



Afterschool Weekly Schedule

Diehl Elementary School, Pennsylvania

Topic: Increased Learning Time: Beyond the Regular School Day

Practice: Organize Instruction

Providing instructional support requires coordination of resources such as staffing and adequate indoor space. For the long run, mapping out-of school program structure and composition can inform decisions about hiring and retaining qualified staff, ensuring that the program provides sufficient variety of services and supports, and effectively sharing and managing resources such as facilities, equipment, and staff. This spreadsheet presents multiple tabs which help program staff plan for and organize program planning. The file includes multiple worksheets for entering information about daily and weekly schedules by site enrollment and worksheets for estimating allowance and student groups by activity type. The spreadsheet also includes space to enter student-oriented and program details, such as student/instructor ratio for each class, number of classes, enrichment offerings, clubs, mentoring match-ups, and logistics for each activity.

The schedule, staffing, and activity planning shown in this spreadsheet is done at the district level in collaboration with principals and site

managers. Careful planning around programming and staffing allows the program to provide variety and enrichment in planned activities. Moreover, collaborative planning focused on program design ensures that district resources are used wisely and site-specific student needs are addressed.

The School District of the City of Erie, PA CHAMPS Afterschool Programs

EXAMPLES BASED ON 45 STUDENTS SCHEDULE DAILY

	Daily	Sched	ule: 3 Rc	otatin	Daily Schedule: 3 Rotating Groups / Snack First	Daily 9	Schedule	: 3 Rota	ting Grou	lbs / Sd	Daily Schedule: 3 Rotating Groups / Snack & Homework First
STIES STATE	Sanun	\1	tod spid one	tod anois	10.55 85 AROES	eli elili	Samula au	SQUIN	ONO ES PAS ON SONO	Tody Off	10.55 BS
2:30-3:00	30	1-3	45	₹	Snack / Social / Attendance	2:30-2:45	15	1	45	 	Snack / Social / Attendance
3:05-3:45	40	ဂ	15	⋖	Homework / Study Session	2:50-3:35	45	င	15	₩	Homework / Study Session
			15	Ф	Health & Fitness	3:40-4:10	30	3	15	⋖	Social Skills
			15	ပ	Enrichment: Art / Social / Academic				15	В	Health & Fitness
3:50-4:30	40	3	15	В	Homework / Study Session				15	ပ	Enrichment: Art / Academic
			15	ပ	Health & Fitness	4:15-4:45	30	3	15	В	Social Skills
			15	⋖	Enrichment: Art / Social / Academic				15	ပ	Health & Fitness
4:35-5:15	10	ဗ	15	ပ	Homework / Study Session				15	∢	Enrichment: Art / Academic
			15	⋖	Health & Fitness	4:50-5:20	30	3	15	0	Social Skills
			15	Ф	Enrichment: Art / Social / Academic				15	⋖	Health & Fitness
5:20-5:30			45	Η	Dismissal				15	၁	Enrichment: Art / Academic
Snack / Social can be whole group of small groups	cial car	he who	ole aroup c	ems j	ll droups	5:20-5:30	10	3	45	IIV	Dismissal
Each group has 15 students	p has 1	5 studen	its.	5		SM, 1 teach	er respon	sible for s	snack. Oth	er teach	SM, 1 teacher responsible for snack. Other teachers do not start until 2:45.
,											

2:30-3:05 35 1 3:10-3:55 45 3 4:00-5:20 80 3-4 5:20-5:30 10 5	Club Night	10 to	45 All Snack / Fitness / Attendance	15 All Homework / Study Session	12	12 Club B Student Ambassador	12 Club C Cooking	12 Club D Drama	45 All Dismissal	
		Samin		45	80				10	

Study Skill Lesson/Mentoring/Two Rotating Sessior

If scheduled 2 days per week, all students will be seen once

Dismissal

every-other month 3 45

5:20-5:30

Mentoring: Meet w/ 3 students, 15 minutes each.

105

3:35-4:30

Enrichment: Arts & Crafts

22

Snack / Study Skill / HW

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Study Skill Lesson Study Skill Lesson

O B A

5 5 5 5

2 2 2 2 2 2 2

2:30-2:50 2:50-3:10 3:10-3:30 3:35-4:25

Study Skill Lesson Health & Fitness Enrichment: Arts & Crafts

Health & Fitness

22

 $^{\circ}$

20

4:30-5:20

Two teachers start at 3:00. A 4th teacher starts at 4:00 for an 4th club.

	*	2:30-3:05	3:10-3:55	4:00-5:20				5:20-5:30
	Selvina Strain	:05 35	:55 45	:20 80				:30 10
	TOGILLINA	7	3	3-4				2
Club Night	1000 (1000 (1000) (1000	45	15	12	12	12	12	45
ight	40 to 65 85 40 to 65	All Snack / Fitness / Attendance	All Homework / Study Session	Club A Tennis	Club B Student Ambassador	Club C Cooking	Club D Drama	All Dismissal

SM and 1 teacher scheduled for snack.

The School District of the City of Erie, PA CHAMPS Afterschool Programs

WEEKLY SCHEDULE EXAMPLE

Based on 45 Students

	St	MONI udy Skills /		ntoring	
		<u> </u>			
Time	Minutes	Teacher	Gp	Act	Rm
2:30-3:30	60	B. Albert	Α	Snack/ SS/ HW	101
	60	J. Benze	В	Snack/ SS/ HW	102
	60	R. Cotter	С	Snack/ SS/ HW	103
2:30-2:50	20	S. Mayer	Α	SS Lesson	101
2:50-3:10	20	S. Mayer	В	SS Lesson	102
3:10-3:30	20	S. Mayer	С	SS Lesson	103
3:35-4:25	50	B. Albert	Х	Fitness / Nutrition	Gym
	50	J. Benze	Z	Crafts	Art
4:30-5:20	50	B. Albert	Z	Fitness / Nutrition	Gym
	50	J. Benze	Х	Crafts	Art
3:35-4:30	55	R. Cotter	Mento	oring: 3 Students	103
5:20-5:30	10	Two	All	Dismissal	

2:30-3:30	4	Staff	
3:30-4:30	3	Staff	
4:30-5:30	2	Staff	
Total	9	Hours	

		TUESDA	Υ		
		3 Gp. Rota	tion		
Time	Minutes	Teacher	Gp	Act	Rm
2:30-2:45	15	E. Mail	All	Snack/Attd	Gym
2:50-3:35	45	L. Bean	Α	H W	101
	45	I. Write	В	H W	102
	45	U. Nique	С	HW	103
3:40-4:10	30	L. Bean	Α	Fitness	Gym
	30	I. Write	В	Social Skills	101
	30	U. Nique	С	Academics	102
4:15-4:45	30	L. Bean	В	Fitness	Gym
	30	I. Write	С	Social Skills	101
	30	U. Nique	Α	Academics	102
4:50-5:20	30	L. Bean	С	Fitness	Gym
	30	I. Write	Α	Social Skills	101
	30	U. Nique	В	Academics	102
5:20-5:30	10	One	All	Dismissal	

2:30-2:45	1	Staff	0.25	0.25
2:50-5:20	2	Staff	2.50	5
2:45-5:30	1	Staff	2.75	2.75
Total Hours				8

		WEDNE	SDA	Υ	
	St	udy Skills	/ Mer	ntoring	
Time	Minutes	Teacher	Gp	Act	Rm
2:30-3:30	60	T. Bar	Α	Snack/ SS/ HW	101
	60	Z. Braa	В	Snack/ SS/ HW	102
	60	K. Tea	С	Snack/ SS/ HW	103
2:30-2:50	20	S. Mayer	Α	SS Lesson	101
2:50-3:10	20	S. Mayer	В	SS Lesson	102
3:10-3:30	20	S. Mayer	С	SS Lesson	103
3:35-4:25	50	T. Bar	Х	Fitness	Gym
	50	Z. Braa	Z	PRSM	Art
4:30-5:20	50	T. Bar	Z	Fitness	Gym
	50	Z. Braa	Х	PRSM	Art
3:35-4:30	55	K. Tea	Mento	oring: 3 Students	103
5:20-5:30	10	Two	All	Dismissal	

2:30-3:30	4	Staff	
3:30-4:30	3	Staff	
4:30-5:30	2	Staff	
Total	9	Hours	

		THURSDA	ΔY		
		Club Day	у		
Time	Minutes	Teacher	Gp	Act	Rm
2:30-3:05	35	E. Mail	All	Snack / Fitness	Gym
3:10-3:55	45	R. Burg	Α	HW / Study	101
	45	H. Kobel	В	HW / Study	102
	45	D. Regan	С	HW / Study	103
4:00-5:20	80	R. Burg	1	Tennis Club	Gym
	80	H. Kobel	2	Student Ambassado	102
	80	D. Regan	3	Cooking Club	103
	80	S.Tress	4	Drama Club	101
5:20-5:30	10	Two	All	Dismissal	
-					

2:30-3:05	1	Staff	0.50	0.5
3:00-4:00	1	Staff	1.00	1
3:00-5:30	3	Staff	2.50	7.5
Total Hours				9

Weekly Allowance (Based on 4 Days)

	Weekly Allowance (Dased on 4 Days)				
ı	Total Teacher Hours for the Week::		36		
	Plus Site Manager		12		
ı	Total Hours for the Week::		48		
	Total Alloted Hours 4 Days/	3	hours/	4 Staff	48

Hours Scheduled (This week)

Mon	9	Allowance	48	Hours
Tues	8	Used	35	Hours
Wed	9	Balance	13	Hours
Thur	9			
Total	35			

CHAMPS Afterschool Programs The School District of the City of Erie, PA

EXAMPLES BASED ON 30 STUDENTS DAILY SCHEDULE

Daily {	Sched	ule: 2 R	otating G	iroup	Daily Schedule: 2 Rotating Groups / Snack & Homework First
euel eur	Selmin	13/	Shots us allow to both	TOO STOOK	Joseph Moss
2:30-2:55	25		45	W	Snack / Social / Attendance
3:00-4:00	09	2	15	Ħ	Homework / Study Session
4:05 - 4:40	32	2	15	⋖	Social Skills / Character Ed
	35		15	മ	Health & Fitness
4:45-5:20	32	2	15	മ	Social Skills / Character Ed
	32		15	⋖	Health & Fitness
5:20-5:30	10	1	30	IIV	All Dismissal
SM, 1 teach	er resp	onsible i	for snack.	Other	SM, 1 teacher responsible for snack. Other teachers do not start until 2:45.

St	udy S	kill Les	son/Ment	oring	Study Skill Lesson/Mentoring/Two Rotating Sessions					Club Night	light	
elik eliji	Samulia	\ \ ?	os ad siles and so tealth	to do	LOS SO SHOULD		eriet's	Samula	10 10 day	Ore Silabi Sahaji	thoto one	_
2:30-3:30		າ⁄ IIດ	\\\			2:30	2:30-3:05	35	5 1			Snac
2:45-3:05	20	٦ -	15	В	Study Skill Lesson	3:10	3:10-3:55	45	2	15	₹	Hom
3:10-3:30	20	-	15	ပ	Study Skill Lesson	4:00	4:00-5:20	80	3	10	Club A Tenn	Tenn
3:35-4:25	20	2	15	×	Health & Fitness					10	Club B Stude	Stud
			15	Z	Enrichment: Arts & Crafts					10	Club C Cook	00 00 00 00 00 00 00 00 00 00 00 00 00
4:30-5:20	90	2	15	Z	Health & Fitness	5:20	5:20-5:30	10	2	30	IIV	Dism
			15	×	X Enrichment: Arts & Crafts							
3:35-4:30	105	Mentor	ng: Meet w	/ 3 stu	ing: Meet w/ 3 students, 15 minutes each.	2 0 *	7	400 rodoco	700	You on you		
		If sched	uled 2 days	ber v	f scheduled 2 days per week, all students will be seen once	ج م *		* One topobor start at 3:00	יבמחובה	OI SIIBCN.		
		every-ot	every-other month.			5 ?	וב ובמכון	בו אומון מו	3.00.	lo bro ao r	٤	
5:20-5:30	10	2	15	₹	Dismissal	? ₹	in lead	A 310 teacher starts at 4.00 ior all 310 club.	0. 00.4	י און אום כון	G	

				Club Night	light	
	and and	Sandin	SONO SO SOLITON	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	thoto tho	10.58 S
_	2:30-3:05	32	1	30	M	Snack / Fitness / Attendance
	3:10-3:55	45	2	15	IIV	Homework
	4:00-5:20	80	3	10	Club A	Tennis
				10	Club B	Club B Student Ambassador
				10	Club C	Club C Cooking
	5:20-5:30	10	2	30	IIV	Dismissal

The School District of the City of Erie, PA

CHAMPS Afterschool Programs

WEEKLY SCHEDULE EXAMPLE

BASED ON 30 STUDENTS

			MON	DAY		
Daily Scl	hedule	: 2 Rota	ating Gro	ups /	Snack & Homework First	
THE FISH	ie Mitt	Jies Aurite	di Jours Muriter de la	s per	gul gasta	
2:30-2:55	25	1	45	All	Snack / Social / Attendance	
3:00-4:00 60 2 15 All Homework / Study Session						
4:05 - 4:40 35 2 15 A Social Skills / Character Ed						
	35		15	В	Health & Fitness	
4:45-5:20	35	2	15	В	Social Skills / Character Ed	
	35		15	Α	Health & Fitness	
5:20-5:30	10	1	30	All	Dismissal	
SM, 1 teach	er resp	oonsible	for snack.	Othe	r teachers do not start until	

Total		Hours		8.5
3:00-5:30	3	Staff	2.5	7.5
2:30-3:00	2	Staff	0.5	1

			TUES	DAY	
			Club I	Night	
Titre F.	arie minites	Auride	di Aurichider	our Go	y gggdt
2:30-3:05	35	1	30	All	Snack / Fitness / Attendance
3:10-3:55	45	2	15	All	Homework
4:00-5:15	75	2	15	Club A	Tennis
			15	Club B	Student Ambassador
5:15-5:30	15	1	30	All	Dismissal
					•

- * SM and 1 teacher scheduled for snack.
- * One teacher start at 3:00.

2:30-3:00	2 Staff	0.5	1
3:00-5:15	3 Staff	2.25	6.75
3:00-5:30	2 Staff	0.25	0.5
Total	Hours		7.75

			WEDNE	ESD/	ΑΥ			
Stud	y Skill	Lesso	n/Mentori	ng/T	wo Rotating Sessions			
-Title Fran	is with	Hurrige	di dups minder deni	s per jour	John Jagar			
2:30-2:45	15	1	30	All	Snack			
2:45-3:30								
2:45-3:05								
3:10-3:30	20	1	15	С	Study Skill Lesson			
3:35-4:25	50	2	15	Х	Health & Fitness			
			15	Ζ	Enrichment: Arts & Crafts			
4:30-5:20	50	2	15 15	Z X	Health & Fitness Enrichment: Arts & Crafts			
5:20-5:30	10	2	15	All	Dismissal			

Total		Hours		9.3
3:30-5:30	3	Staff	2	6
2:45-3:30	4	Staff	0.75	3
2:30-2:45	1	Staff	0.25	0.3

Daily	ΑI	lowance
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	_	,
Weekly Allowance (Based on 4 Day	/s)	1 Day
Total Teacher Hours for the Week::	24	3 Hours
Plus Site Manager	12	3 Staff
Total Hours for the Week::	36	9 Total

	THURSDAY							
	Club Night							
Tite take Minte Mintel total tite of the State of the Sta								
2:30-3:05	35	1	30	All	Snack / Fitness / Attendance			
3:10-3:55	45	2	15	All	Homework			
4:00-5:20	80	3	10	Club A	Tennis			
			10	Club B	Student Ambassador			
	10 Club C Cooking							
5:20-5:30	10	2	30	All	Dismissal			

- * SM and 1 teacher scheduled for snack.
- * One teacher start at 3:00.
- * A 3rd teacher starts at 4:00 for an 3rd club.

Total	Hours		11.5
4:00-5:30	4 Staff	1.5	6
2:30-4:00	3 Staff	1.5	4.5
2:30-3:00	2 Staff	0.5	1

Hours Scheduled (This week)

		,			
Mon	8.5	Allowance	36	Hours	
Tues	7.75	Used	37.05	Hours	
Tues Wed Thur Total	9.3	Balance	-1.05	Hours	
Thur	11.5				
Total	37.05				

The School District of the City of Erie, PA

CHAMPS Afterschool Programs

DAILY SCHEDULE EXAMPLES BASED ON 60 STUDENTS

Daily	Daily Schedule: 3 Rotating Groups / Snack First / Leadership							
THE FIFE WINE WINES OF WHITE THE TO SOUTH SEE SEE								
2:30-3:00	30	1-4	60	All	Snack / Social / Attendance			
3:05-3:45	40	3	16	Α	Homework / Study Session			
			16	В	Health & Fitness			
			17	С	Enrichment: Art / Social / Academic			
3:05-5:20	135	1	10	L	Building Leadership			
3:50-4:30	40	3	16	В	Homework / Study Session			
			17	С	Health & Fitness			
			16	Α	Enrichment: Art / Social / Academic			
4:35-5:15	40	3	17	С	Homework / Study Session			
			16	Α	Health & Fitness			
			16	В	Enrichment: Art / Social / Academic			
5:20-5:30	10	4-Jan	60	All	Dismissal			

Snack / Social can be whole group or small groups. Each group has 15 students.

Daily Schedule: 3 Rotating Groups / Snack & Homework First							
THE LEWE WITH THE THE COLD THE COLD COLD COLD COLD							
2:30-2:45	15	1	60	All	Snack / Social / Attendance		
2:50-3:35	45	4	15	All	Homework / Study Session		
3:40-4:10	30	3	20	Α	Social Skills		
		l '	20	В	Health & Fitness		
			20	С	Enrichment: Art / Academic		
4:15-4:45	30	3	20	В	Social Skills		
			20				
			20	Α	Enrichment: Art / Academic		
4:50-5:20	30	3	20	С	Social Skills		
			20	Α	Health & Fitness		
		f '	20	С	Enrichment: Art / Academic		
5:20-5:30 10 3 60 All Dismissal							

	Mentoring/Two Rotating Sessions								
Little F.	THE THE MITTER THE COLL THE COLL THE COLL TO COLL TO COLL TO COLL TO COLL THE COLL T								
2:30-3:30	60	4	15	All	Snack / Study Skill / HW				
3:35-4:25	50	4	15	Α	Health & Fitness				
			15	В	Enrichment: Arts & Crafts				
			15	С	Health & Fitness				
			15	D	Enrichment: Arts & Crafts				
4:30-5:20	50	4	15	В	Health & Fitness				
			15	Α	Enrichment: Arts & Crafts				
			15	D	Health & Fitness				
			15	С	Enrichment: Arts & Crafts				
3:35-5:20	105	Mentoring: Meet w/ 3 students, 15 minutes each.							
		If scheduled 2 days per week, all students will be seen once							
		every-ot	her month.	•					
5:20-5:30	10	3	45	All	Dismissal				

	Club Night: 1-2 Days Per Week								
THE LETE WITHE WILLES THE STEELS SEED SOUTH COSTS									
2:30-3:05	35	1	60	All	Snack / Fitness / Attendance				
3:10-3:55	45	4	15	All	Homework / Study Session				
4:00-5:20	80	3-4	15	Club A	Tennis				
ı			15	Club B	Student Ambassador				
ı			15	Club C	Cooking				
			15	Club D	Drama				
5:20-5:30 10 5 60 All Dismissal									
	5.20-5.50 10 5 00 All Distrissed								

- * SM and 1 teacher scheduled for snack.
 * Three teachers start at 3:00.

	Non-Rotation / Leadership							
THE THE PHILE THE OUT THE STREET STREET STREET STREET STREET								
2:30-3:05	35	1	60	All	Snack / Fitness / Attendance			
3:10-3:55	60	4	15	All	All Homework / Study Skills Session			
4:00-5:20	80	4	10	L	Leadership			
			17	Α	Health & Fitness			
			16	В	Enrichment: Arts & Crafts			
			16	С	Academics / Character			
5:20-5:30	5:20-5:30 10 4 60 All Dismissal							
* SM and '	* SM and 1 teacher scheduled for snack.							
* Three te	achers	start at	3:00.					

The School District of the City of Erie, PA CHAMPS Afterschool Programs

WEEKLY SCHEDULE EXAMPLE

Based on 60 Students

	MONDAY								
	Non-Rotation Leadership								
Time	Minutes	Teacher	Gp	Act	Rm				
2:30-3:05	35	B. Albert	All	Snack/ Attendance	Gym				
3:10-3:55	60	B. Albert	Α	Homework / SS	101				
	60	J. Benze	В	Homework / SS	102				
	60	R. Cotter	С	Homework / SS	103				
l	60	S. Mayer	L	Homework / SS	104				
4:00-5:20	20	S. Mayer	L	Leadership	104				
	50	B. Albert	Α	Health & Fitness	Gym				
	50	J. Benze	В	Arts & Crafts	Art				
l	50	R. Cotter	С	Academics & Characte	103				
5:20-5:30	10	Two	All	Dismissal	Gym				

2:30-3:00	1	Staff	0.50	0.5
3:05-5:20	2	Staff	2.25	4.5
3:00-5:30	2	Staff	2.50	5
Total Hours				10

WEDNESDAY						
	Lead	dership Wi	th 3	Rotating		
Time	Minutes	Teacher	Gp	Act	Rm	
2:30-3:00	30	T. Bar	All	Snack/ Att / Social	Gym	
3:05-3:45	40	T. Bar	Α	Study Skill / HW	101	
	40	Z. Braa	В	Health & Fitness	Gym	
	40	K. Tea	С	Art & Social	Art	
3:05-5:20	135	S. Mayer	Ш	Building Leadership	104	
3:50-4:30	40	T. Bar	С	Study Skill / HW	101	
	40	Z. Braa	Α	Health & Fitness	Gym	
	40	K. Tea	В	Art & Social	Art	
4:30-5:20	40	T. Bar	В	Study Skill / HW	101	
	40	Z. Braa	С	Health & Fitness	Gym	
	40	K. Tea	Α	Art & Social	Art	
5:20-5:30	10	Two	All	Dismissal	Gym	

2:30-3:00	1	Staff	0.5	0.5
3:05-5:20	2	Staff	2.25	4.5
3:00-5:30	2	Staff	2.5	5
Total Hours				10

TUESDAY						
Two Rotation & Mentoring						
Time	Minutes	Teacher	Gp	Act	Rm	
2:30-2:45	15	E. Mail	All	Attendance	Gym	
2:45-3:30	45	E. Mail	Α	Snack/SS/HW	101	
	45	L. Bean	В	Snack/SS/HW	102	
	45	I. Write	С	Snack/SS/HW	103	
	45	U. Nique	D	Snack/SS/HW	104	
3:35-4:25	50	L. Bean	Α	Health & Fitness	Gym	
	50	I. Write	В	Academics	103	
	50	U. Nique	С	Arts & Crafts	104	
	50	L. Bean	D	Social Skills	102	
4:30-5:20	50	L. Bean	В	Health & Fitness	Gym	
	50	I. Write	Α	Academics	103	
	50	U. Nique	D	Arts & Crafts	104	
	50	L. Bean	С	Social Skills	102	
3:35-4:30	55	E. Mail	Mento	or w/ 3 students	101	
5:20-5:30	10	Two	All	Dismissal		

2:30-4:30	1	Staff	2.00	2
2:45-5:20	2	Staff	2.50	5
2:45-5:30	2	Staff	2.75	5.5
				12.5

THURSDAY							
	Club Day						
Time	Minutes	Teacher	Gp	Act	Rm		
2:30-3:05	35	E. Mail	All	Snack / Fitness	Gym		
3:10-3:55	45	R. Burg	Α	HW / Study	101		
	45	H. Kobel	В	HW / Study	102		
	45	D. Regan	С	HW / Study	103		
	45	E. Mail	D	HW / Study	104		
4:00-5:20	80	R. Burg	1	Tennis Club	Gym		
	80	H. Kobel	2	Student Ambassado	102		
	80	D. Regan	3	Cooking Club	103		
	80	E. Mail	4	Drama Club	101		
5:20-5:30	10	Two	All	Dismissal	Gym		

2:30-3:05	1	Staff	0.50	0.5
3:05-5:20	2	Staff	2.25	4.5
3:05-5:30	2	Staff	2.50	5
Total Hours				10

Total Teacher Hours for the Week::		42.5		
Plus Site Manager		12		
Total Hours for the Week::		54.5		
Total Alloted Hours 4 Days/	3	hours/	5 Staff	60

Hours Scheduled (This week)

110010 001100	alou (Tillo Wook)			
Mon	10	Allowance	60	Hours
Tues	13	Used	42.5	Hours
Wed	10	Balance	17.5	Hours
Thur	10			
Total	43			



CHAMPS Blank Daily Activity Schedule

Type / Theme:					
Possible Days:					
Time Frame	Minutes	Number of Groups	Number Students per Group	Group	Session
Type / Theme:					
Possible Days:					
Time Frame	Minutes	Number of Groups	Number Students per Group	Group	Session
					_

CHAMPS Formula for Budgeting Teachers & Site Managers

	15 Student Site		15 Student Site
3	Hours per Day/	3	Hours per Day/
2	Teachers & SM Scheduled/	2	Teachers & SM Scheduled/
6	Total Hours Allotted per Day/	6	Total Hours Allotted per Day/
8	Total Days per Pay Period		Total Days per Pay Period
48	Total Hours Allotted per Pay		Total Hours Allotted per Pay
	20 Ottodayt Oita		20 04d a4 0!4 a
	30 Student Site	_	30 Student Site
3	Hours per Day/	3	Hours per Day/
3	Teachers & SM Scheduled/	3	Teachers & SM Scheduled/
9	Total Hours Allotted per Day/	9	Total Hours Allotted per Day/
8	Total Days per Pay Period		Total Days per Pay Period
72	Total Hours Allotted per Pay		Total Hours Allotted per Pay
	45 Student Site		45 Student Site
3	Hours per Day/	3	Hours per Day/
4	Teachers & SM Scheduled/	4	Teachers & SM Scheduled/
12	Total Hours Allotted per Day/	12	Total Hours Allotted per Day/
8	Total Days per Pay Period		Total Days per Pay Period
96	Total Hours Allotted per Pay		Total Hours Allotted per Pay
	60 Student Site		60 Student Site
3			
<u> </u>	Hours per Day/	3	Hours per Day/
4	Hours per Day/ Teachers Scheduled/	4	Hours per Day/ Teachers Scheduled/
	•		•
4	Teachers Scheduled/	4	Teachers Scheduled/
4 12	Teachers Scheduled/ Total Hours Allotted per Day	12	Teachers Scheduled/ Total Hours Allotted per Day
4 12 3.5	Teachers Scheduled/ Total Hours Allotted per Day Site Manager Total Hours	4 12 3.5	Teachers Scheduled/ Total Hours Allotted per Day Site Manager Total Hours

Homework & Snack Groups			
Group 1	Group 2	Group 3	
Room	Room	Room	
1	1	1	
2	2	2	
3	3	3	
4	4	4	
5	5	5	
6	6	6	
7	7	7	
8	8	8	
9	9	9	
10	10	10	
11	11	11	
12	12	12	
13	13	13	
14	14	14	
15	15	15	
16	16	16	
17	17	17	

	Activity Groups				
Group A	Group B	Group C			
1	1	1			
2	2	2			
3	3	3			
4	4	4			
5	5	5			
6	6	6			
7	7	7			
8	8	8			
9	9	9			
10	10	10			
11	11	11			
12	12	12			
13	13	13			
14	14	14			
15	15	15			
16	16	16			
17	17	17			

Club Groups						
Book Club	Craft Club	Cooking club	Drama Club			
Teacher:	Teacher:	Teacher:	Teacher:			
Room:	Room:	Room:	Room:			
1	1	1	1			
2	2	2	2			
3	3	3	3			
4	4	4	4			
5	5	5	5			
6	6	6	6			
7	7	7	7			
8	8	8	8			
9	9	9	9			
10	10	10	10			
11	11	11	11			
12	12	12	12			
13	13	13	13			
		-				

Homework & Snack Groups				
Group 1	Group 2	Group 3		
Room	Room	Room		
1	11	1		
2	2	2		
3	3	3		
4	4	4		
5	5	5		
6	6	6		
7	7	7		
8	8	8		
9	9	9		
10	10	10		
11	11	11		
12	12	12		
13	13	13		
14	14	14		
15	15	15		
16	16	16		
17	17	17		
18	18	18		
19	19	19		
20	20	20		
21	21	21		
22	22	22		

	ACTIVITY GROUPS	
Group 1	Group 2	Group 3
Room	Room	Room
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
10	10	10
11	11	11
12	12	12
13	13	13
14	14	14
15	15	15
16	16	16
17	17	17
18	18	18
19	19	19
20	20	20
21	21	21
22	22	22

) qni	Club Groups	
Tennis Club	Craft Club	Cooking club	Drama Club
Teacher:	Teacher:	Teacher:	Teacher:
Room:	Room:	Room:	Room:
7	1	1	1
2_	2_	2_	2_
3	3	3	3
4	4	4	4
5	5	5_	5_
9	9	9	9
7	7	7	7
8	8	8	8
6	6	6	6
10	10	10	10
11	11	11	11
12	12	12	12
13	13	13_	13_
		4	