

APPLICATION FOR ADMISSION TO CANDIDACY

University of Colorado Denver Graduate School

This application is to be completed by the student then approved by the appropriate faculty advisor and departmental chair. For items not applicable for your degree program, write N/A in the space provided.

Date _____

Name as shown on University records (If you changed your name - please be sure you have submitted the appropriate name change forms to records. Failure to do so may pose complications after you graduate.)

Last	First	Middle	Maiden (if different)
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Student Number _____ Telephone Number _____

Permanent Mailing Address _____

Degree for which applying: M.A. Ed.S.

Program _____ Area of Emphasis (if applicable) _____

Term Graduating: Semester _____ Year _____

If you were not an IPTE student, disregard this section.

ATTENTION IPTE STUDENTS! If you have not yet declared your M.A. with the SEHD Student Services Center, please include this slip with your graduation application. If you are not sure whether or not you have declared your M.A., please call 303-315-6300.

Name: _____ Student Number: _____

Birthdate: _____ Term beginning M.A. Option: _____

M.A. Option: _____

(Examples: Elem/Sec Literacy, Elem/Sec SPED, Elem/Sec Mental Health, Elem/Sec Math/Science, Elem/Sec Bilingual/ESL, Elem/Sec Technology, Ed Psych, etc.)

List all courses applying toward your degree in chronological order. For this section, you may also print off a copy of your transcript and highlight the courses you are applying towards your degree.

COURSES APPLYING TOWARD DEGREE

[illegible]

THESIS, DISSERTATION, PROJECT, OR REPORT HOURS

M.A./Ed.S students in the School of Education & Human Development are typically not required to complete this section; most likely this information will be part of Courses Applying Toward Degree. **Only complete this section if it applies to you.**

Degree Plan (check one): Thesis _____ Non-Thesis _____

Does your research involve human subjects (interviews, surveys, etc.) or the use of animals? Yes ____ No ____

Has your research been submitted to or approved by the Human Research Committee or the Animal Care and Use Committee?

Yes ____ No ____ HRC # ____ IACUC # _____

Note: Federal regulations require all research involving human or animal subjects to have above approval. Failure to do so can result in serious sanctions to all involved.

Sem	Dept. & Course #	Course Title	Sem Hrs	Grade	Notes

TRANSFER COURSES

Courses taken as a non-degree student or courses taken at another CU campus do not need to be transferred. To transfer in credits taken from outside the University of Colorado system you must:

- ☐ Fill out a **Transfer of Credit** form (available here: www.cudenver.edu/sehd/comps&graduation)
- ☐ Request that official transcript(s) be mailed directly to you; do not open the sealed envelope. Attach the sealed official transcript to your transfer of credit form.
- ☐ Have your advisor sign your Transfer of Credit form.
- ☐ Turn the Transfer of Credit form and official transcripts to the SEHD Student Services Center.

Rules for Transfer Courses:

- ☐ Only a total of 9 hours will be accepted.
- ☐ Transfer hours must be graduate-level and not more than 10 years old.
- ☐ "S" or "P" grades cannot be accepted.

Sem	Dept. & Course #	Course Title	Sem Hrs	Grade	College/University Name

Major Advisor (Signature and Date)

Major Advisor (type or print name)

Major Dept. Chair (Signature and Date) – Only applicable if in ECE or EPSY

Major Dept. Chair (type or print name)

X

Student (Signature and Date)

Student (type or print name)

If you turn in your application without your advisor's signature, the SSC will deliver your application to your advisor's mailbox. It is **your** responsibility to contact your advisor to let him/her know your application is awaiting signature and needs to be turned in by the due date.