Zoom Audio Visual Setup

Audio

- When initially logging in, please be sure to 'Join with Computer Audio'.
- It is highly recommended that you wear a headset, air pods, or earphones with an in-line microphone. This will improve your audio and decrease the chance of feedback. If not, then please have something as a back-up, in case we're experiencing feedback on the day of the event.
- Click the up arrow next to the microphone icon on the bottom left of the screen, to verify your microphone and speaker (earphones/headset) selections.
- Please mute your microphone when not speaking. This will also decrease the chance of feedback.

Video

- Adjust your camera so you 'fill the frame,' and allow for a small amount of space above your head.

Video Settings

1. Click on the up arrow next to the camera icon on the bottom left of the screen, then select 'Video Settings'
2. Make sure to have 'HD' or 'Enable HD' selected
3. Select to 'Touch up my appearance'
4. Select to 'Adjust for low light'
5. Select to 'Display up to 49 participants', if you would like to see more participants in gallery view.

Lighting

- Avoid sitting with your back to a window. Try facing a window, if possible.
- Avoid any lights facing your camera (ceiling, wall, etc.).
- Have a light source facing you, for even, steady lighting.

Other Tips

- A wired internet connection is preferred over wireless.
- If joining from home, please limit other users from downloading large files or playing online video games.
- Remember to plug in your laptop/device. Zoom/video conferencing will use up your battery faster.
- If you're sharing your screen, please close your other email/messaging programs and turn off notifications.