

Roles Involved:

1. **Sender:** Person who initiates the sending of items.
2. **Sender's Project Manager:** Approves the sending process from the sender's project.
3. **Receiver:** Person responsible for receiving the items at the destination.
4. **Receiver's Project Manager:** Approves the receipt of the items at the receiving project.

Process Stages:

1. **Send Items:**
 - **Action:** Sender fills in a form with details about the items being sent.
 - **Next Step:** Form is submitted to the Sender's Project Manager for approval.
2. **Approve Send Items:**
 - **Action:** Sender's Project Manager reviews and approves or disapproves the form.
 - **Next Step if Approved:** Items are sent to the destination project.
 - **Next Step if Disapproved:** Process stops and the form moves to the 'Transaction History' tab.
3. **Receive Items:**
 - **Action:** Receiver accepts the parcel and fills in the corresponding form.
 - **Next Step:** Form is submitted to the Receiver's Project Manager for approval.
4. **Approve Received Items:**
 - **Action:** Receiver's Project Manager reviews and approves or disapproves the receipt form.
 - **Next Step if Approved:** Process is completed, and the transaction moves to the 'Transaction History' tab.
 - **Next Step if Disapproved:** Process stops and the form moves to the 'Transaction History' tab.

Tracking Tabs:

1. **Transaction Progress Tab:**
 - **Purpose:** Displays all transactions currently in progress.
 - **Content:** Shows ongoing transactions that have not yet reached a final approval or disapproval status.
2. **Transaction History Tab:**
 - **Purpose:** Displays all completed or terminated transactions.
 - **Content:** Includes transactions that have been approved or disapproved at any stage.
 - **Filter:**
 - For employees: Shows all transactions related to their involvement.
 - For managers: Shows all transactions related to their project.

Process Flow Summary:

1. **Sender** fills in the form and submits it.
2. **Sender's Project Manager** approves or disapproves the form.
 - If approved, items are sent.
 - If disapproved, the transaction moves to the 'Transaction History' tab.

3. **Receiver** accepts the items and fills in the form.
4. **Receiver's Project Manager** approves or disapproves the receipt form.
 - If approved, the transaction is completed and moves to the 'Transaction History' tab.
 - If disapproved, the transaction moves to the 'Transaction History' tab.

Actions:

- **Approve:** Moves the process to the next stage or completes it.
- **Disapprove:** Stops the process and logs the transaction in the 'Transaction History' tab.