

Practice Finance Workshop 4

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Welcome



Agenda

| Time | Topic | Speaker |
|-------|--|---------|
| 09:00 | Registration and introduction | |
| 09:30 | Work smarter by maximising QOF payments (importance of prevalence) and keep a multi-morbidity register | JV/TF |
| 10:00 | Break | |
| 10:15 | Use IT systems to help deliver enhanced services easily. | SN |
| | Pointers to stay organised with EMIS Templates, protocols Searches / F12 shortcuts | |
| 11:00 | Break | |
| 11:15 | Workshop session - Bring in your laptop and dongle and work with us to design templates/protocols to maximise enhanced services. | JV/SN |
| 12:30 | Evaluation and close | |



Prevalence - why bother?



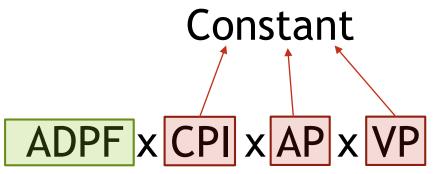
What is prevalence?

- ► The degree to which a condition is prevalent; especially: the percentage of a population that is affected with a particular condition at a given time
- Prevalence of asthma in UK = Number of patients with asthma diagnosis in UK / total population in UK
- Practice prevalence of asthma = Number of patients with diagnosis of asthma / total practice population

Why is it important?

- Adjustment Disease Prevalent Factor (ADPF)
- ADPF = Practice prevalence of the disease / national prevalence of the disease
- Contractor population index (CPI) = practice list size / national average list size
- Achievement Points (AP) number of points achieved in the domain up to the maximum allowed (e.g. asthma 45 points)
- Value per QOF point (2018/2019) (VP) = £179.26
- QOF earnings for the domain = ADPF x CPI x AP x VP





For example asthma National prevalence = 6%

> If practice prevalence is 5.5% then total payment for asthma = $(5.5/6) \times (5500 / 8096) \times 45 \times £179.26$ = £5,050.82

> If practice prevalence is 6.5% then total payment for asthma = $(6.5/6) \times (5500 / 8096) \times 45 \times £179.26$ = £5,936.80



Increase in Prevalence = Increase in Earnings

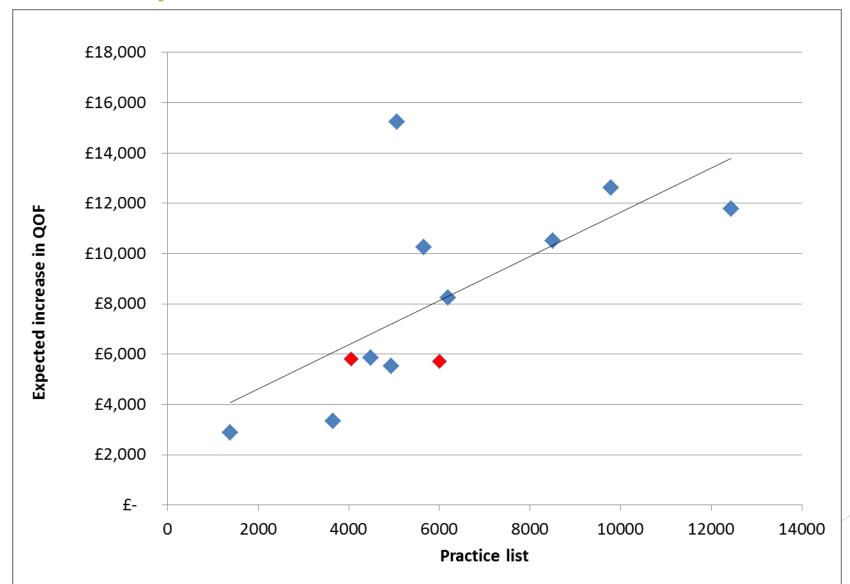
- Prevalence of 5.5% in a practice population of 5500 is 302
- Prevalence of 6.5% in a practice population of 5500 is 358
- ► Having 56 more patients on the asthma register increases practice income by £886.00 or increase of about £15.82 per patient added to register.
- ▶ This is independent of how many points you achieve in each domain.



| | | | | | | | | | | | | | | | . \ | | |
|--------------------------------|------------------|-----------------|--------------------|-------------------|---------------------|-----------------|-------------------------------------|----------------|--------------------|---------------------------------|------------------------------|-----------------------|---------------------|-------------|-----|--------|--|
| 3 | | Referenc | e number | 20180018 | | Practice | Practice list size | | Practice list size | | Value per QOF point | | Value per QOF point | | £ | 179.26 | |
| 4 | | | | | | | National average practice list size | | | Global sum payment per weighted | | | | er weighted | f | 87.92 | |
| 5 | | Audi | t Date | 26/04/2018 | | СРІ | CPI ratio 0.6252470 | | | | Disability pa health chec | | £ | 140.00 | | | |
| 6 | | | | | | | | | | | | | | | | | |
| Clinical Indicators | Current register | New register | Current prevalence | New prevalence | National prevalence | Current APDF | New APDF | Max QOF points | Current register | New register | Increase in QOF | Estimated conversions | | £/pt | | | |
| 8 Coronary Heart Disease | 177 | 193 | 3.50% | 3.80% | 3.200% | 1.093 | 1.188 | 35 | £4,287 | £4,662 | £375 | 16 | £ | 24.22 | | | |
| 9 Heart Failure | 47 | 66 | 0.93% | 1.30% | 0.80% | 1.161 | 1.627 | 29 | £3,772 | £5,289 | £1,517 | 19 | £ | 80.26 | | | |
| 10 Stroke & TIA | 91 | 100 | 1.80% | 1.98% | 1.80% | 0.999 | 1.098 | 15 | £1,679 | £1,845 | £166 | 9 | £ | 18.45 | | | |
| 11 Hypertension | 946 | 1001 | 18.69% | 19.77% | 13.90% | 1.344 | 1.422 | 26 | £3,918 | £4,145 | £227 | 55 | £ | 4.14 | | | |
| 12 Diabetes | 299 | 306 | 5.91% | 6.04% | 5.40% | 1.094 | 1.118 | 86 | £10,544 | £10,777 | £234 | 7 | £ | 35.26 | | | |
| 13 COPD | 83 | 92 | 1.64% | 1.82% | 1.90% | 0.863 | 0.958 | 35 | £3,385 | £3,757 | £371 | 9 | £ | 40.79 | | | |
| 14 Epilepsy | 33 | 36 | 0.65% | 0.71% | 0.60% | 1.087 | 1.177 | 1 | £122 | £132 | £10 | 3 | £ | 3.69 | | | |
| 15 Cancer | 201 | 217 | 3.97% | 4.29% | 2.60% | 1.527 | 1.651 | 11 | £1,883 | £2,036 | £153 | 16 | £ | 9.37 | | | |
| 16 Mental Health | 52 | 54 | 1.03% | 1.06% | 0.90% | 1.141 | 1.177 | 26 | £3,326 | £3,431 | £105 | 2 | £ | 63.97 | | | |
| 17 Asthma | 475 | 509 | 9.38% | 10.06% | 6.00% | 1.564 | 1.676 | 45 | £7,888 | £8,453 | £565 | 34 | £ | 16.61 | | | |
| 18 Dementia | 39 | 45 | 0.77% | 0.89% | 0.80% | 0.963 | 1.111 | 50 | £5,397 | £6,226 | £829 | 6 | £ | 138.39 | | | |
| 19 Depression | 135 | 145 | 2.67% | 2.86% | 7.30% | 0.365 | 0.392 | 10 | £409 | £440 | £30 | 10 | £ | 3.03 | | | |
| 20 Chronic Kidney Disease | 278 | 323 | 5.49% | 6.37% | 3.30% | 1.664 | 1.932 | 6 | £1,119 | £1,299 | £180 | 45 | £ | 4.03 | | | |
| 21 Atrial Fibrillation | 115 | 118 | 2.27% | 2.33% | 1.80% | 1.262 | 1.292 | 29 | £4,102 | £4,199 | £96 | 3 | £ | 35.67 | | | |
| 22 Learning Disability | 19 | 43 | 0.38% | 0.86% | 0.50% | 0.751 | 1.711 | 4 | £337 | £767 | £430 | 24 | £ | 17.71 | | | |
| 23 Peripheral Arterial Disease | 33 | 33 | 0.65% | 0.65% | 0.60% | 1.087 | 1.087 | 6 | £731 | £731 | £0 | 0 | £ | - | | | |
| 24 Osteoporosis | 4 | 91 | 0.08% | 1.81% | 0.20% | 0.395 | 9.034 | 9 | £399 | £9,113 | £8,714 | 87 | £ | 99.64 | | | |
| 25 Rheumatoid Arthritis | 76 | 82 | 1.50% | 1.62% | 0.60% | 2.502 | 2.700 | 6 | £1,683 | £1,816 | £133 | 6 | £ | 22.14 | | | |
| 26 Public Health Indicators | | | • | | | | | | | | | | | | | | |
| 27 Blood Pressure | 2281 | 2281 | 45.06% | 45.06% | 1.10% | 1.000 | 1.000 | 15 | £1,681 | £1,681 | £0 | 0 | £ | - | | | |
| 28 Obesity | 205 | 691 | 4.05% | 13.65% | 7.80% | 0.519 | 1.750 | -8 | £400 | £1,569 | £1,104 | 486 | £ | 2.27 | | | |
| Total 29 | 5589 | 6425 | | | | | Total | 452 | £57,127 | £72,367 | £15,240 | 836 | | | | | |
| 30 | | | | | | | | | | | | | | | | | |



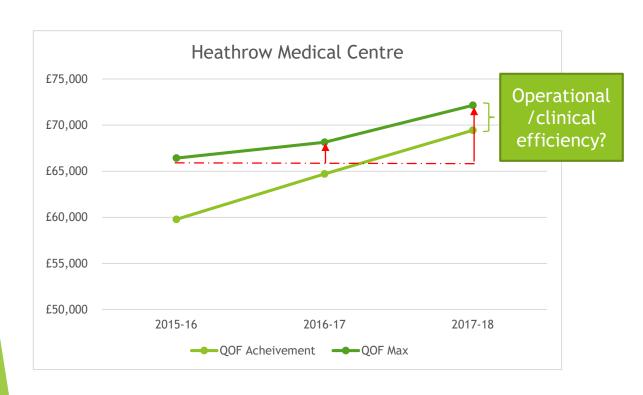
Anticipated increase in QOF

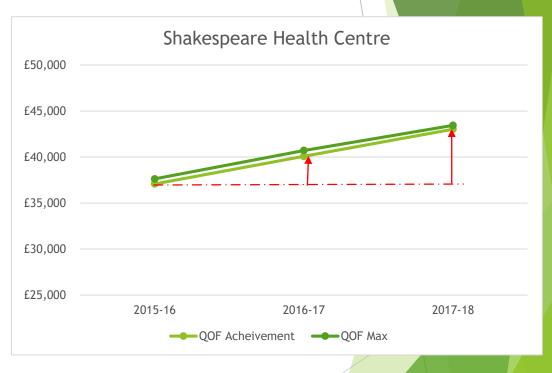


 $R^2 = £1.22$



QOF earnings when compared with CQRS







Asthma Resolved

Patients with diagnosis of asthma who are coded as asthma resolved

This report identifies patients who have asthma resolved codes that may have been added in error. They may have more than one of these codes added which prevents these patient from being picked up in the asthma register. If the clinician feels this code has been added incorrectly then these patients can have this code removed or a diagnosis of asthma (H33) added as either first or new episode immediately after the recent asthma resolved code.

| Number | Action | | | | | | | |
|--------|--------|----------|---|---|----|---|----|----|
| EMIS | Age | Usual GP | Total inhaler prescriptions over the past 5 years | с | CR | R | NC | DQ |
| 649* | 74 | XXX | 7 | | | | | |
| 1108 | 58 | XXX | 11 | | | | | |
| 1427 | 69 | XXX | 42 | | | | | |
| 11035 | 52 | XXX | 23 | | | | | |
| 11344 | 53 | XXX | 9 | | | | | |
| 11616 | 35 | XXX | 17 | | | | | |
| 11808 | 21 | XXX | 12 | | | | | |
| 12538 | 17 | XXX | 8 | | | | | |
| 14574 | 14 | XXX | 21 | | | | | |
| 14583 | 77 | XXX | 18 | | | | | |
| 14660 | 49 | XXX | 51 | | | | | |
| 16016 | 75 | XXX | 12 | | | | | |
| 16346 | 11 | XXX | 49 | | | | | |
| 16685 | 18 | XXX | 8 | | | | | |
| 17546 | 8 | XXX | 25 | | | | | |
| 18910 | 5 | XXX | 8 | | | | | |
| 500115 | 17 | XXX | 8 | | | | | |
| 501213 | 32 | XXX | 15 | | | | | |

Changed Change Recommended Review Not Changed Data Quality

^{*} This patient will require a diagnosis of asthma added in addition to removing the asthma resolved code.



Is a multimorbidity register useful?

Planning your QOF clinics



Key challenges faced with multimorbidity- the clinical point of view[^]

| Patients | Clinician |
|---|---|
| Fragmentation and poor coordination of care | Disorganisation and fragmentation of care |
| Polypharmacy | Chronic disease management |
| Treatment burden | Medicines management |
| Mental health difficulties | Promoting patient centred care |
| Functional difficulties | Short consultation times |
| Reduced quality of life | |
| Increased healthcare utilisation | |



NICE definition

Multimorbidity refers to the presence of two or more long-term health conditions (LTCs), which can include:

- 1) defined physical and mental health conditions such as diabetes or schizophrenia;
- 2) ongoing conditions such as learning disability;
- 3) complex symptom such as frailty or chronic pain;
- 4) sensory impairment such as sight or hearing loss;
- 5) alcohol or substance misuse.



Importance of continuity of care

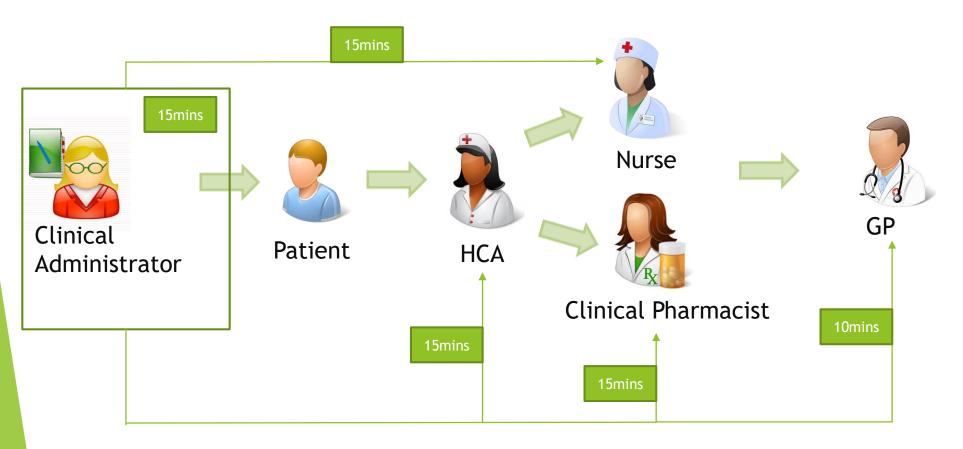
The cross sectional study using the UK CPRD database reviewed the records of 230472 patients aged between 62 and 82 years and who experienced at least two contacts with a general practitioner between April 2011 and March 2013. In this study they found the following*:

- a) Average number of contacts per patient was 11 over a two year period
- b) Continuity of care was lower in large practices with more doctors (7+ FTE) and higher in small practices (up to 3FTE).
- c) Higher levels of continuity of care were associated with a lower rate of admission with ambulatory care sensitive conditions.
- d) They estimated that improving continuity of care by 20% would reduce admissions by 6.2% (4.9-7.5%)

*Barker I, Steventon A, Deeny S. Association between continuity of care in general practice and hospital admissions for ambulatory care sensitive conditions: cross sectional study of routinely collected, person level data, (BMJ 2017;356:j84)



There are multiple challenges with patients with multimorbidity fragmentation and poor coordination of care is causing dissatisfaction amongst patients and clinicians alike. **



Total time taken if seeing all personnel= 70mins

**Wallace E, Guthrie B, Fahey T. *Managing patients with multimorbidity in primary care, BMJ* 2015;350:h176 doi: 10.1136/bmj.h176 (Published 20 January 2015)



The cost point of view

| Staff | Cost per hour 🔻 | Fraction of an hour | Time spent 🔻 | Final cost per unit of time |
|------------------------|-----------------|---------------------|--------------|-----------------------------|
| Receptionist | 10 | 0.25 | 15 mins | 2.5 |
| Clinical Administrator | 12 | 0.25 | 15 mins | 3 |
| HCA | 15 | 0.25 | 15 mins | 3.75 |
| Nurse | 25 | 0.25 | 15mins | 6.25 |
| Clinical Pharamcist | 30 | 0.25 | 15 mins | 7.5 |
| GP | 90 | 0.17 | 10 mins | 15 <mark>.3</mark> |



The cost argument

To increase income:

✓Increase prevalence



✓ Reduce costs



Sample report- compiling all searches

| Number of Patients: 72 | | | | | | Action | | | | |
|------------------------|-----|----------|--------|--------------------------------|---|--------|----|---|----|----|
| EMIS | Age | Usual GP | Number | Possible Comorbidities | Search Name | | CR | R | NC | DQ |
| 567 | 76 | MKM | 3 | Atrial Fibrillation | Patients on medications for rate or rhythm control with no other diagnosis | | | | | |
| | | | | Cancer | Patients with invalid or absent cancer codes | | | | | |
| | | | | Hypertension | Patients with high blood pressure readings and on treatment for | | | | | |
| 1108 | 58 | MKM | 3 | Asthma | Patients with diagnosis of asthma and on treatment with asthma resolved | | | | | |
| | | | | Hypertension | Patients with high blood pressure readings and on treatment for | | | | | |
| | | | | Peripheral Arterial Disease | Patients with referral to vascular clinic with evidence of PAD | | | | | |
| 14660 | 49 | MKM | 3 | Asthma | Patients with diagnosis of asthma and on treatment with asthma resolved | | | | | |
| | | | | COPD | Patients with possible diagnosis of COPD | | | | | |
| | | | | Coronary Heart Disease | Patients with possible CHD but not on the register | | | | | |
| 16016 | 75 | MKM | 3 | Asthma | Patients with diagnosis of asthma and on treatment with asthma resolved | | | | | |
| | | | | Chronic Kidney Disease | Patients with 2 or more eGFR values less than 60 including the latest one | | | | | |
| | | | | Osteoporosis | Patients with a diagnosis of osteoporosis without a diagnosis of fragility | | | | | |
| 6407 | 91 | MKM | 3 | Asthma | Patients who have some form of asthma related code in the notes | | | | | |
| | | | | COPD | Patients with possible diagnosis of COPD | | | | | |
| | | | | Osteoporosis | Patients with neither fragility fracture nor osteoporosis diagnoses | | | | | |
| 6936 | 86 | MKM | 3 | Asthma | Patients who have some form of asthma related code in the notes | | | | | |
| | | | | COPD | Patients with possible diagnosis of COPD | | | | | |
| | | | | Heart Failure | Patients on a diuretic and have a cardiovascular ailment predisposing to HF | | | | | |
| 7615 | 90 | MKM | 3 | Asthma | Patients who have some form of asthma related code in the notes | | | | | |
| | | | | COPD | Patients with possible diagnosis of COPD | | | | | |
| | | | | Chronic Kidney Disease | Patients with 2 or more eGFR values less than 60 including the latest one | | | | | |
| 1934 | 87 | МКМ | 3 | Coronary Heart Disease | Patients with possible CHD but not on the register | | | | | |

Changed Change Recommended Review Not Changed Data Quality

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Sample report- compiling all QOF related conditions

| Number of | Number of Patients: 434 | | | | Act | ion | | Comments | |
|-----------|-------------------------|----------|--------|-----------------------------|-----|-----|----|----------|--|
| EMIS | Age | Usual GP | Number | Comorbidities | IR | IC | AM | RC | |
| 5321 | 74 | MNR | 6 | Atrial Fibrillation | | | | | |
| | | | | Cancer | | | | | |
| | | | | Coronary Heart Disease | | | | | |
| | | | | Chronic Kidney Disease | | | | | |
| | | | | Peripheral Arterial Disease | | | | | |
| | | | | Stroke & TIA | | | | | |
| 604604 | 54 | SRI | 6 | Atrial Fibrillation | | | | | |
| | | | | Asthma | | | | | |
| | | | | COPD | | | | | |
| | | | | Coronary Heart Disease | | | | | |
| | | | | Chronic Kidney Disease | | | | | |
| | | | | Heart Failure | | | | | |
| 1733 | 74 | MNR | 6 | Asthma | | | | | |
| | | | | COPD | | | | | |
| | | | | Coronary Heart Disease | | | | | |
| | | | | Diabetes | | | | | |
| | | | | Heart Failure | | | | | |
| | | | | Stroke & TIA | | | | | |
| 607994 | 68 | SRI | 6 | COPD | | | | | |
| | | | | Coronary Heart Disease | | | | | |
| | | | | Chronic Kidney Disease | | | | | |
| | | | | Depression | | | | | |
| | | | | Heart Failure | | | | | |
| | | | | Stroke & TIA | | | | | |
| 1100295 | 97 | SRI | 6 | Coronary Heart Disease | | | | | |
| | | | | Chronic Kidney Disease | | | | | |
| | | | | | | | | | |

IR: Initial Review

IC: Investigations Completed

AM: Appointment Made

RC: Review Completed

Comment: "Book with Nurse/GP"



Questions?

If you would like a free data quality report, please give your details to Ms Lisa Levy

Voucher code: LMC 50

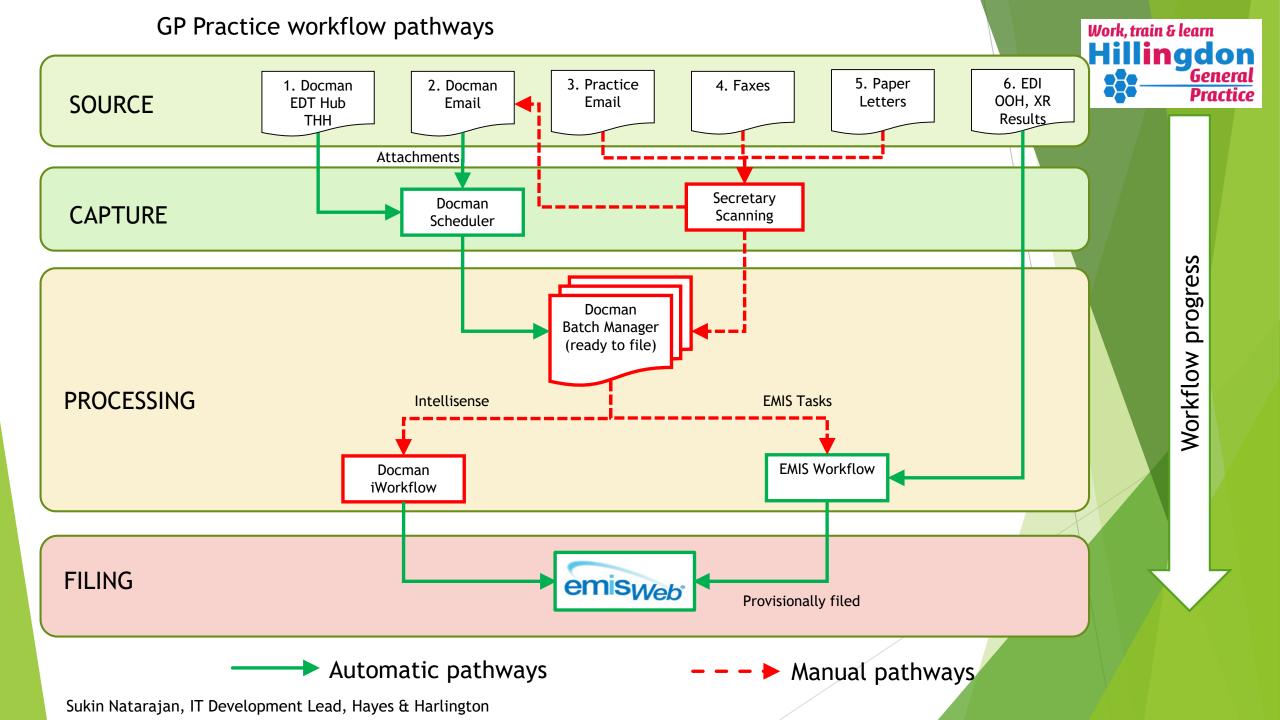


Break

Next Part2
Efficient use of IT systems



Efficient use of IT systems Sukin Natarajan

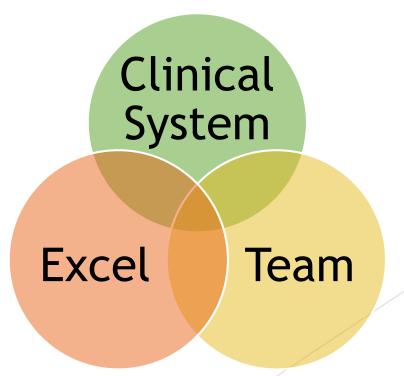




Use IT systems to help deliver enhanced services easily

- Know your clinical system coding, searches, template tools
- Know basic excel great for calculations and tracking performance (KPIs) near real-time
- Know your team

Design a system that supports YOUR practice procedure





Enhanced Service

ES Contract review

Process Design

Testing

Implementation

Reporting (Searches)





1. EMIS Document Templates Referral Form Folder

| Referral Form F | older | |
|---------------------------------------|--|--|
| Templates & Protocols Document Templa | Name | Description |
| Heathrow Medical Centre | Antenatal Care NWL v1510 | v1510 Antenatal Care NWL |
| 4 🚠 Heathrow Medical Centre | Bone scan referral form DEXA NWP v1602 | v1602 Bone scan referral form DEXA NW |
| ■ 1. FEDERATION | Cardiac Integrated Services SPA v1709 | v1709 Cardiac Integrated Services SPA (Heart Fail |
| ▲ I Apr18 EMIS | Cardiology Direct Access Referral v1512 | v1502 Cardiology For ECG, Echo or Holter ECG mo |
| <u>i</u> 2WW v2 | Care of the elderly referral v1705 | v1705 Care of the elderly referral (COTE) |
| i BMA | CCT (Care Connection Team) Referral v1804 | v1804 CCT (Care Connection Team) Referral |
| FORMS PPwT V4 | CCT Personal Care Plan (2.2) v1711 | v1711 CCT Personal Care Plan (2.2) for use in Hillin |
| D EMIS Library | CCT Personal Care Plan Review (2.2) v1711 | v1711 CCT Personal Care Plan Review (2.2) for us |
| EMIS templates - 2750 | Cervical cytology request HMR101 v1703 | v1703 Cervical cytology request HMR101 (Smear) |
| EMIS templates - 50004 | Cervical Smear Recall Removal Form v1707 | v1707 Cervical Smear Recall Removal Form v1703 |
| | Child 6-8 week check form v1612 | v1612 Child 6-8 week health review SPOTRN (for |
| ▶ ☐ Patient Templates | Child Development Centre (CDC) referral v1803 | v1803 Child Development Centre (CDC) referral Ch |
| Practice Letters | Child Protection Case Conference Hillingdon LCSB v1802 | v1802 Child Protection Case Conference Hillingdon |
| ☐ QMasters ▷ ☐ tariq | Childrens Social Services Inter Agency Referral Form v1803 | v1803 Children Inter Agency Referral Form (MASH |
| | Chonic Fatigue Syndrome Referral v1709 | v1709 Chonic Fatigue Syndrome Referral |
| | Community Adult Bladder and Bowel v1711 | v1711 Community Adult Bladder and Bowel |





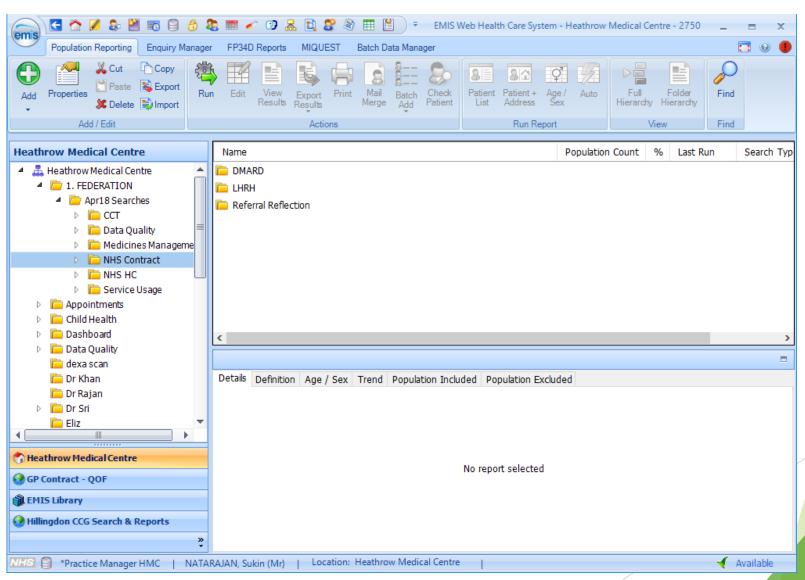


- Check all EMIS library <u>temples & protocols</u> are appropriate and active. Protocols are especially useful.
- ▶ Other local templates and protocols are available via the resource link
 - ► Eg. [AF, Care Connection Teams (CCT) and Prostate]
- Awaiting EMIS Resource Publisher for automatic deployment



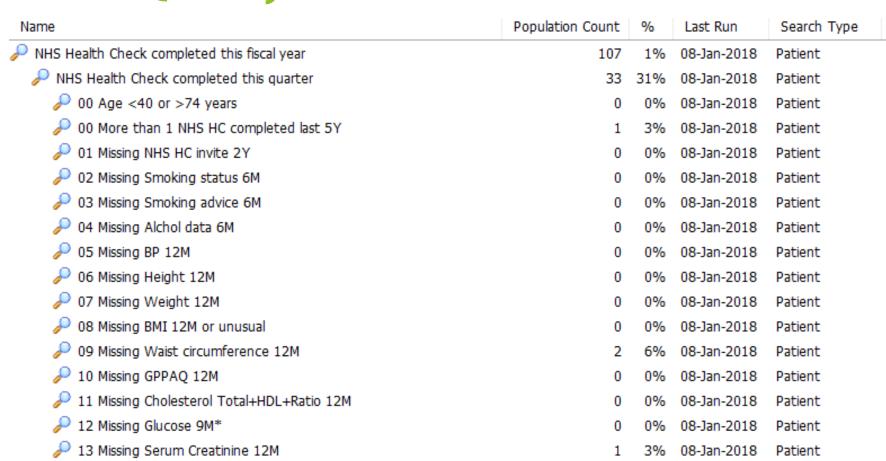
3. EMIS searches











08-Jan-2018

08-Jan-2018

08-Jan-2018

08-Jan-2018

11

Patient

Patient

Patient

Patient



14 Missing QRisk 12M

NHS Health Check Invitations last quarter

00 More than 1 NHS HC invite last 5Y

00 More than 1 NHS HC invite last 5Y





NHS Health Checks - Almost done

| Name | Population Count | % | Last Run | Search Type |
|---|------------------|------|-------------|-------------|
| 40 to 74 year olds - Eligible patients for NHS health check (2) | 2391 | 40% | 08-Jan-2018 | Patient |
| Patients with no pre-conditions or on a statin | 1319 | 55% | 08-Jan-2018 | Patient |
| Patients not attended a NHS health check in the last 5 years | 516 | 39% | 08-Jan-2018 | Patient |
| *Had blood tests in the last 6months | 13 | 3% | 08-Jan-2018 | Patient |
| Waist circumference recorded past 5y | 8 | 62% | 08-Jan-2018 | Patient |
| Invited for NHS check | 8 | 100% | 08-Jan-2018 | Patient |
| NHS Health Checks Report Minimum Data Set | 8 | | 08-Jan-2018 | Patient |
| 40 to 74 year olds - Eligible patients for NHS health check (2) (2) | 2391 | 40% | 08-Jan-2018 | Patient |
| Patients with no pre-conditions or on a statin | 1319 | 55% | 08-Jan-2018 | Patient |
| Patients not attended a NHS health check in the last 5 years | 516 | 39% | 08-Jan-2018 | Patient |
| No Blood test past 6M | 503 | 97% | 08-Jan-2018 | Patient |
| *Had appt with HCA in last 9M | 16 | 3% | 08-Jan-2018 | Patient |
| Missing values - need another appt | 9 | 56% | 08-Jan-2018 | Patient |
| | | | | |

Sukin Natarajan, IT Development Lead, Hayes & Harlington



F12 Shortcut to Templates & Protocols Menu

- Allows you to standardise (preselect) templates and protocols and codes used by staff
- Staff do not need to worry about consistent coding
- Makes training easy
- ► F12 is user specific and setup ONCE

F12 Reception codes

Fax sent

FLU Admin

Minor Ailment Card Given Parent carer authorised for online access

Patient competent for online access

Signposted to

- Main protocol links offers customisable pick list of individual protocols
- All protocols are updatable globally and do not require further user input

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Quick Reception Coding Pick List



Protocol

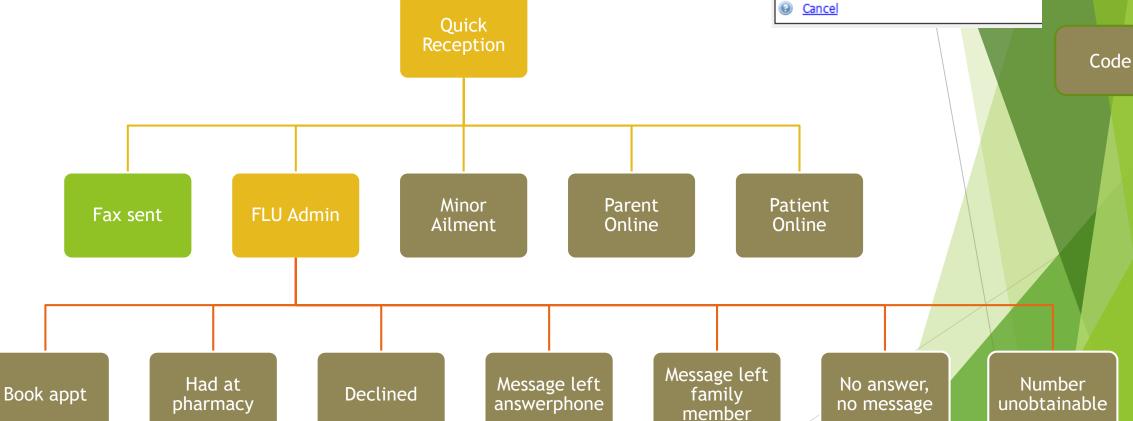
Template

Fax Sent

FLU admin

Multiple Choice Question

- Minor Ailment Card given
- Parent carer authorised for online access
- Patient competent for online access
- Cancel



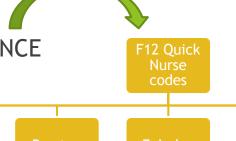
F12 Shortcut to Templates & Protocols Menu

- Allows you to standardise (preselect) templates and protocols and codes used by staff
- Staff do not need to worry about consistent coding
- Makes training easy

Cervical

Post op

F12 is user specific and setup ONCE



Depo contracept ive NHS Health Check

Prostap

Zoladex

IUCD

B12

Asthma review COPD review

*** SINGLE CLICK *** Practice nurse protocols for

Multiple Choice Question



Θ -----

Cervical Smear

Depo Contraceptive

NHS Health Check

Prostap

Zoladex

IUCD

B12

Vitamin D

@ <u>-----</u>

<u>Asthma review</u>

COPD review

Diabetes review

review

Main protocol links offers customisable pick list of individual protocols

All protocols are updatable globally and do not require further user input



Protocol groups assigned to job roles

Immunisation Protocol

Multiple Choice Question

SINGLE CLICK
This protocol will correctly record th as well as any who decline. Which v

- Full Imms Template
- Child Imms Template
- B ----
- 1. Flu protocol
- 2. Fluenz protocol
- 3. Men ACWY
- 4. Pertussis (Boostrix-IPV)
- 5. Pneumo (Pneumovac)
- 6. Rotavirus (Rotarix)
- 7. Shingles (Zostavac)
- 8. Tetanus (Revaxis)
- <u>Cancel</u>

Nurse Protocol

Multiple Choice Question

*** SINGLE CLICK ***
Practice nurse protocols for

- Wound care
- <u>-----</u>
- Cervical Smear
- Depo Contraceptive
- NHS Health Check
- Prostap
- Zoladex
- IUCD
- B12
- Vitamin D
- Asthma review
- COPD review
- Diabetes review

Reception Protocol

Multiple Choice Question

*** SINGLE CLICK ***
The following entries will be ad

- Fax Sent
- FLU admin
- Minor Ailment Card given
- Parent carer authorised fo
- Patient competent for onl
- <u>Cancel</u>

Doctors Protocol

Multiple Choice Question

The following entries may be added to th

- Qrisk CVD template
- Flu/Fluenz declined
- Chlamydia screen
- Quick consultation
- HCCG 16-17 LIS
- Paediatric Respiratory MDT Review
- Baby 6-8 week check
- <u>Cancel</u>

Summariser Protocol

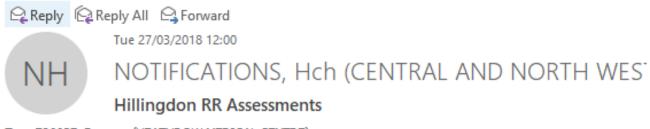
Multiple Choice Question

Quick Summary Codes

- Rapid response enounter
- Community nurse team enounter
- CAMHS encounter
- <u>Cancel</u>

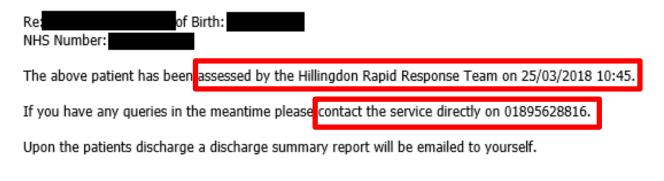


File simple text emails in EMIS eg Hillingdon Rapid Response Assessments



To E86637, Docman (HEATHROW MEDICAL CENTRE)

Dear Heathrow Medical Centre



Kind Regards, The Rapid Response Team

Options

- 1. Print, scan and file
- 2. Print to PDF and file
- 3. Copy and paste into consultation
- 4. Code a concise summary into consultation





Quick Email Protocol Code a concise summary into EMIS

| Start | | | |
|---------------------------|---|--|-------------------|
| | Template Runner | | |
| | Email from Rapid Response | | |
| | Seen by rapid response team | 16-Apr-2018 | No previous entry |
| Multiple Choice Quest | | Text Hillingdon - contact 01895 628816 | |
| Quick Summary Codes | Email from District Nurse | | |
| Rapid response enounter | Seen by district nurse | 16-Apr-2018 | No previous entry |
| Community nurse team er | | Text team 01895 484 870 (referred by Hospital) | |
| CAMHS encounter Cancel | email summary: | Text Patient will continue to be treated by the District Nursing service and you will be sent a discharge sumr | |
| | Email from CAMHS | | |
| | ☐ Email received from third party | 16-Apr-2018 | 21-Mar-2018 |
| | | Text CNWL CAMHS referral received. They will be assessed and treated by our service, and you will be sent: | |
| | Fax Sent to | | |
| | Enter what was faxed (Who requested, organisation, fax no, w eg. Booking centre, THH, 01895279902 | | |
| | ☐ Fax sent to: | 16-Apr-2018 | 23-Jul-2014 |
| | | Text | |
| | | | |



Thank you

Questions?

Work Examples



Workshop

- F12 Examples
 - Summariser Rapid Response email notification
 - Nurse B12 injections
 - Doctor 6-8 week baby check