



Power BI

POWER BI - FORMAT A TABLE

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Format a Table in Power BI



Let us see how to format a table in Power BI i.e. resize, change the color, alignment, etc.

In this lesson, we will:

- Change the font size, color, and background color of the table in Power BI
- Format the column headers
- Style the Table
- Set the Table Title and format it in Power BI

Let us see how to format a table in Power BI:



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File Home Insert Modeling View Optimize Help

Clipboard: Paste, Cut, Copy, Format painter

Data: Get data, Excel workbook, OneLake data hub, SQL Server, Enter data, Dataverse, Recent sources

Queries: Transform data, Refresh data

Insert: New visual, Text box, More visuals

Calculations: New visual calculation, New measure, Quick measure

Sensitivity, Publish, Copilot

Share

Visualizations: Build visual, Filters

Data: Search, MyStore

- ☐ Category
- ☐ City
- ☐ Country
- ☐ Customer Name
- ☒ Order Date
- ☐ Order ID
- ☐ Product Name
- ☐ Profit
- ☐ Quantity
- ☐ Sales
- ☒ Ship Date
- ☐ State
- ☐ Status

Values: Add data fields here

Drill through: Add drill-through fields here

Cross-report: ☐ On

Keep all filters: ☒ On

Visualizations: Gauge Chart, Column Chart, Cards, Tables

Profit by Category			
Category	Sum of Sales	Sum of Quantity	Sum of Profit
Copiers	49,749.24	88	19,327.24
Machines	42,444.12	147	-618.93
Envelopes	4,118.10	227	1,908.76
Supplies	18,127.12	238	626.05
Fasteners	923.22	263	275.19
Bookcases	36,004.12	306	-1,646.51
Labels	5,078.73	480	2,309.12
Tables	84,754.56	481	1,482.61
Appliances	30,236.34	492	8,261.27
Chairs	1,01,781.33	734	4,027.58
Art	9,212.07	926	2,374.10
Accessories	61,114.12	1032	16,484.60
Storage	70,532.85	1039	8,645.32
Phones	98,684.35	1066	9,110.74
Furnishings	30,072.73	1175	7,641.27
Paper	26,663.72	1702	12,119.24
Binders	55,961.11	1868	16,096.80
Total	7,25,457.82	12264	1,08,418.45