Wahyu, R., Clarissa, Y. (2023). Understanding Millennial Generation Organizational Social Exchange through Psychological Contract. *Jurnal Economia*, 2 (1), 10 - 18.
- **Anas, T.,** Chusna, M., Ria Dwi, V. (2022). Self-Regulated Learning In Online Classes: A Comparative Study Between Malaysian and Indonesian Students. *Journal of Educational Management and Instruction*, 2 (1), 1-11.
- **Anas , T.,** Ahmad Zaki, H., Sofian Sauri, H., Noor Hilyati, A., Mazlan , I., & Haidhar, K. (2020). Mujahadah al-Nafs Among Covid-19 Patients in Quarantine. *International Journal of Psychosocial Rehabilitation*, 24(1), 5460-5475.

- **Anas, T.**, Ahmad Zaki, H., Sofian Sauri, H., Noor Hilyati, A., Kamarudin, S., & Ahmad Sunawari, L. (2020). Internal Elements of Mental Illness Among Covid-19 Patients From An Islamic Perspectives. *International Journal of Psychosocial Rehabilitation*, 24(1), 5448-5459.
- **Anas, T.**, Sofian Sauri, H., Ahmad Zaki, H., Noor Hilyati, A., Kamarudin, S., & Ahmad Sunawari, L. (2020). Impact of Mental Health Problems on Covid-19 Patients From An Islamic Perspective. *International Journal of Psychosocial Rehabilitation*, 24(1), 5436-5447.
- Mohd Sani, K., Salina, K., **Anas, T.**, Fazilah, B., & Ahmad Fadzli, A. (2018). Determinant Factor of Performance Among Malaysia Municipal Council Employees. *International Journal of Business and Management Invention*, 7(1), 37-41.
- Muhamad Fairos, M., **Anas, T.**, & Samsudin, W. (2018). The Association of Financial Strategy Characteristic on Customer Relationship Management Performance Characteristic: An Actual Study Among SME's Logistic Operators. *International Journal of Research in Management & Social Science*, 6(2), 11-16.
- Sazana, A., **Anas, T.**, & Ahmad Fadzli, A. (2018). The Significance of Islamic Financial Literacy among Youth in Malaysia. *International Journal of Business and Management Invention*, 7(10), 27-31.
- Sazana, A., **Anas, T.**, & Ahmad Fadzli, A. (2018). Determinant Factors of Islamic Financial Literacy in Malaysia. *American Journal of Humanities and Social Sciences Research*, 2(10), 125-132.
- Sazana, A., **Anas, T.**, & Ahmad Fadzli, A. (2018). The Significant Role of Islamic Financial Literacy among College Students in Malaysia. *International Journal of Managerial Studies and Research*, 6(10), 1-5.
- Yufiza, M., **Anas, T.**, Siti Saleha, A., & Mohamad Asyraf, O. (2018). Determinant Factor of the 21st Century Teaching and Learning Skill among the College Community Entrepreneurship Lecturer in College Community Perak, Malaysia. *International Journal of Business and Social Science*, 9(6), 87-91.
- Atikah, R., **Anas, T.**, & Ahmad Fadzli, A. (2016). Importance and Functions of Bills of Quantities in the Construction Industry: A Content Analysis. *International Journal of Engineering Science Invention*, 5(3), 29-36.
- **Anas, T.**, Che Mohd Zulkifli, C., Nek Kamal, Y., Ahmad Fadzli, A., Roslan, A., & Nur Fadiyah, A. (2014). The Effect of Emotional Intelligence and Job Stress on the Teaching Effectiveness among Malaysia Polytechnic Lecturers. *International Journal of Sciences: Basic and Applied Research*, 17(1), 226-235.
- Atikah, R., **Anas, T.**, & Ahmad Fadzli, A. (2014). Applicability Bill of Quantities in Construction Procurement. *International Journal of Engineering Science Invention*, 3(4), 31-34.

- Che Mohd Zulkifli, C., & **Anas, T.** (2014). E-Commerce in Malaysia: Development, Implementation and Challenges. *International Review of Management and Business Research*, 3(1), 291-298.
- Che Mohd Zulkifli, C., & **Anas, T.** (2014). The Marketing of Small and Medium Enterprise (SME) Products Based on Food Processing. *European Journal of Business and Social Sciences*, 3(5), 76-87.
- Hazylina, K., **Anas, T.**, Ahmad Fadzli, A., Nor Hasikin, M., & Nur Fadiyah, A. (2014). The Impact of Cooperative Learning for Academic Achievement among Malaysian Hospitality Students. *International Journal of Humanities and Social Science Invention*, 3(1), 43-50.
- Norlina, M., Raja Munirah, R., & **Anas, T.** (2014). The Role of Design Factors in Influencing Training Transfer among Small Businesswoman. *International Journal of Management Excellence*, 3(2), 432-435.
- Roslan, A., Rosli, M., **Anas, T.**, & Mohd Hussin, A. (2014). The Relationship between Entrepreneurial Orientation and Business Performance of SMEs in Malaysia. *International Journal of Management Excellence*, 2(3), 221-226.
- Siti Asiah, M., Syahrina Hayati, M., Mary Thomas, T., F. Peter, G., & **Anas, T.** (2014). Relationship Between Knowledge Workers and Teaching Effectiveness Among Malaysian University Lecturers. *International Journal of Business and Management Invention*, 3(4), 59-64.
- Yoon, A., Kamaludin, R., **Anas, T.**, Khairul Hazmi, Z., Abu Bakar, D., Arash, N., et al. (2014). The Contribution of Muslim Scientists in Botanical Science: Studies on the Using of Gamma Rays for Ginger Plants (*Zingiber Officinale*). *Stem Cell*, 4, 88-94.
- **Anas, T.**, Che Mohd Zulkifli, C., Nek Kamal, Y., Ahmad Fadzli, A., & Nur Fadiyah, A. (2013). Determinant Factors of Behaviour among Lecturers in Effective Teaching. *International Journal of Business and Management Invention*, 2(10), 47-51.
- Che Mohd Zulkifli, C., Osman, J., **Anas, T.**, Ahmad Fadzli, A., & Nur Fadiyah, A. (2013). Entrepreneurial Culture from Islamic Perspective among Employees of Koperasi Kakitangan Angkasa Berhad (KOKITA), Selangor, Malaysia. *Journal of Islamic Business and Management*, 3(2), 77-95.
- Nor Hasikin, M., Asmah, A., & **Anas, T.** (2013). Internet Reporting by Malaysian Statutory Bodies: An Analysis of Disclosure Practices. *Malaysian Journal of Research*, 1(1), 1-9.
- Roslan, A., Mohd Hussin, A., **Anas, T.**, & Rosli, M. (2013). The Effect of Leadership Styles on the Business Performance of SMEs in Malaysia. *International Journal of Economics Business and Management Studies*, 2(2), 45-52.
- Che Mohd Zulkifli, C., & **Anas, T.** (2012). Malaysian One District One Industry (ODOI): The Awareness Acculturation. *International Journal of Academic Research in Accounting, Finance and Management Sciences*, 2(2), 160-166.

International Refereed Conferences

- **Anas, T.** (2022). Keynote Speaker. Islamic Educational Transformation in Digital Era. *International Conference on Islamic Education and Instruction*. Surakarta: Universitas Islam Negeri Raden Mas Said.
- **Anas, T.** (2021). Keynote Speaker. Human Resource Development Webinar: Building Superior Human Resources In The Industrial Era 4.0 and Society 5.0. *International On Islamic Education And Instruction*. Surakarta: Universitas Islam Negeri Raden Mas Said
- Che Mohd Zulkifli, C., & **Anas, T.** (2014). Entrepreneurial Strategic Planning on Business Performance Relationship between Marketing and Business Performance. *International Conference Emerging Trends in Scientific Research* (pp. 1-13). Kuala Lumpur: Asian Economic And Social Society
- Roslan, A., Rosli, M., Mohd Hussin, A., & **Anas, T.** (2013). The Mediating Effects of Entrepreneurial Orientation on the Relationship between Leadership Styles and Performance of SMEs in Malaysia. *International Conference On Business Management and Accounting (IBEA)* (pp. 1-15). Chiang Mai: CAAL - International Education Organizer, Training and Consulting .
- **Anas, T.**, Che Mohd Zulkifli, C., & Ahmad Fadzli, A. (2012). Al-Quran in Perspective for Child Education. *World Conference on Islamic Thought and Civilization* (pp. 1-10). Ipoh: Sultan Azlan Shah Islamic University College.
- **Anas, T.**, & Che Mohd Zulkifli, C. (2011). Acceptance towards Islamic Pawn Broking System (Ar-Rahn): A Survey on Malaysian Muslim Entrepreneurs. *International Seminar Conference* (pp. 1-10). Jakarta: Universitas Negeri Jakarta.
- **Anas, T.**, & Muhammad Faisal, B. (2011). Perception of Takaful (Islamic Insurance) Acceptance among Malaysia Tertiary Institutions Academic Staff. *International Seminar and Conference* (pp. 1-10). Jakarta: Universitas Negeri Jakarta.
- **Anas, T.**, Che Mohd Zulkifli, C., & Nek Kamal, Y. (2011). The Determinant Factors among Lecturers Behavior's in Effective Teaching. *Asia Pacific Conference on Educational Management and Leadership* (pp. 1-16). Kuala Lumpur: Sultan Idris Education University
- Mohd Aidil, A., & **Anas, T.** (2011). Challenges of Human Capital Development in Malaysia: Misconduct ethical among public servants. *National Conference Social Science* (pp. 1-7). Sarawak: Universiti Malaysia Sarawak.

Research Grant

August 2017 – July 2019: Perak Islamic Religious Council and Malay Customs, Malaysia Fundamental Research Grant Scheme (FRGS), RM300000. The project title: Effectiveness of Zakat Asnaf Economic Empowerment Program (Zakat Capital Aid) in Perak Darul Ridzuan, Malaysia.

Supervision

Postgraduate Dissertations – MBA & Master of Management (2015 -2020): Research titles as follows:

1. Amiruden Mohamed Sharif (2015 – 2017). The Behavior Using Social Media as Information Medium among USAS Staff. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
2. Anne Keziah a/p William (2015 – 2017). A Quantitative Study: Predicting the Concepts of Emotional Intelligence among Employees at Perak State Secretary Office. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
3. Nurul Fasihah Mohd Fauzi (2015 – 2017). Work-Life Balance and Stress Management: Perception among the Employed Graduates of Universiti Malaysia Perlis. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
4. Saazmi Ahmad Toriry (2015 – 2017). The Relationship between Strategic Orientation and Firm Performance of Small Medium Enterprises in Malaysia. Completed. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
5. Siti Suraya Muhamad Taib (2015 – 2017). The Effect of Change Capability and Shared Leadership on Organizational Agility. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
6. Noor Hamisah Noh (2015 – 2017). The Factors That Effect Job Performance among the Administration Staff of Sultan Azlan Shah University. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
7. Rohana A. Rahman (2015 – 2017). Influence Factor Adaptation Kaizen System: Case Study at Center of Language & Foundation Studies USAS. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
8. Mohamad Shahfinaz Radzali (2015 – 2017). Effective Leadership and Organizational Performance: A Case Study of Perak Islamic Religious Council & Malay Customs. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
9. Mohamad Aizuddin Mohamad Nor (2015 – 2017). A Study on Knowledge and Life Styles of Selected Hospital Staff on Self-Medication Taking Drugs for Chronic Diseases. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
10. Nur Asyikin Azmi (2015 – 2017). The Influence of Challenges and Work Engagement towards Women's Career Advancement: A Study on Public Sector of District Kuala Kangsar Perak Malaysia. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
11. Aida Zuraina Mir Ahmaad Talaat (2015 – 2017). Attitude and Life Style Practices among Staffs at Polytechnic Seberang Perai towards Green Technology Usage. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
12. Mohd Suhaini Abdul Majid (2015 – 2017). Effects of Social Media Use on Student Academic Achievement: A Case Study at Advanced Technology Training Center (ADTEC) Taiping Perak. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*

13. Muhammad Razman Mohd Mahaiyudin (2015 – 2017). Ethical Leadership and Organization Achievement in Public Sector. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
14. Nor Shaiza Mir Ahmad Talaat (2015 – 2017). Leadership Style of Principal and Its Relationship to the Level of Work Stress among Primary School Teachers in Kuala Kangsar. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
15. Nur Raihan Mohamed Nor (2015 – 2017). Influence Decision Factors for Academic Field among Sultan Azlan Shah University Students. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
16. Nor Azlinda Kasmoeen (2015 – 2017). Stress Implication for Academic Achievement among International Islamic University Malaysia Students. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
17. Syazrin Syimee Sharifuddin (2015 – 2017). Teacher's Perception towards the Utilization of Frog Virtual Learning Environment (VLE) in Teaching and Learning: A Study among Secondary School Teachers in the District of Northern Kinta Perak. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
18. Habibah Yahya (2015 - 2017). Measuring Student Satisfaction at Advanced Technology Centre (ADTEC) Taiping Perak. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
19. Nur Atiqah Syuhada Ahmad Nazri (2015 – 2017). Influence Factor Online Consumer Behavior among Sultan Azlan Shah University Postgraduate Student. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
20. Nur Habibahanin Mat Taha (2015 – 2017). Analysis of Work Stress among Bank Employees: A Case Study of Bank Rakyat In Perak State. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
21. Norasyikin Amiruddin (2015 – 2017). Leadership Style among Small Medium Entrepreneurs. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
22. Abdul Jabbar Mohammed Kahar (2017 – 2019). Implementation of Al-Tawarruq at Bank Islam Malaysia. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
23. Romzi Seli (2017 – 2019). The Influence of Online Brand Community on Brand Loyalty among Resident of Kinraramas Apartment, Bukit Jalil Kuala Lumpur. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
24. Basri Abdullah (2017 – 2019). The Influence of Various Facets of Ethical Behaviour on Employees Organizational Citizenship Behaviour at CIMB Bank Branch in Kuala Lumpur. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
25. Ameira Mohd Asri (2017 – 2019). New Media Advertising Effect on Brand Loyalty among Maybank Customers at Monash University. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*

26. Rama Devi Ramachandran (2017 – 2019). The Effect of Workload, Role Ambiguity and Work Environment on Employee Cyber-loafing Behaviour Case on Perak State Agencies. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
27. Azzahari Hamid (2017 – 2019). The Influence of Explicit and Implicit Services on Student Satisfaction at UniKL MIMET. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
28. Farid Syarizal Abdullah Rani (2017 – 2019). Students' Satisfaction Related to the Campus Residential Experience at UniKL MIMET. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
29. Nor A'fidah Abdullah (2018 – 2020). Leadership in Relation to Successful Perak State Government Digital Transformation. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
30. Nur Shakirin Sabri (2018 – 2020). The Impact of Leadership Styles on Job Satisfaction in Government Secondary School in Kinta Utara Perak. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*

Postgraduate Dissertations – PhD in Management (2015 -2020): Research titles as follows:

1. Salina Khalid (2015 – 2019). Media Influence and Candidate Personality on Voters' Attitude among Young Voters. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
2. Mohd Sani Kamaruddin (2015 – 2019). Relationship Style of Leadership and Performance Work Environment Local Authorities: Work Experience as Moderator. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
3. Yufiza Mohd Yusof (2017 – 2020). The Effect of 21st Century Teaching and Learning on the Entrepreneurship Skill among the Lecturers in College Community Malaysia. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
4. Walusimbi Yunus (2019 - 2022). Effective Human Resources Leadership in the Ministry of Public Service Uganda: An Expert Perspective. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*
5. Katumba Faisal (2019 - 2022). The Impact of Continuous Assessment on the Effectiveness of the Learning Process in Higher Institutions of Learning in Uganda. *Accepted and Submitted to Faculty of Management & Information Technology, Sultan Azlan Shah University.*

University Service, University College of Islam Melaka, Malaysia (July 2021 - June 2022)

2021 - 2022: Coordinator Academic Programme for PhD Management.

2021 - 2022: Editorial, Journal of Business Innovation Faculty of Business Innovation & Technology

University Service, Sultan Azlan Shah University, Malaysia (June 2010 – December 2020)

2019-2020: Head of Committee Development New Programme (MQA01) For Postgraduate Programs PhD of Social Sciences & Humanities.

2019-2020: Member of Committee Development New Programme (MQA01) For Postgraduate Programs Master of Social Sciences & Humanities.

2018-2019: Coordinator Academic Programme for PhD Management.

2018-2019: Member of Committee for Strategic Planning Faculty of Management & Information Technology. Sultan Azlan Shah University.

2018-2019: Member of Committee for Promotion and Internationalization Faculty of Management & Information Technology.

2018-2019: Member of Committee for Postgraduate Programme Faculty of Management & Information Technology.

2017-2018: Member of Committee for Accounting Programme ACCA-USAS Faculty of Management & Information Technology.

2016-2017: Member of Disciplinary Appeal Committee For Support Employees.

2015-2016: Member of Committee for Office Space and Classroom.

2015-2016: Member of Committee for Revaluation Courses Teaching Evaluation Form.

2015-2016: Member, Committee for Integrity and Governance.

2015-2016: Deputy Chief Coordinator Golf Academy.

2015-2016: Member of Committee for University Promotion.

2015: Member of Secretariat Committee Academic Paperwork For Round Table Conference Rector-Rector Malaysia Islamic Higher Institutions.

2015: Secretary of Secretariat Committee Round Table Conference Rector-Rector Malaysia Islamic Higher Institutions

2014-2016: Member of Committee for Finance and Accounts Management.

2014: Deputy Chief of Sponsorship Committee 2nd World Conference on Islamic Thought & Civilization.

2014: Deputy Director, Inauguration Ceremony Chancellor (7th Convocation).

2014: Member of Academic Excellence Awards Committee for Inauguration Ceremony Chancellor (7th Convocation).

2014: Member of Committee for University Postgraduate.

2014: Member, Internal Auditor Committee.

2014: Member of ISO9001 Main Committee

2014: Panel of Committee for Academic Regulations Undergraduate Programs.

2014: Member of Committee for Establishment and Setting Department Policy.

2013-2014: Member of Committee for Promotion of Academic Staff.

2013-2014: Coordinator of Master Business Administration Program.

2013-2014: Member of Committee Course Outline and Course Syllabus For Postgraduate Programs.

2013-2014: Member of Committee for Course Outlines and Course Syllabus for Degree Program.

2013: Secretary of Committee for Student Fees Policy.

2012: Secretariat Committee 1st World Conference on Islamic Thought & Civilization (WCIT).

2012: Member of Student Affairs Committee.

2011: Member of Global Journal Al-Thaqafah Committee.

Workshop Attended

2021: Webinar Series Open & Distance Learning (ODL), Malaysian Qualifications Agency, Malaysia.

2019: Managing Discipline and Misconduct (Absenteeism and Problematic Workers), Sultan Azlan Shah University, Malaysia.

2019: Outcomes Based Education Training, Sultan Azlan Shah University, Malaysia.

2016: Training Employee Spirit using Neuro Linguistic Programme, Sultan Azlan Shah University, Malaysia.

2014: Training Preparation Documents ISO 9001:2008, RAZ9001 Consult Pte., Malaysia, 2014

2014: Associate Qualification Islamic Finance, Islamic Banking Finance Institute Malaysia (IBFIM), Malaysia.

2014: Strategic Leadership Development in Scholarship of Teaching and Learning Level 1, Higher Education Leadership Academy Ministry of Education, Malaysia.

2014: Structural Equation Modelling (SEM/AMOS), MPWS Rich Resources Pte., Malaysia.

2013: Learning Outcome Training, Sultan Azlan Shah University, Malaysia.

2012: Journal Writing and Publishing, Sultan Azlan Shah University, Malaysia.

2011: Strategic Planning, Sultan Azlan Shah University, Malaysia.

2011: Management Pedagogy and Effective Communication Training, Sultan Azlan Shah University, Malaysia.

2011: Statistical Package Social Science Training, Sultan Azlan Shah University, Malaysia.

2007: Corporate People Building and Intrapreneurship Skills, Trident Access Pte., Malaysia.

2006: Awareness before Change Training, Prudential Assurance (Malaysia) Ltd, Malaysia.

Membership

The Chartered Institute of Logistics and Transport in Malaysia (CILT(M)); 2016 - present; Chartered Member – M2350

Malaysian Institute of Management (MIM); 2017 - present; Member – OM125040

Computer Skills

General:	MS Office
Statistics:	SPSS, AMOS
E-Learning applications:	Schoology, Google Classroom

References

- i. Prof. Dr. Mohd Mizan Mohammed Aslam
Professor, Department of International Relations, Security and Law
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