Please use the Name Change Form to Change the Legal Name of the Primary Owner of the Membership or a (Non-Member) Joint Owner

To complete this process, please follow these steps:

1. Fill out the Account Form completely and sign.
   Incomplete or unsigned forms will delay processing your request.

2. If changing a name, two forms of verification must accompany this application. (other acceptable forms of verification are listed within the Form).

3. Fax your completed form to 866.874.7820 or mail to:

   Digital Federal Credit Union
   Account Services Center
   220 Donald Lynch Boulevard
   PO Box 9130
   Marlborough, MA 01752-9130

What you can expect

Once you mail your application...

- Allow 2 weeks for your request to be processed. You'll be able to view the changes in Online Banking at that time. Visit **dcu.org** and login with your Member Number and Password.

DCU
BANKING — THE DCU WAY
220 Donald Lynch Blvd • PO Box 9130 • Marlborough, MA 01752-9130
508.263.6700 • 800.328.8797 • dcu.org • dcu@dcu.org

Name Change Form
Use this form to notify DCU that your name has legally changed

DCU Member #:_____

☐ Change in Primary Owner Name

☐ Change in Joint Owner Name (if the Joint Owner is also the Primary Owner of his or her own DCU Membership. This change must be made under that Membership Number)

SSN or TIN: _____

SSN or TIN: _____

Two forms of proof must accompany this request. One of which **must** be an updated SSN or ITIN card. The other may be any of the following:

- Marriage License – provided both names appear
- Divorce Decree/Dissolution of Marriage
- Adoption Decree
- Court Order

- US Driver's License
- Passport
- US Military ID
- Government Issued Photo ID
- US Work Visa

My name has been legally changed from (please print):

_____ _____ _____
First   M   Last

My name has been legally changed to (please print):

_____ _____ _____
First   M   Last

NOTE: If I have a current DCU VISA®, Check Card, or ATM Card, I understand that a new card(s) will be issued in my new name.

Signatory Authorization and Agreement

By signing below, I am requesting the changes listed above. I agree that, except as indicated on this form, the information provided previously remains accurate. I understand the terms and conditions set forth in my initial Membership Application as well as the *Truth-in-Savings Disclosure and Account Agreements*, and the *Electronic Services Disclosure and Agreements*, which I previously received, remain in full force and effect.

X_____
Prime Owner's Signature   **Date**

X_____
Joint Owner's Signature   **Date**

Internal Use Only

Primary Type of Documentation Rec'd: _____

(Non-member) Joint Owner Type of Documentation Rec'd: _____

Received _____/_____/_____   Processed by (#) _____   Audited by (#) _____

M698C (4.2019)