

WORK EXPERIENCE

Park Centre Animal Hospital

Veterinary Receptionist

- Facilitated communication between the veterinarians and clients
- Prioritized animal emergency visits
- Prepared charts and insurance claims
- Checked in surgical patients and reviewed doctor's instructions with owners at pick up
- Trained new employees on office policies and procedures

Golden Gate Fields

Operations Department Team Member

- Aided the operations team by admitting high profile clients to the Turf Club as well as the Club House entrance while assisting with general client services
- entrusted to transport large amounts of cash

University of Wisconsin-Madison

Research Assistant and Farm Hand on Beef Grazing and Nutrition Station

- Collaborated with farm hands and researchers to maintain and optimize animal research studies
- Demonstrated high caliber work ethic by completing dozens of various tasks such as administering vaccinations, performing health checks, and even corralling cattle on a four-wheeler

Animal Caretaker at the Livestock Lab

- Independently maintained the well-being of various species of animals on a daily basis
- Contributed to research studies by precisely documenting both quantitative and qualitative data

Dane County Human Society

Canine Behavioral Team Intern

- Modified canine behavior by positive reinforcement, repetition, consistency, etc.
- Entrusted to be part of a small team that worked unpredictable and possibly dangerous canines
- Worked independently to train and decrease canine stress in a kennel environment and increase adoptability
- Observed canine appearance and activity for general physical condition, signs of distress and illness

Sorrel valley LLC

Horse Trainer

- Trained horses of varying experience levels using various natural horsemanship techniques that focus on channeling instinctual behaviors to facilitate communication and understanding
- Taught vital riding commands to riders and worked with animals to correct behavioral issues created by past experiences

Assistant Barn Manager/Stable Hand

- Sole person liable for the health, nutrition, and exercise of ten horses for various periods of time during summer months
- Maintained hygiene of stalls, horse pens, and all equine equipment
- Provided supervision and coaching for young riders

Chaps Academy- Mental Health Therapeutic Equine Center

Volunteer Equine Specialist

- Educated therapy participants how to be safety oriented throughout exercises
- Advocated for the horses involved by monitoring behavioral cues and corrected the situation as needed
- Partnered with communicated networks and organizations
- Facilitated activities in barn and arena including the riding of therapy participants, grooming, tacking, and turnout of horses

State Farm Insurance

Administrative Assistant

- Audited 100s of agent cases to ensure accuracy with newly created policies
- Assisted with office duties including taking client payments
- Entrusted with depositing and delivering branch funds safely at a designated bank
- provided top tier customer service by calling clients about state mandate changes to policies and scheduling appointments daily