

This should form is to be used for individuals who wish to close the memberships of their Next of Kin. A Death Certificate and probate documentation, if required by DCU, must be received by DCU prior to closing the membership. In some instances, additional information may be required by DCU. **A copy of the Personal Representative's/Next of Kin's or surviving Joint Owner's photo identification is required with this form for signature verification to close the membership.**

(REQUIRED IDENTIFICATION): Individuals that are not currently DCU members must provide current photo identification. We accept the following: US Driver's License • US Social Security Card • Passport • US Military ID • US Work Visa • Other Government Issued picture ID (2nd ID always required).

Please close the following DCU Membership effective immediately.

Membership # _____ SSN _____

Prime (Deceased) Owner's Legal Name _____
(PLEASE PRINT)

Please disburse funds in the account in the following manner:

- ☐ Transfer to Membership # _____, Account # _____
- ☐ Disburse to me in cash (available in-branch only for amounts < \$500.00)
- ☐ Send the funds in the form of a bank check payable to me and mailed to the address on record.
- ☐ Send the funds in the form of a bank check payable to me and mailed to the following address:

(PLEASE PRINT) _____

Under no circumstances will this change be made without my having provided you with a certified copy of the Death Certificate. I certify that I understand any items presented against the impacted account(s) of the above membership in the future, if applicable, will be returned or rejected "Account Closed".

Further, I hold DCU harmless from any actions taken by any party because of my having made this request and DCU having acted on it.

Personal Representative's/Next of Kin's/Joint Owner's Name _____
(PLEASE PRINT)

Signature

Date

Internal Use Only – COMPLETE ALL FIELDS

Rec'd ____/____/____ Processed By # _____ Audited By # _____ Method Used to Validate Next of Kin _____

- ☐ Verified No Outstanding Loan ☐ Verified No Safe Deposit Boxes