CURRICULUM VITAE

PERSONAL DETAILS

NAME : MARION MONG’INA ONDIEKI

NATIONALITY : KENYA

DATE OF BIRTH : 6TH JUNE 1993

MARITAL STATUS : SINGLE

GENDER : FEMALE

RELIGION : CHRISTIAN

LANGUAGE PROFICIENCY : ENGLISH KISWAHILI AND EKEGUSII

ID NO : 29810235

ADDRESS : 6634 ELDORET

TEL NO : 0714701436

Email. : [marionondieki@gmail.com](mailto:marionondieki@gmail.com)

**EDUCATIONAL BACKGROUND**

Jan 2014-Dec 2016 Kisii University

Degree in purchasing and supplies Management

Sep 2011-Dec 2013 Kenya Institute of Management KIM

Diploma in purchasing and supplies management

2012- August 2012 Attended a Financial training from Equity Bank

Mar 2011 –Sep 2011 Kenya Institute of Management

Certificate in business management

23rd July 30th Aug 2012 Kenya Institute of Management

Certificate in Computer Application

Jan 2007-Nov 2010: Moi Nyabohanse High school Isebania

Kenya certificate of secondary education

KCSE mean grade C plain

Jan 2002 Nov 2006 Itierio Girls Boarding School

Kenya certificate of primary education

**CARRIER OBJECTIVES/STATEMENT**

* To take interest and initiative in all tasks, treat others without preconceived prejudices
* Serve the farm with all my ability and to achieve the best.
* To work in a position that sharpens my leadership, management, interpersonal and team work spirit.

**KEY COMPETERNCE**

* Take driven and self – motivated.
* Good interpersonal and communication skills.
* Proactive and work well with minimal supervision.

**RESPONSIBILITIES**

* KIM – Chairlady.
* Secondary school class representative.
* Primary Dorm prefect.

**WORK EXPERIENCE.**

* January 2013 – March 2013 worked at Kisii level 5 hospitals in the procurement department.
* Dec 2014- To date working in Kenya Ordinance Factories Corporation in Eldoret which is under the Ministry of State for Defense.

**VISION**

* Greater cooperate success aided by excellent management practices.

**HOBBIES.**

* Travelling.
* Reading.
* Doing charity work.

**REFERENCES**

1. Major Edward R Githui

Procurement Manager

Kenya Ordinance Factories Corporation

P.o Box 6634-30100

Cell:0714599922

Email:githuiroy@gmail.com

2. WOII Benson Muimi Mutui

Procurement Assistant

Kenya Ordinance Factories Corporation

P.o Box 6634-30100

Cell: 0720334456

Email: bensonmutui@gmail.com

3 Mr. R Reuben

Stores Assistant

Kenya Ordinance Factories Corporation

P.o Box 6634-30100

Cell: 0723114908