

Nur Haziqah Binti Hussain  
No 45 Jalan Teratai 2/7,  
Taman Bukit Teratai,  
56100, Kuala Lumpur

29 June 2017

JABATAN SUMBER MANUSIA DAN PENTADBIRAN

CO-OPBANK PERSATUAN MALAYSIA BERHAD

41, 43 - 45 Jalan Selat, Taman Selat,

12000 Butterworth

Dear Sir/Madam,

**Application For Human Resource Officer Position**

I would like to apply for the post of "Human Resource Officer" which you have advertised in <http://www.bankpstn.com.my>.

I have recently graduated with a degree in Information system management and was interested in applying to your company. I graduated from University Teknologi Mara, and obtained excellent grades all throughout the course. During my time at university and especially during internships at Polis Diraja Malaysia I get a lot of experience. These were very useful in providing me with a good insight into working life.

I am highly knowledgeable of the subject area, and an excellent worker. I work well against deadlines and I have very good technical skills. I am also very enthusiastic and motivated. I am very interested in working for your company because it is very reputable, and successful, and works in high profile matters. The trend is that graduates who work with you get an excellent start to their career.

Thank you for taking the time to consider this application and I look forward to hearing from you

I enclose my resume together with this letter for your information. Your kind attention and cooperation to this application is highly appreciated. You can reach me by phone (+60149210520) or by email [nurhaziqah\\_hussain@yahoo.com](mailto:nurhaziqah_hussain@yahoo.com)

Yours sincerely,

*Haziqah,*

(Nur Haziqah Binti Hussain)