



MOHAMMED TALHA

HR & Marketing
Associate

EDUCATION

2022 - 2024

**MASTERS OF BUSINESS
ADMINISTRATION**

**C. ABDUL HAKEEN COLLEGE OF
ENGINEERING AND TECHNOLOGY**

2019 - 2022

**BACHELOR OF COMMERCE
ISLAMIAH COLLEGE**

SKILLS

- Presentation Skills
- Creativity
- Digital Marketing
- Negotiation
- Critical Thinking
- Leadership

TECH SKILLS

- Tally ERP 9
- Microsoft Excel
- MS Power Point

CONTACT

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✉ mdtalha9071@gmail.com

📍 Vaniyambadi, Tamil Nadu

🌐 [linkedin.com/in/mohammed-talha-k-259640211](https://www.linkedin.com/in/mohammed-talha-k-259640211)

PROFILE INFO

Dynamic MBA graduate with a multifaceted skill set encompassing accounting, human resources, and marketing. Proficient in financial analysis, personnel management, and strategic marketing tactics.

Seeking opportunities to apply analytical skills and innovative thinking to contribute effectively to the success of a forward-thinking company.

EXPERIENCE

HR INTERN

Aug 2023 - Sep 2023

"FARIDA SHOES (P) LTD.," AMBUR

- Assisted in the recruitment process by screening resumes and scheduling interviews
- Supported HR team in onboarding new employees, facilitating orientation sessions, and ensuring compliance with company policies and procedures.

ACCOUNTABILITY MANAGER

May 2023 - Aug 2023

"INOMAGIC AGENCY SERVICE.," REMOTE

- Demonstrated a customer-centric approach by actively seeking feedback and providing solutions to enhance client experience.
- Fostered efficient communication channels between customers and coaches, facilitating seamless information exchange.

LANGUAGES

- English
- Hindi (basic)
- Tamil (basic)

HOBBIES

- Playing and watching cricket
- Travelling
- Enjoying exquisite cuisine

Date:

Signature:

ACHIVEMENT

- Acheived first place in the Paper Presentation event at the National Level Seminar "ICSSR" on 19/10/2023, 20/10/2023 conducted by Marudhar Kesari Jain College for Women, Vaniyambadi .
 - Achieved first place in the Paper Presentation event at the National Level Symposium "TECHNO RENDEZVOUS 23" on 01/11/2023 conducted by C Abdul Hakeem College Of Engineering & Technology .
 - Secured the runner-up position at the "Global Conquer: Management Fest 2023" on 28/04/2023, conducted by the Jepiaar Institute of Technology.
 - Achieved third place in the Business plan contest at the National Level Management Fest "Antarish 2023" on 26/04/2023, conducted by Kingston Engineering College, Vellore.
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I hereby declare that the contents of my resume are accurate to the best of my knowledge and verify their authenticity.