### **OMISANYA ZAINAB BOLUWATIFE**

No 10, Otun, Showemimo Street, Iperu, Ogun State, Nigeria. Mobile Telephone: +2348139292126

#### **EDUCATION**

University of Lagos

Programme: Bachelor of Science, Business Administration

Expected

sept, 2022.

Academic Standing: 4.23

**Relevant Courses**: Money and Banking, Macroeconomics, Microeconomics, Economics, Introduction to Entrepreneurship, Business Statistic, Business Environment, Principles and Practice of Insurance, Introduction to Human Resource Management.

Accounting Technician Scheme, West Africa - Institute of Chartered Accountant of Nigeria (ICAN).

**Associate Accounting Technician** 

Sept.2018-

Nov.2020.

**Relevant coursework:** Financial Accounting, Business Law, Macro and Micro Economics, communication skills, Public Sector Accounting, Information Technology, Quantitative Analysis, Cost Accounting, Taxation, Auditing and Management.

Associate chartered Accountant (ACA), ICAN (In View)

### **CERTIFICATIONS AND HONORS**

- Certificate of achievements from Jobber man Soft- skills training (ONLINE)
- Certificate of participation in "Introduction to Business Analytics and Fundamentals" from the North American University.
- Best student in Government and Commerce, CTY Model College, 2018/2109 set.

#### **WORK EXPERIENCE**

Customer Service Representative, Binta Farms, Nigeria. July 2018 Sept.2019.

- Assisted clients with Product (egg) arrangement and sorting
- Introduced new clients to products and services of the farm.

## **VOLUNTEER EXPERIENCE**

- Community clean up exercise in Iperu Remo, Ogun State.
- Taught Accounting and Commerce to community West African Examination Council (WAEC) candidates 2019/2020.

### **EXTRA- CURRICULAR ACTIVITIES**

Member, Business Students Association Debate, University of Lagos. April 2021-Present.

- Carried out research on key topics given by the department on major business issues.
- Assisted in organizing a Communication Skills Programme.

**Member, Muslim Students Association of Nigeria (MSSN)**Jan. 2019-Present.

- Participated in the MSSN Soft skills programme.
- Participated in the 2019 Quranic Competition at the University Central Mosque.

# **SKILLS**

- Computer- Proficient in the usage of Microsoft Word, Graphic Design software such as CorelDraw.
- Languages- Fluent in English and Yoruba.