User Manual

Design and Development of Scheme Monitoring System & Various MIS Modules

[Applicant Registration | Online Scheme Submission | Grievances | R.T.I]

Applicant Panel

Fisheries Department, GoUP

to

MARG Software Solutions

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1. Introduction

In the year 1947, the **"Fisheries Department"** was set up under the Department of Animal Husbandry, in view of the planned development of fish development works in a planned manner. In 1966, the Fisheries Department was separated from the Animal Husbandry Department and started working independently. After the abolition of landlord in the first five year plan period, some ponds were defamed by the Fisheries Department, in which development work was started.

Fisheries development activities received special speed after the establishment of Fisheries Development Agency in the "6th Five Year Plan". Uttar Pradesh Fisheries Development Corporation has established 09 big-scale workers for the purpose of meeting the growing demand of Fishery seeds in Uttar Pradesh. In the 7th Five Year Plan, Fisheries Development Agencies were established in all the districts of the state and through the agencies.

2. Purpose

This user manual aims to familiarize you with the functional processes of the Design & Development of Online Scheme Monitoring System & Various MIS Modules. It will also explain all the information aspects and details about online scheme monitoring system for Fisheries Department.

3. Intended Audience

The document is intended for the Fisheries department personnel who are well familiar with the organizational processes. It will enable you to understand the behavioral details of the Web application described in this document.

4. Document Control

MARG Software Solutions presents this User Manual to Fisheries Department for the Design & Development of Online Scheme Monitoring System & Various MIS Modules

Client Information

Department	**Fisheries Department**
Contact Person	Mr. Anshuman

Document Information

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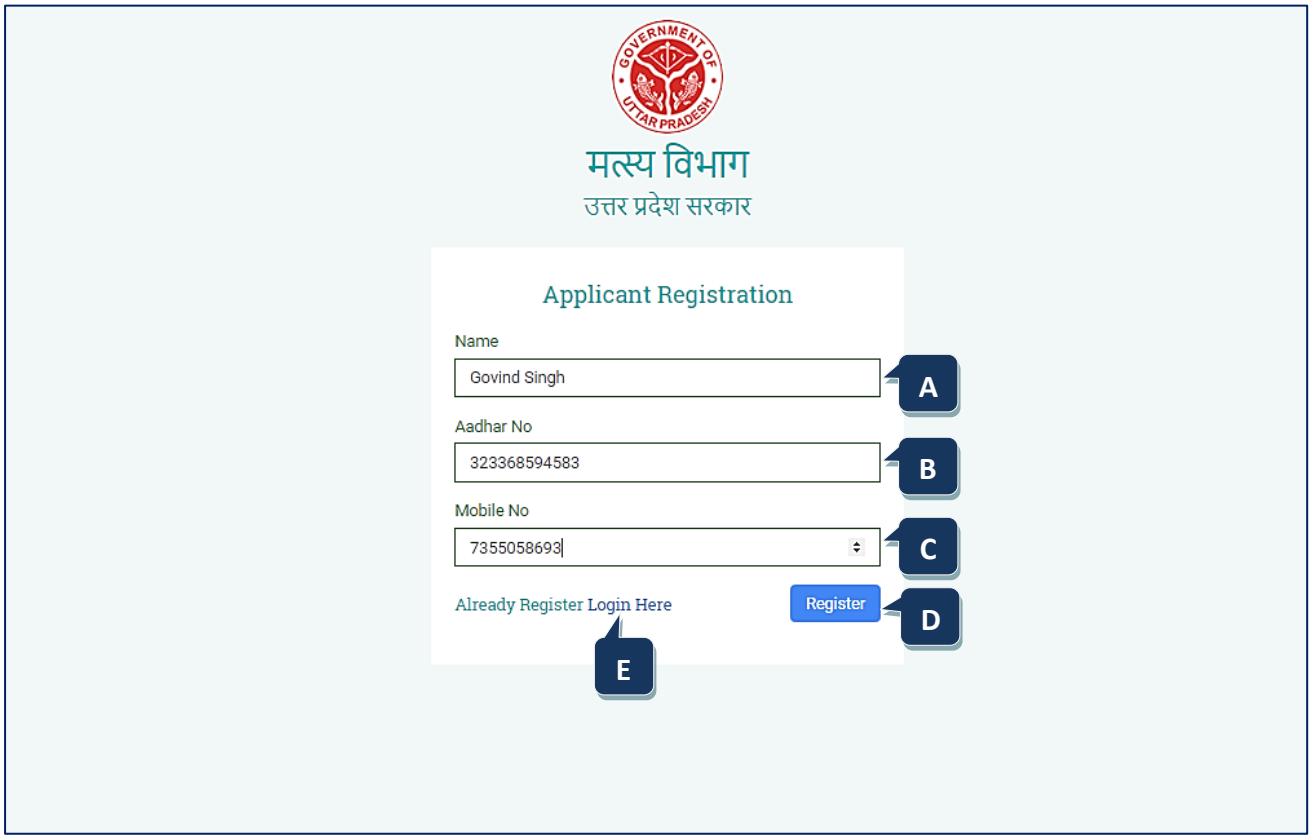
5. Applicant Panel

In order to apply for the online scheme the applicants has to register through the online portal. On the portal the applicant will get the registration form. In the registration form applicant needs to enter their name & Aadhaar No. After then the user has to enter their Mobile No.

5.1. Registration form



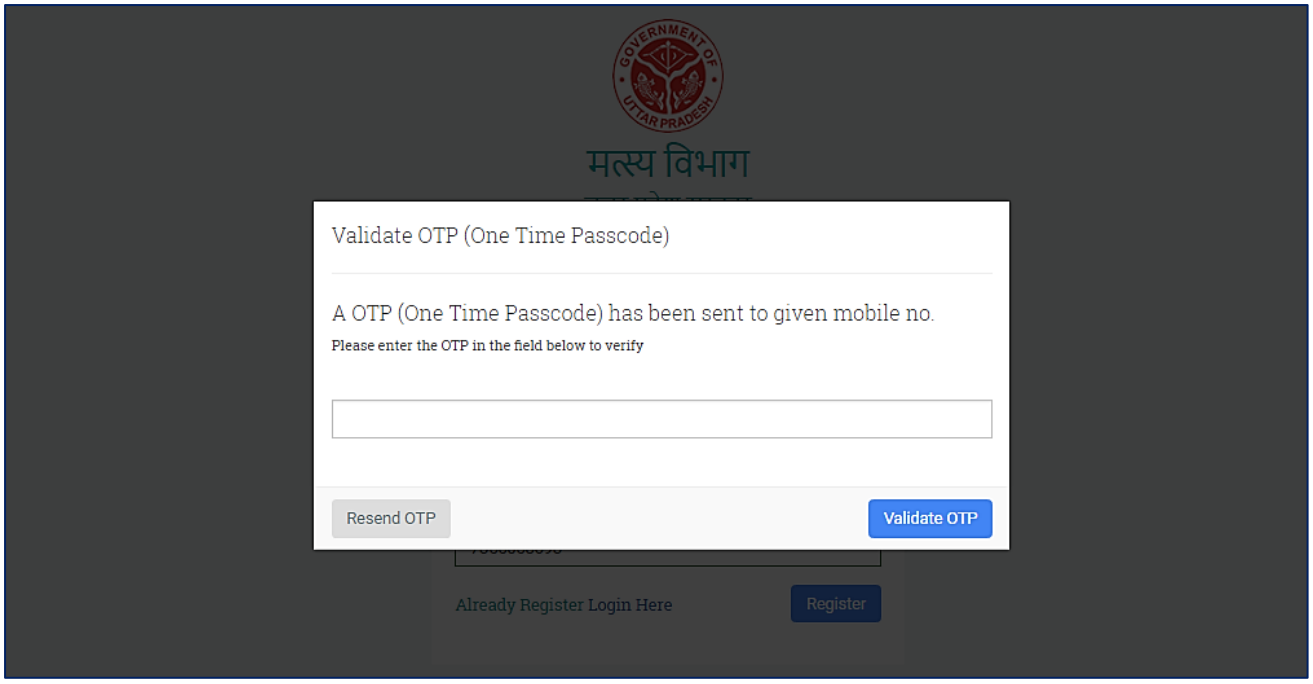
A – Enter your Name here.

B – Enter the Aadhaar No. here.

C – Enter your Mobile No. here.

D – Click on the **"Register"** button.

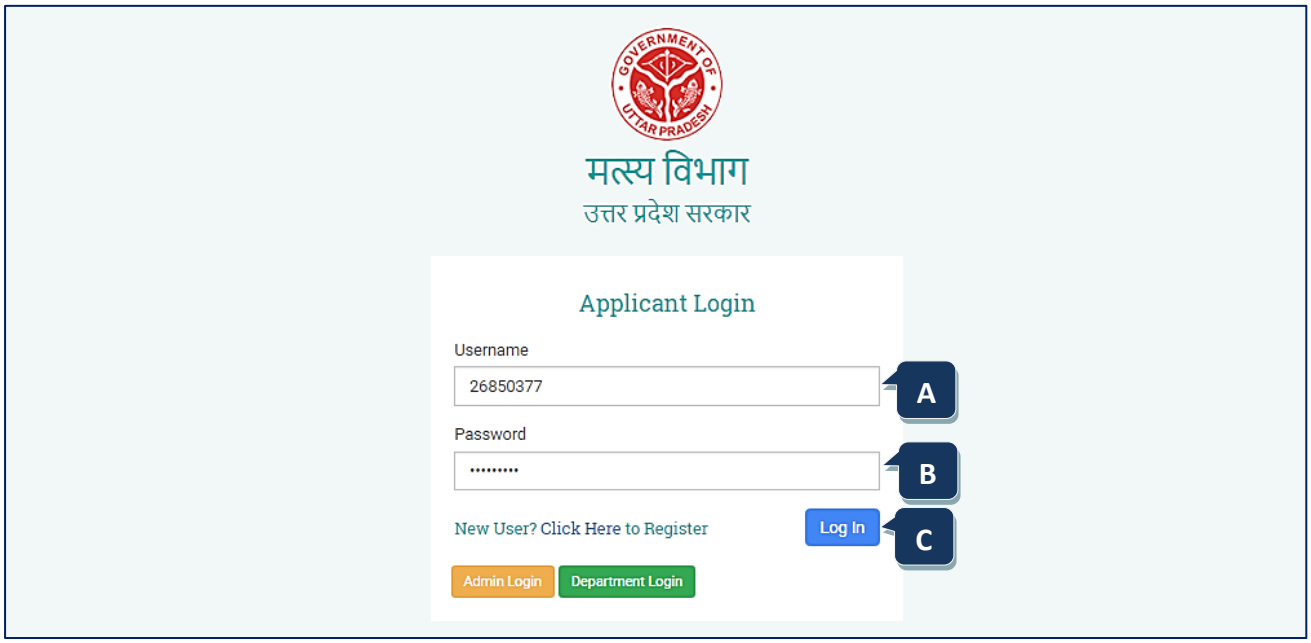
E – Applicant who have already Registered on the Portal. Click here to **"Login".**



After Clicking on the Register button applicant will receive a One Time Password on his registered mobile no. The following window will be appeared on the screen. Applicant has to enter the received OTP in the form & then click on "Validate OTP".

5.2. Applicant Login

After validation of the OTP, Applicant will receive the User name with the Password on his mobile no. Also a pop window will be appeared with details of Username & Password.



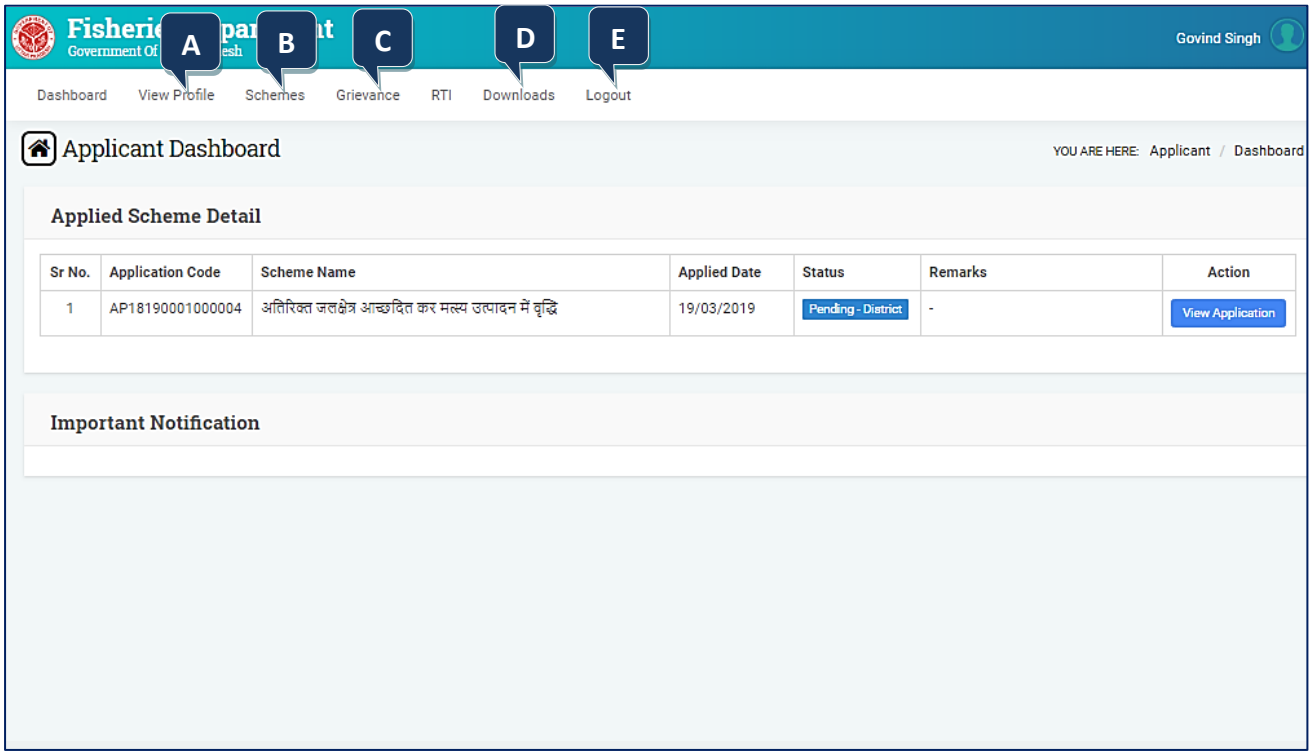
A – Enter your username here.

B – Enter your password here.

C – Click on **"Login"** button to Login yourself.

5.3. Dashboard

After successful login the applicant will be redirected to the dashboard. On the dashboard applicant can view his/her applied scheme detail on the dashboard. Applicant can view the application form by clicking on **"View Application".**



Applicant can also edit the application only after in the case of any objection erased in the application form & the application returned by the district officer. On the dashboard the followings menus are available:

A – Click here to view profile.

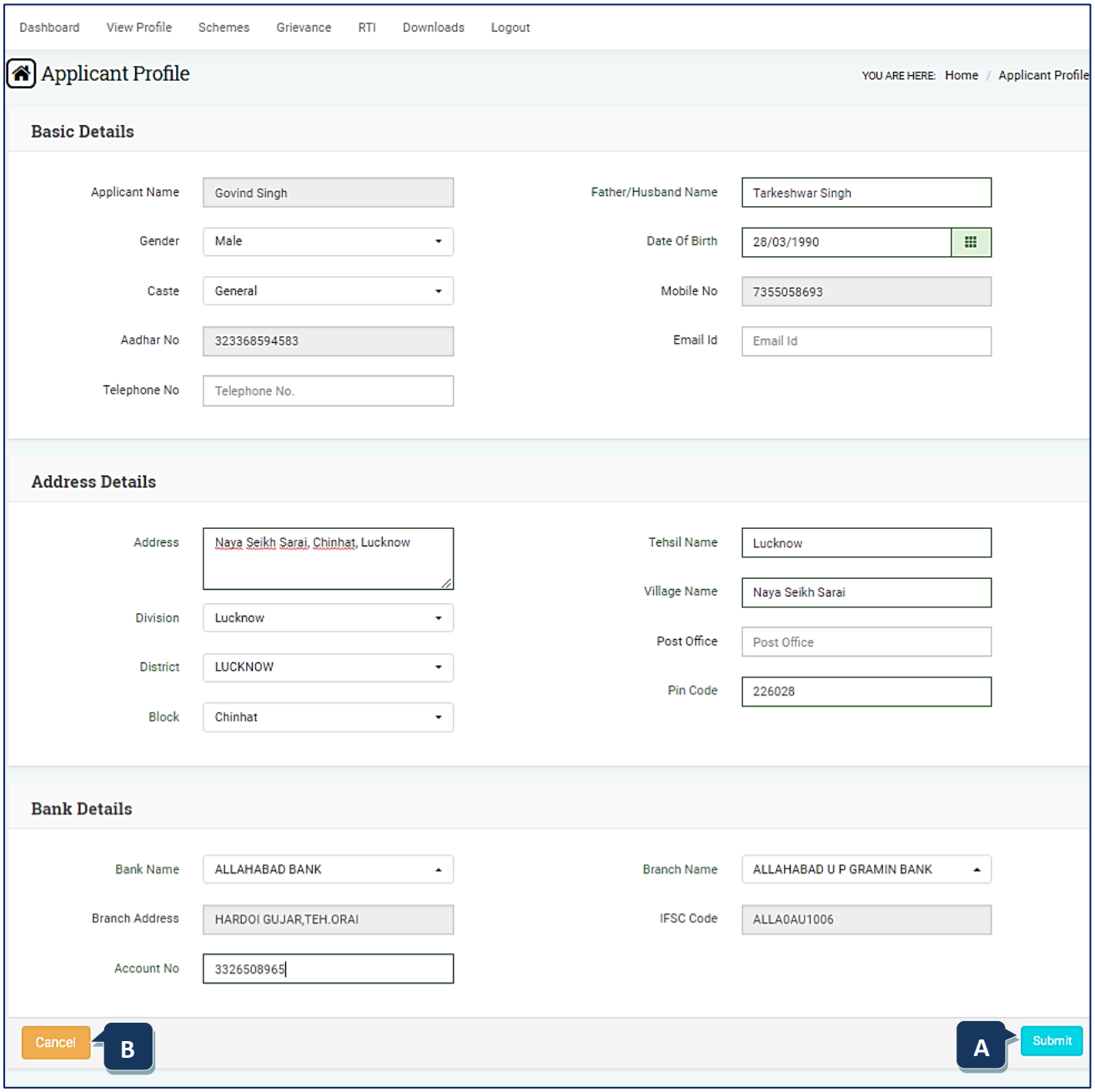
B – To view the applied Schemes, click here.

C – Click here to View & Lodge the Grievances.

D – To download the user manual, Click here.

E – Click here to Logout form the window.

5.4. Applicant Profile

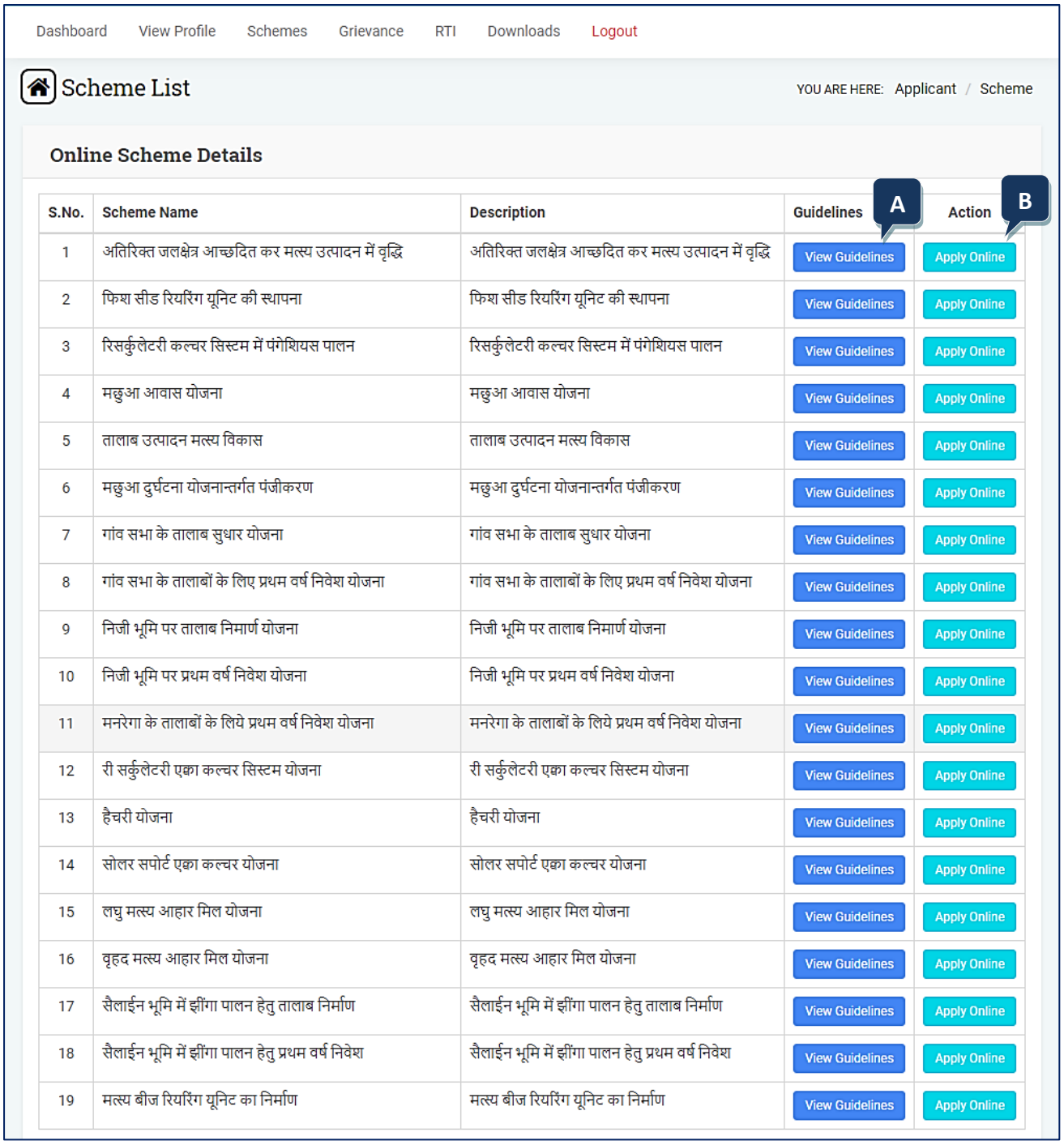


A – Post filling all the essential details, click on the **"Submit"** button to complete your profile.

B – In order to cancel the proceedings, click on "**Cancel"** button.

5.5. Scheme List

The guidelines are available with respect to the scheme name & description.



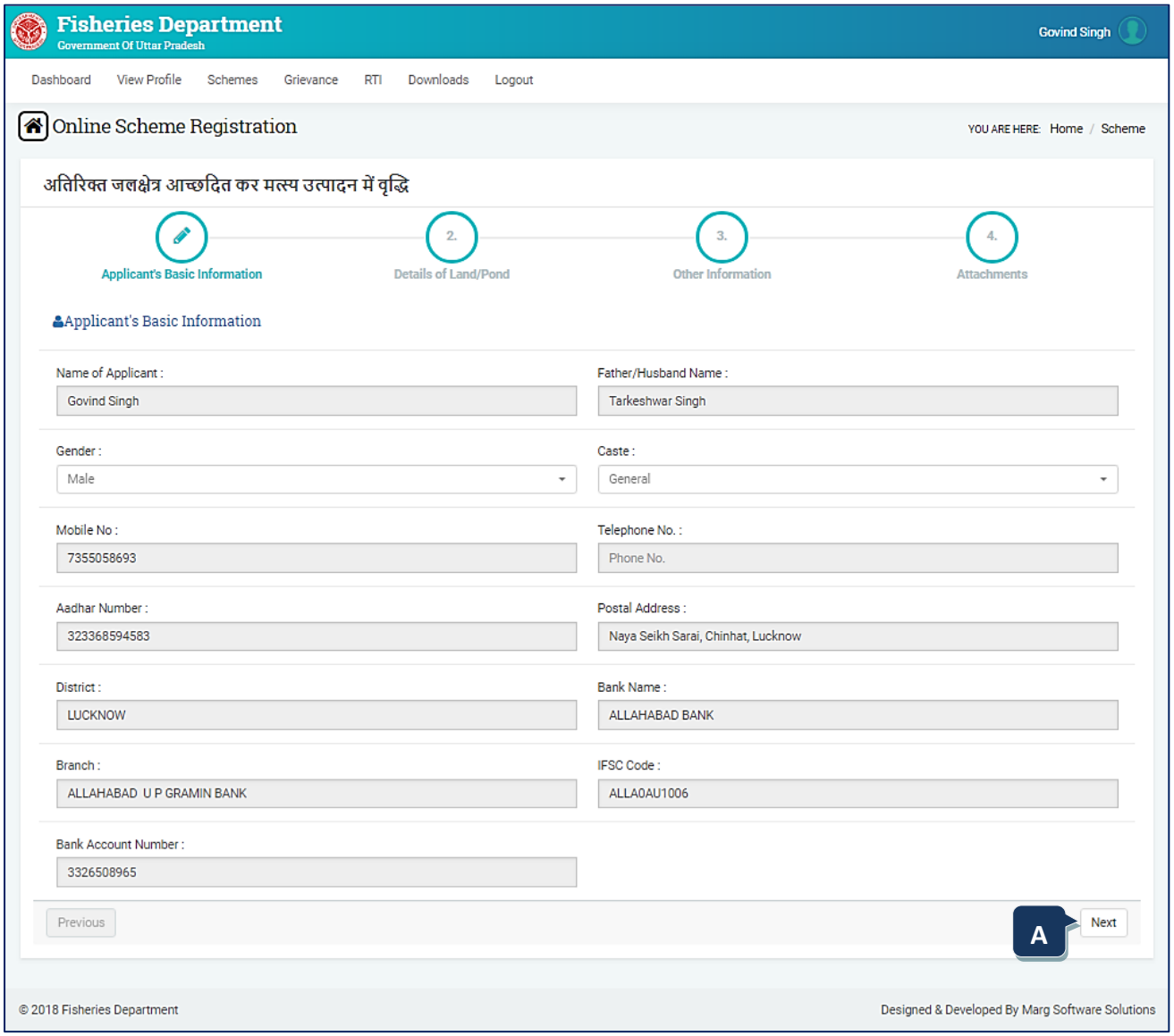
S.No.	Scheme Name	Description	Guidelines	Action
1	अतिरिक्त जलक्षेत्र आच्छदित कर मत्स्य उत्पादन में वृद्धि	अतिरिक्त जलक्षेत्र आच्छदित कर मत्स्य उत्पादन में वृद्धि	View Guidelines	Apply Online
2	फिश सीड रियरिंग यूनिट की स्थापना	फिश सीड रियरिंग यूनिट की स्थापना	View Guidelines	Apply Online
3	रिसर्कुलेटरी कल्चर सिस्टम में पंगेशियस पालन	रिसर्कुलेटरी कल्चर सिस्टम में पंगेशियस पालन	View Guidelines	Apply Online
4	मछुआ आवास योजना	मछुआ आवास योजना	View Guidelines	Apply Online
5	तालाब उत्पादन मत्स्य विकास	तालाब उत्पादन मत्स्य विकास	View Guidelines	Apply Online
6	मछुआ दुर्घटना योजनान्तर्गत पंजीकरण	मछुआ दुर्घटना योजनान्तर्गत पंजीकरण	View Guidelines	Apply Online
7	गांव सभा के तालाब सुधार योजना	गांव सभा के तालाब सुधार योजना	View Guidelines	Apply Online
8	गांव सभा के तालाबों के लिए प्रथम वर्ष निवेश योजना	गांव सभा के तालाबों के लिए प्रथम वर्ष निवेश योजना	View Guidelines	Apply Online
9	निजी भूमि पर तालाब निमार्ण योजना	निजी भूमि पर तालाब निमार्ण योजना	View Guidelines	Apply Online
10	निजी भूमि पर प्रथम वर्ष निवेश योजना	निजी भूमि पर प्रथम वर्ष निवेश योजना	View Guidelines	Apply Online
11	मनरेगा के तालाबों के लिये प्रथम वर्ष निवेश योजना	मनरेगा के तालाबों के लिये प्रथम वर्ष निवेश योजना	View Guidelines	Apply Online
12	री सर्कुलेटरी एक्वा कल्चर सिस्टम योजना	री सर्कुलेटरी एक्वा कल्चर सिस्टम योजना	View Guidelines	Apply Online
13	हैचरी योजना	हैचरी योजना	View Guidelines	Apply Online
14	सोलर सपोर्ट एक्वा कल्चर योजना	सोलर सपोर्ट एक्वा कल्चर योजना	View Guidelines	Apply Online
15	लघु मत्स्य आहार मिल योजना	लघु मत्स्य आहार मिल योजना	View Guidelines	Apply Online
16	वृहद मत्स्य आहार मिल योजना	वृहद मत्स्य आहार मिल योजना	View Guidelines	Apply Online
17	सैलाईन भूमि में झींगा पालन हेतु तालाब निर्माण	सैलाईन भूमि में झींगा पालन हेतु तालाब निर्माण	View Guidelines	Apply Online
18	सैलाईन भूमि में झींगा पालन हेतु प्रथम वर्ष निवेश	सैलाईन भूमि में झींगा पालन हेतु प्रथम वर्ष निवेश	View Guidelines	Apply Online
19	मत्स्य बीज रियरिंग यूनिट का निर्माण	मत्स्य बीज रियरिंग यूनिट का निर्माण	View Guidelines	Apply Online

A – Applicant has to click here in order to view the guidelines of the Scheme.

B – To apply for the scheme the applicant has to click on **"Apply online"** button.

5.5.1 Applicant's Basic Information

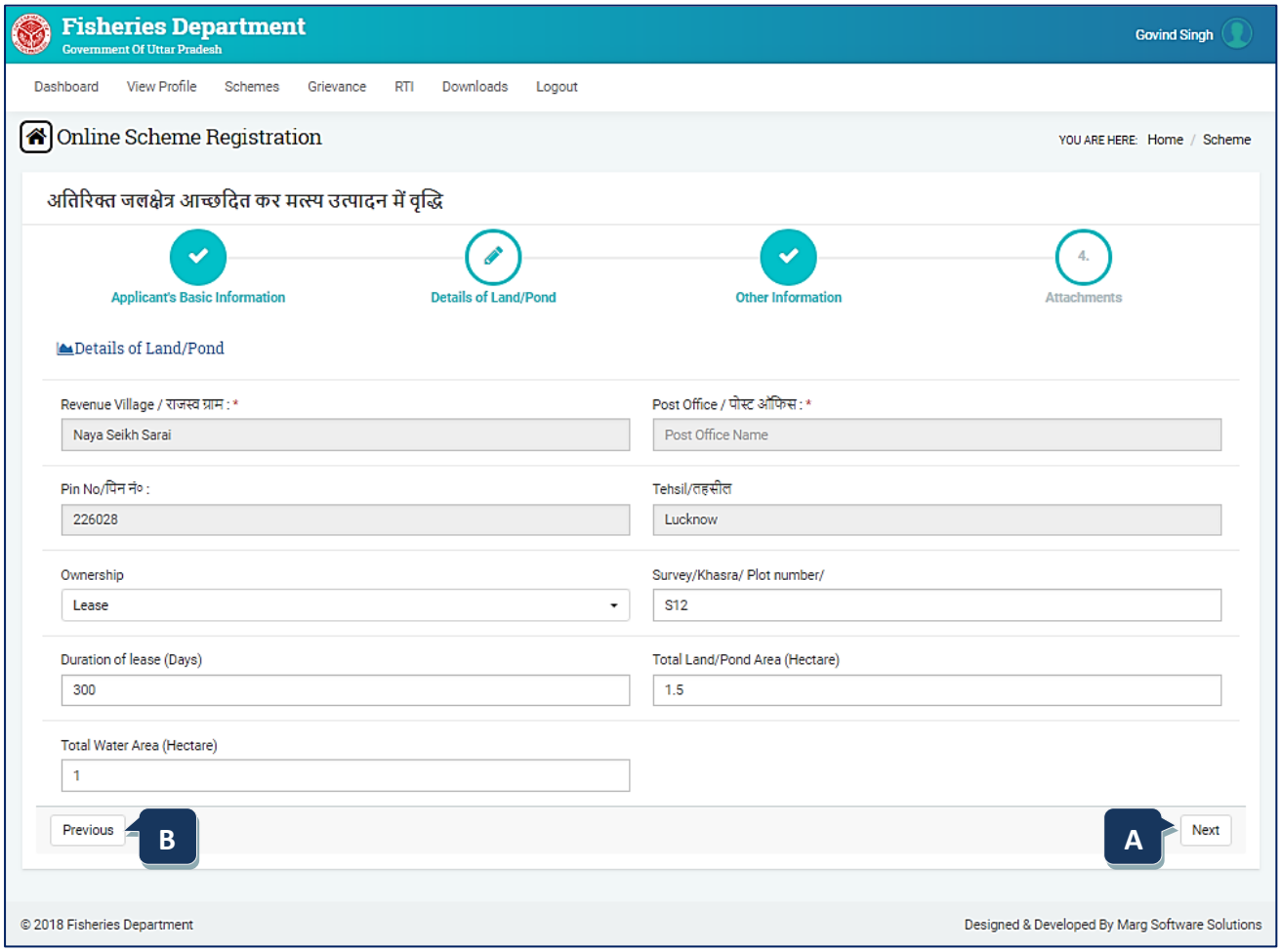
After applying the scheme, the new form will be open in which the applicants have fill their basic detail.



A – Post filling all the essential details, click on the "**Next"** button to proceed further.

5.5.2 Details of Land/Pond

Here the applicant has to enter the details of their Land or Pond for which he is applying the S Scheme.

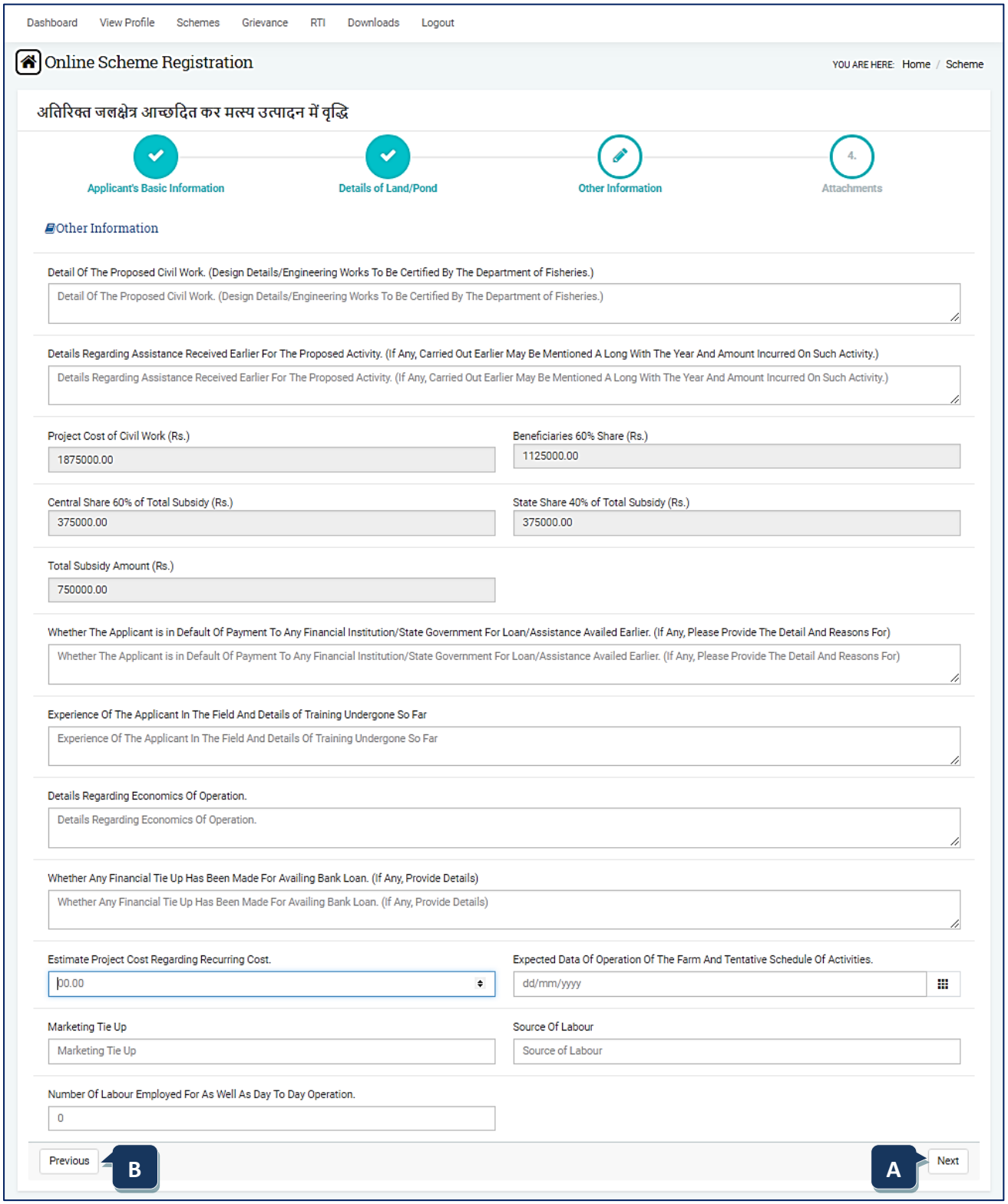


A – Post filling all the essential details, click on the "**Next"** button to proceed further.

B – To go to the previous tab, click on "**Previous"** button.

5.5.3 Other Information

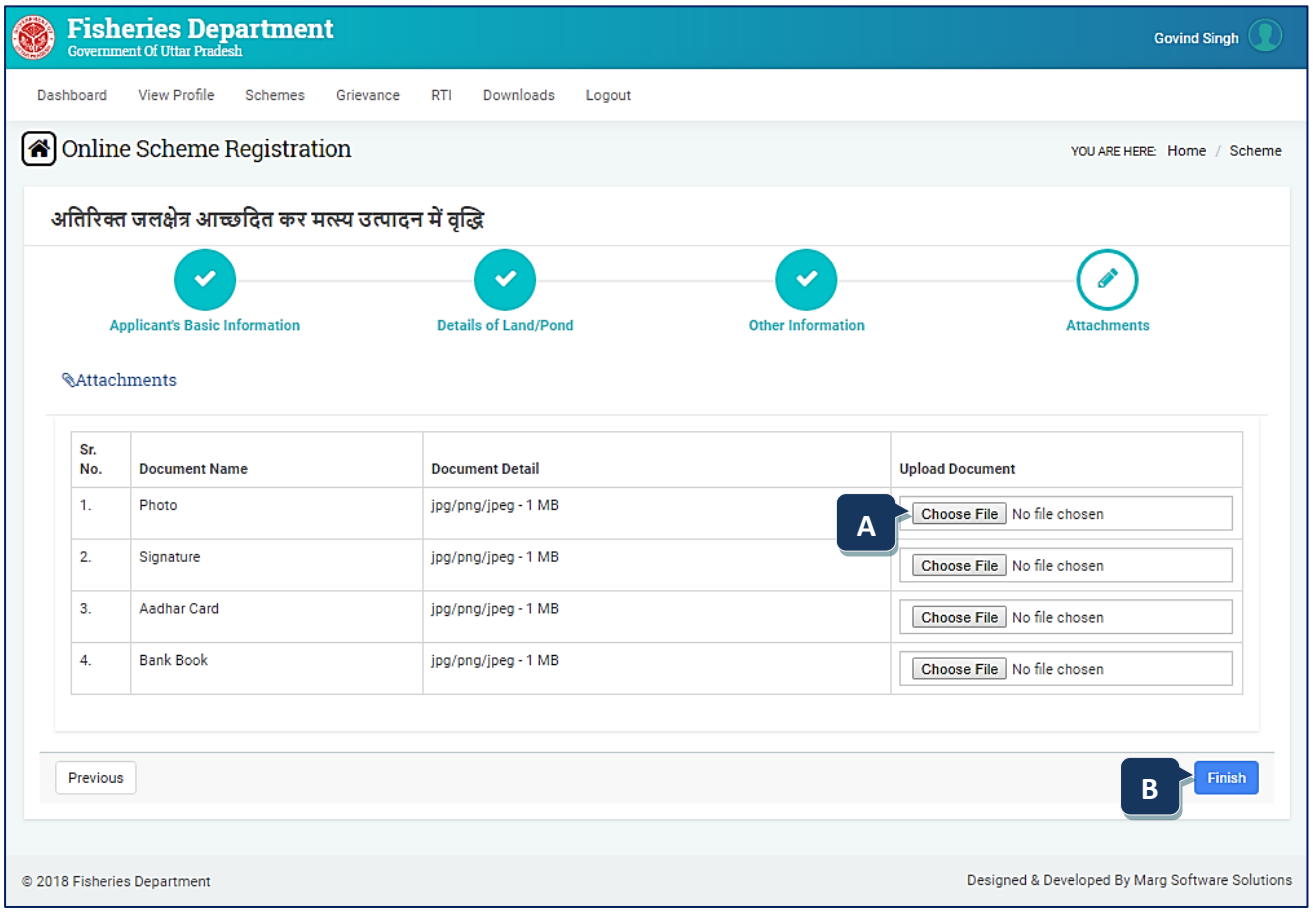
The applicant have to fill the complete detail of the civil work of the proposed project including the Design works & engineering works.



A – Post filling all the essential details, click on the "**Next"** button to proceed further.

B – To go to the previous tab, click on "**Previous"** button.

5.5.4 Attachments

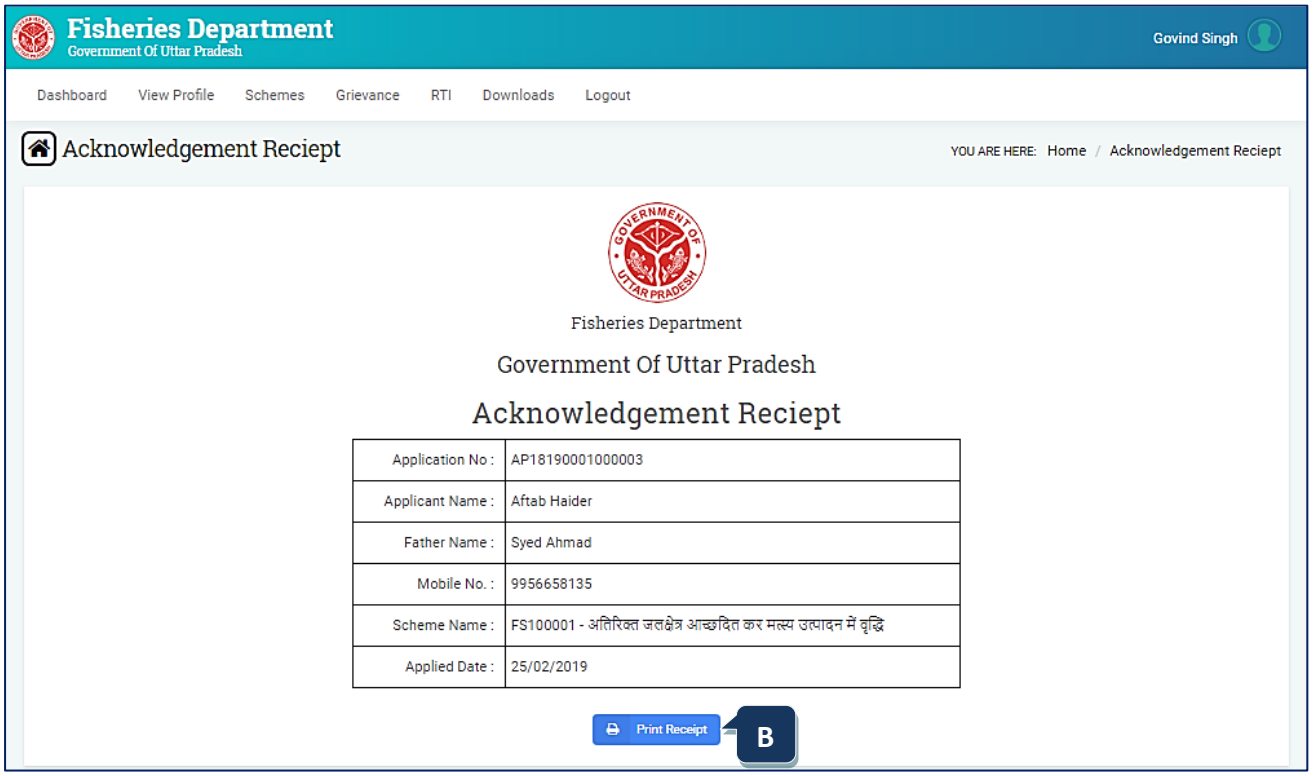


A – Click on **"Choose File"** to attach all your documents.

B – Post attaching all the related documents, click on the **"Finish"** button to submit the form.

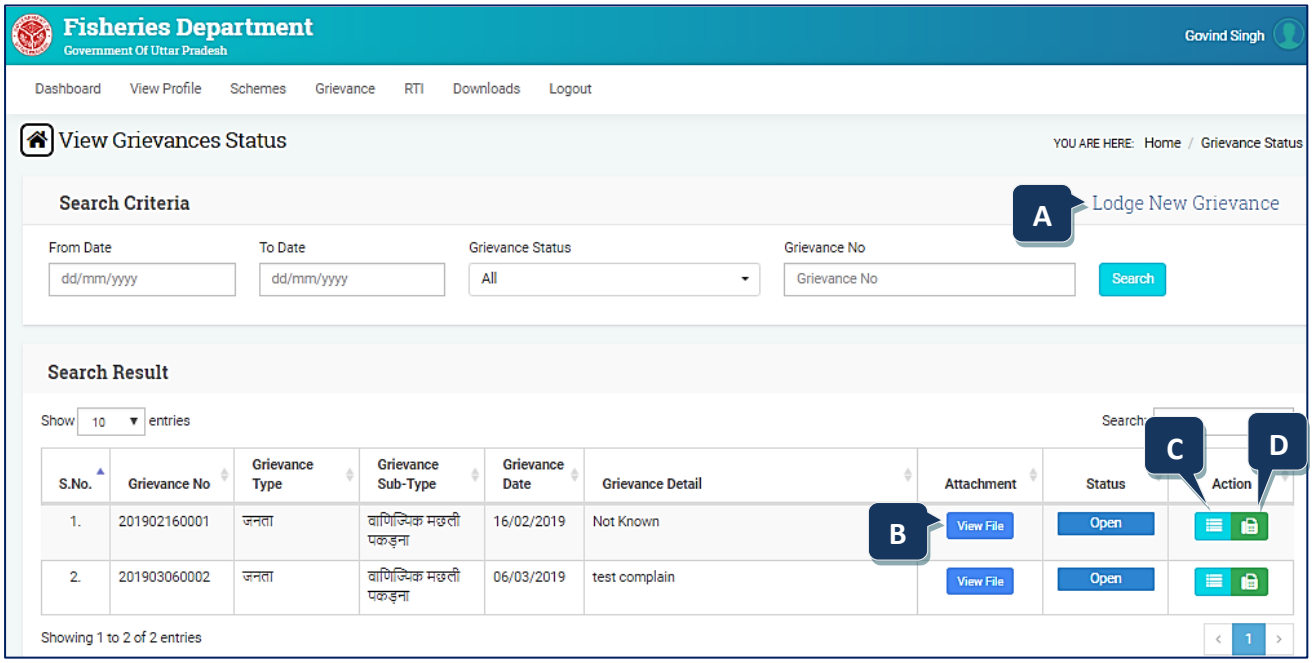
5.5.5 Acknowledgment Receipt

After the submission of application form the applicant will get the acknowledgement receipt. As shown in below picture.



A – Click here to print the acknowledgement receipt.

5.6. Grievances



A – Click here to Lodge new grievance.

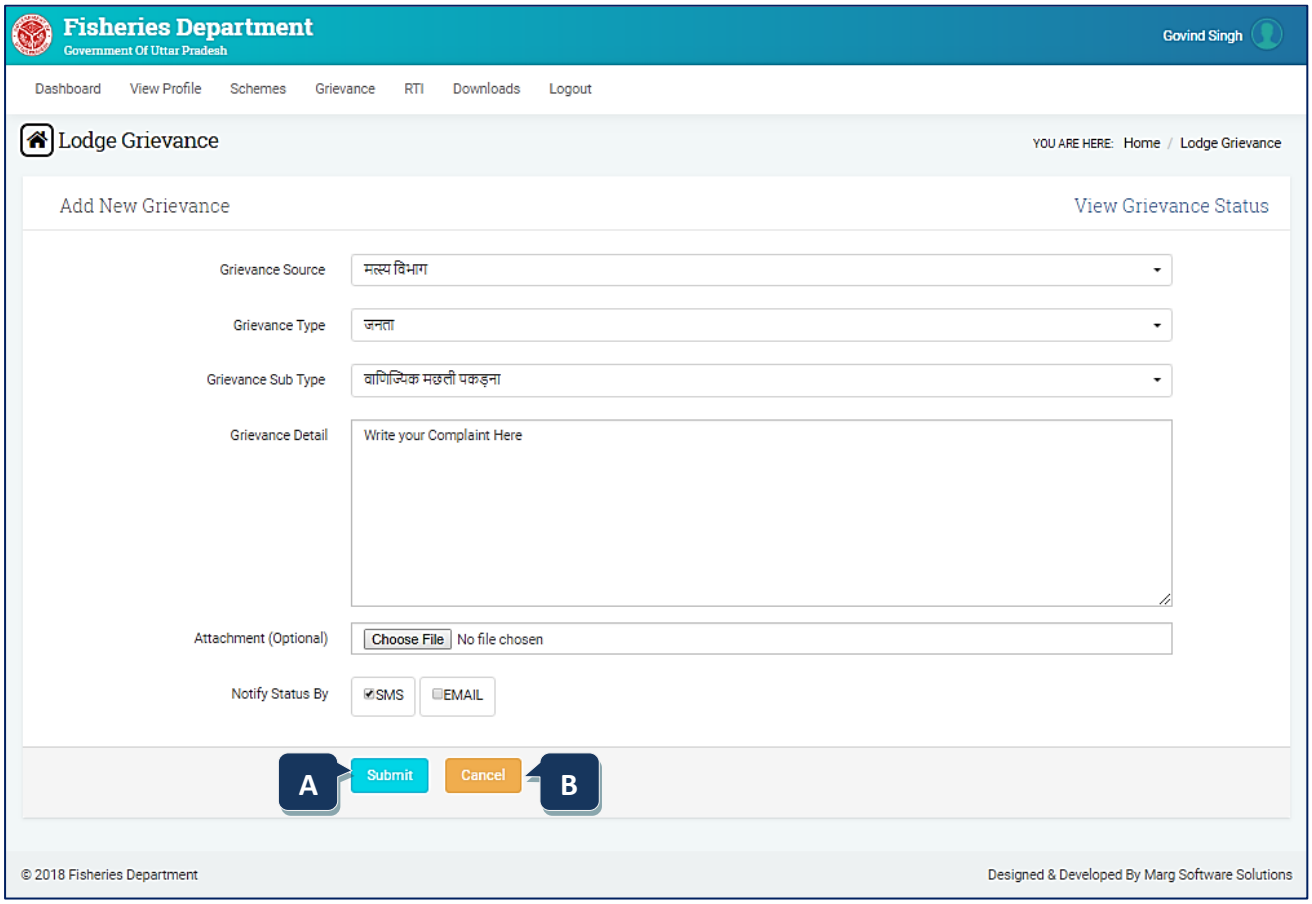
B – To view the attached documents, click on **"View File"**.

C – Click here to view the grievances details.

D – Click here to view the grievance receipt.

5.6.1. Lodge Grievance

Here the applicant can register new grievances. In order to register the grievances applicant have to Click on lodge grievances.

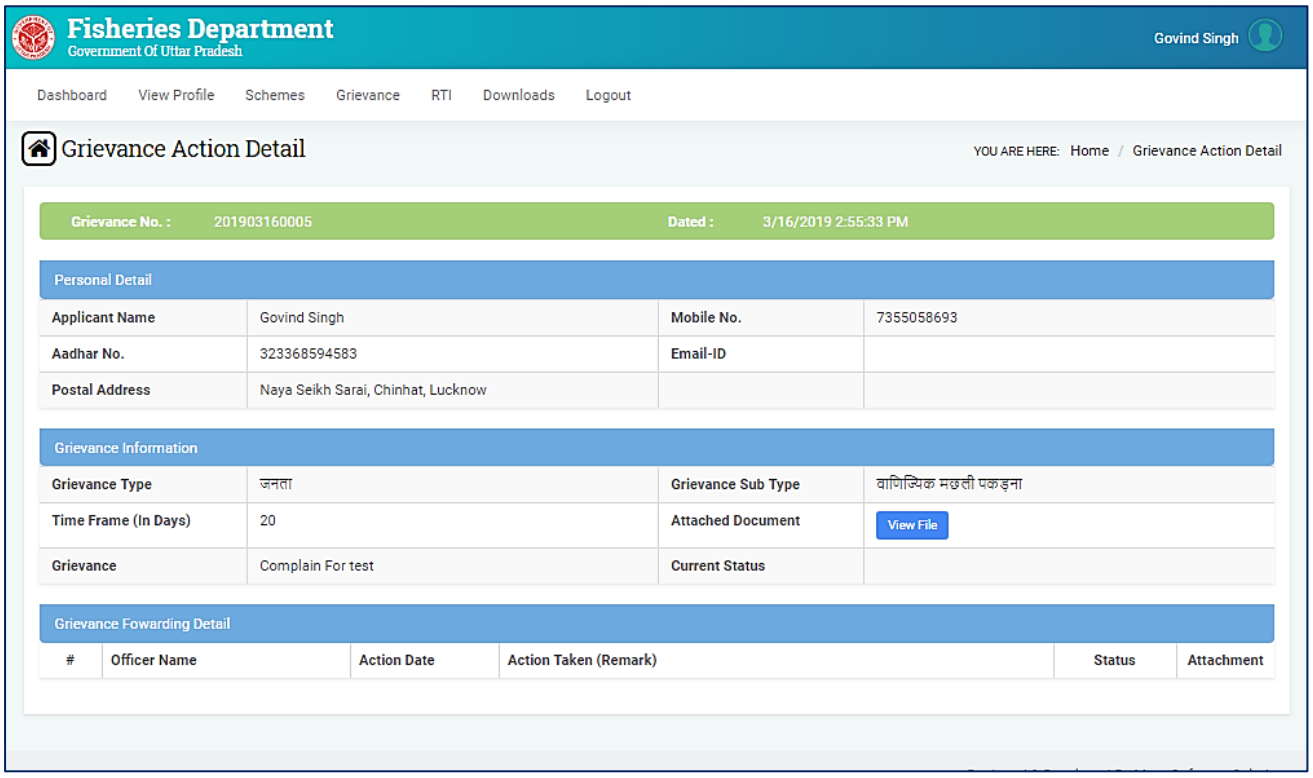


A – Post filling all the details, click on the **"Submit"** button to lodge grievance.

B – In order to cancel the proceedings, click on "**Cancel"** button.

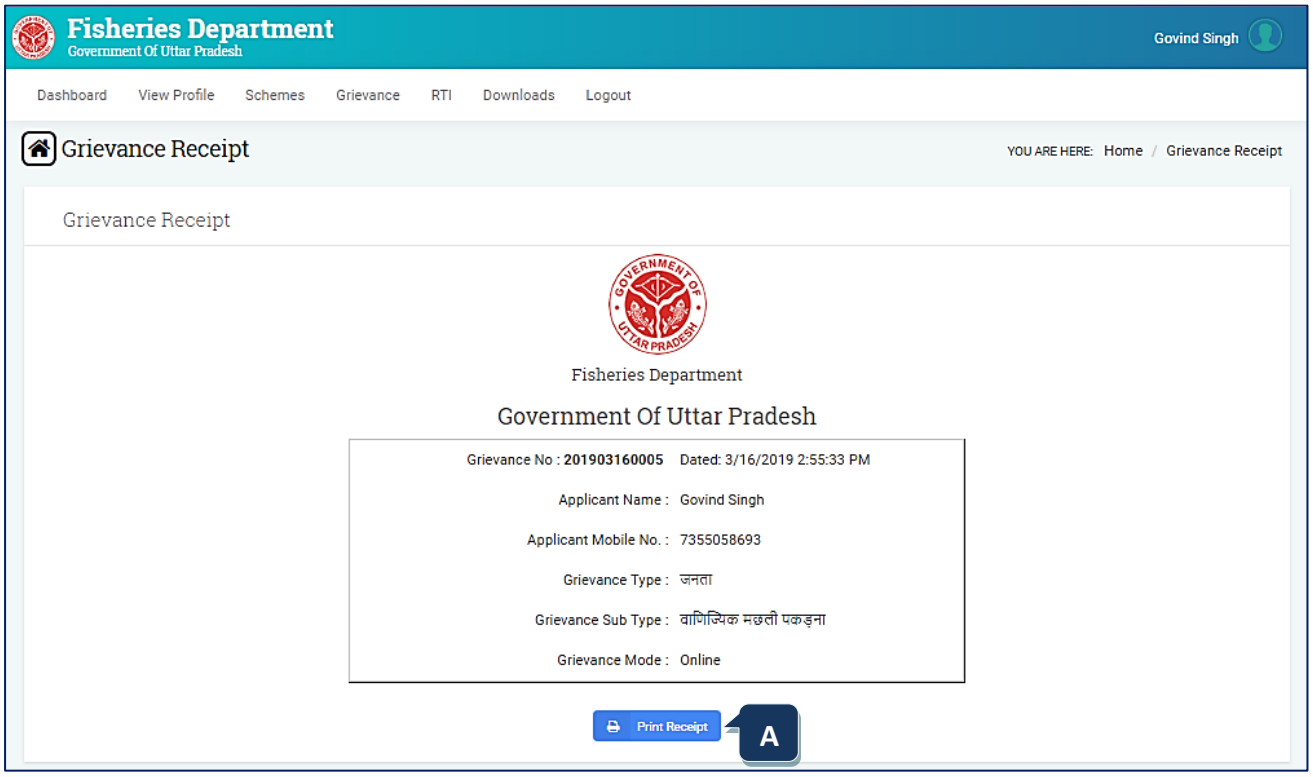
5.6.2. View Grievance details

Applicant can view the grievance details by clicking on the action button. He/she can also view the Attached document by clicking on the **"View File"** button in the attach document row.



5.6.3. Grievance Receipt

Applicant can view & print the grievance receipt by clicking on the action button. He/she can also Print the receipt by clicking on the **"Print Receipt"** button in the attach document row.



A – Click here to print the grievance receipt.

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