MEETING REPORT 1

Team Name: Group 5   **Date of Meeting: 05/04/2022**

Start Time: 14:00   End Time: 14:45   Meeting Location: Epoka Canteen

Moderator: Aldi Filopati   Recorder: Aldi Filopati

Other Members Present: Amardo Osmani , Frei Kacabani, Kev Ciko , Evjo Serica, Klaudio Gorka

Members Absent: None

Topics Discussed:

- General knowledge for each member.
- What professional experience does each member have in IT.
- Focus on the field of the project.
- Several project ideas that we can work on.

Decisions Made:

- Learned more about each other.
- Made several schedules when we are free to meet inside Epoka campus, as well as outside.
- Main field of the project will be Economy and Administration.
- Main project idea is an ERP (Enterprise Resource Management)
-

Tasks Assigned:

- Everyone will check different manufacturers.
- Find how our software will help that manufacturer.
- Research on what programming languages to use.
- Make a client/user structure for the project.

Time, Place, and Agenda for Next Meeting:
        On next Monday : 12/04/2022
        Time : 15:00 – 16:30
        Place : Tirane

        Agenda : Get to know each member better. Decide on what industry will our project work on. Find either a template or make our own for how each process will work. Discuss on what programming languages we know so we can collaborate more efficiently.