

OSAKWE STEPHEN OMOIBO

NO. 6, IDUMOWU, ODION STREET,

EBELE IGUEBEN, EDO STATE

+2347068485090, +2348056214969

Osakwe099@gmail.com

SECTION A: CAREER OBJECTIVE

To take up a role in an organization where my skill and potentials will be maximized to contribute meaningfully, to the attainment of my employer's objectives in a vibrantly challenging, merit driven and team oriented environment that will provide self-development and growth opportunities.

SECTION B: EDUCATION

- (2001) Army Children School II (First School Leaving Certificate)
- (2012) West Africa Senior School Certificate Examination (WASSCE)
- (2010) College of Health Technology, Idah (MLSCN)
- (2010) Allied Computer Institute (Computer ICT)
- (2022) Federal University Lokoja (BSc. Computer Science)
- (2023) National Youth Service Corps (NYSC)
- (2023) Data Science & Analysis (Startechone Academy)

SECTION C: EMPLOYMENT SUMMARY

(10th January, 2010)

Establishment: General Hospital Okene

Position: Laboratory Personnel

Responsibilities:

- Receiving and Analyzing of Samples
- Effective Research
- I.T. Students Tutor

[April 2013- Dec. 2016]

Establishment: Kings Grace Academy

Position: Principal

Responsibilities:

- Parent, Teachers, and Students Interaction Responsibility
- Overseeing and coordinating of School Activity
- Intermediary Between the School and the Ministry of Education

[April 2018 to Date]

Establishment: National Examination Council (NECO)

Position: Examiner

Responsibilities:

- Marking of Scripts
- Supervision of Examination s

[January 2017- 2019]

Establishment: Krisly Global Technology.

Position: Manager

Responsibilities:

- Effective Management of company
- Assigning of Task and Job to Respective Staffs
- Maintaining Proper Staff and Client Relationship
- Ensuring Proper Maintenance of Equipment s and office Facilities

[March 2019 – 2021]

Establishment: Rianzo House & Estate.

Position: Agent

Responsibilities:

- Caretaker to the Property
- Selling and Buying of Needed Facilities
- Marketing/ Advertising of the Estate

[March 2022 – Date]

Establishment: Heirs Insurance (United Bank of Africa)

Position: Financial Advisor

Responsibilities:

- Marketing of Policies and Packages to Client
- Educating Clients on the need for Improved Financial Operations and how to Manage their Finance
- Helps Clients Prepare for the Unforeseen

SECTION D: CORE COMPETENCE

- IT Skills: Proficient with Microsoft Excel, Microsoft Word, Microsoft Power Point.
- Report Writing.
- Analytical, Resourceful and Result Oriented.
- Obedience with comprising standards.
- Leadership Skills and Teamwork.

- Language: Fluent in Pidgin, English and Hausa.
- Self-motivated.

SECTION E: BIO-DATA

Date of Birth: September 18th, 1994
 Place of Birth: Lokoja
 Sex: Male
 Marital Status: Single
 Local Government: Igueben/ Ijumu
 State of Origin: Edo/ Kogi State
 Nationality: Nigerian
 Contact Address: No.6, Idumowu, Idion Street, Ebelle Igueben, Edo State.

PROFILE

Enthusiast with skills in the areas of Good communications, Effective training and teaching methods, Emotional intelligence, development and delivery. A personnel with great tenacity, Good writing skills, Interpersonal skills, Customer relations, Administrative roles, Sales & marketing, IT and many more. Displays an outstanding ability to plan, coordinate and implement practices and procedures to bring about improvements in quality and processes that are channeled towards the achievement of the organization's goals.

LANGUAGE PROFICIENCY

Fluent in English and Yoruba

INTERESTS

Laboratory and General Health Consultancy, Data Science, Research, Practical's, Writing, Teaching, Travelling, Meeting and acquainting with new people and footballing.

SECTION G: REFERENCES

- On request