



FLACSO  
ARGENTINA

Facultad  
Latinoamericana de  
Ciencias Sociales.  
Sede Argentina.

Programa  
Educación a Distancia.

# Rights and Duties of Participants

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This document is inherent in the training and development of the virtual community on FLACO Argentina's online platforms in its exercise of the fundamental human rights, the observance of gender and intersectionality perspectives, and the fulfillment of the minimum duties by the participating individuals.

In this way and in order to build a best practice community, this document outlines principles for a high-quality distance teaching-learning experience in all courses and graduate programmes, as well as in all research, cooperation and support spaces developed on FLACSO Argentina's virtual campus .

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## Rights

### Participants and students are entitled to:

- >> Receive high-quality graduate education.
  - >> Be treated with respect in safeguarding the universal access and fundamental rights of all gender-sensitive participants.
  - >> Have the certainty that FLACSO Argentina will take care of the confidentiality of personal data, as well as academic and administrative information of the student.
  - >> Be given a confidential password that guarantees access to FLACSO Argentina's campus.
  - >> Use FLACSO Argentina's virtual campus and the available educational tools for students.
  - >> Receive guidance and assistance from coordinators, lecturers and tutors, within reasonable time, when queries, doubts and suggestions may arise and throughout the entire academic process.
  - >> Receive in no later than forty-eight (48) hours, support via the HELP DESK from FLACSO Virtual staff, coordinated by the Distance Learning Programme, on issues concerning technical aspects of campus operation.
  - >> Receive from the Academic Secretariat response to queries in relation to academic records, payment of fees and study certificates.
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>> Be assessed in accordance with the assessment system established by each graduate course, and to be given feedback on the performance in the exams.

>> Request the review of the exams as governed by the conditions established by the Coordinating Department of each graduate programme based on their educational requirements. In case of disagreement, a decision will be taken by the Academic Secretariat.

>> Participate and share opinions in order to constantly improve the virtual campus and its contents.

>> Have the certainty that the intellectual property and authorship of the student's assignments, reports and projects will be respected by FLACSO Argentina, on the understanding that every piece of work is produced within the framework of the graduate course, and may be used and disseminated by FLACSO Argentina for educational purposes.

>> The exercise of these rights will imply that every student acknowledges and respects the rights of all members of the educational community. In the event that students do not respect such rights, the Coordinating Department of each graduate programme shall reserve the right of admission and/or permanence in the course.

## Duties

### Participants and students have the following duties:

>> To respect the regulations set out by FLACSO Argentina, the Coordinating Department of each graduate course and the Head Office of online FLACSO.

>> To respect all people and to safeguard the fundamental rights, avoiding any situation of violence, hate or discrimination.

>> To make good use of the campus and the technological resources provided by FLACSO Argentina, ensuring that no damage is done.

>> To actively participate in forums, as well as in individual or group activities proposed by the course, always keeping a respectful and non-offensive language within FLACSO Argentina's virtual community. The lecturer or member of FLACSO Argentina that identifies offensive behaviour may ask FLACSO's Academic Council for the suspension or, depending on the seriousness of the offense, the expulsion of the offender from the virtual campus.

>> To accept and interact in accordance with the working-studying system established by the coordinators and/or lecturer-tutors of each course.

>> To accept the assessment method established, in each case, by the coordinators and/or lecturer-tutors of the course.

>> To use the password provided by FLACSO for the purpose it was created: participant's own use. Password use is personal and non transferable. It is the owner's responsibility to ensure its proper use.



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>> Ownership and intellectual property of the classes and materials published during the course are property of FLACSO Argentina and thus shall not be reused, published or disseminated by participants or students. All published materials, in all formats, are intellectual property of FLACSO Argentina within its academic offer.

>>To have the necessary technological resources to successfully complete the course.

>> To dedicate the time required to successfully complete the course and meet its objectives, including the evaluations established in each course or graduate programme.

>> To work on the basis of the recommendations given by the Coordinating Department of the graduate programme, the Academic Secretariat and/or the Advisory Committee, including the appealing stages should any controversy arise in any of the activities -be it academic, administrative or the use of the virtual campus- related to each graduate course. These controversies shall be solved in a final stage by the Academic Secretariat and the Academic Council of FLACSO Argentina.

>> To accept the decisions taken by the Academic Council of FLACSO Argentina as a last stage of appeal before any controversy that may arise in any of the activities -be it academic, administrative and/or the use of the virtual campus- related to each graduate course.

>> To refrain from committing acts of academic dishonesty, such as forgery of titles or documents, cheating in an evaluation or final exam, plagiarism, submission of third party's assignments as their own or done by the student at another time or for other purposes, as well as any other act that violates academic honesty. Should any of the above mentioned happen, both the person who performs such acts as well as the person who gives consent or helps to carry them out shall be considered responsible. The lecturer or member of FLACSO Argentina who identifies such behaviour may ask FLACSO's Academic Council for the suspension or, depending on the seriousness of the offense, the expulsion of the offender from the virtual campus.

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