

# Agatha Kiecun

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Github: <https://github.com/agatha12>

LinkedIn: <https://www.linkedin.com/in/agatha-kiecun-783a625b/>

Portfolio: <https://agatha12.github.io/Portfolio/>

## **SKILLS**

- HTML, CSS, Javascript, Node, Mysql
- Managerial experience supervising employees
- Quality Assurance Management experience
- Microsoft Excel, Powerpoint, Outlook, SPSS, Micros, Aloha
- Intermediate to Advanced Spanish, Polish and French
- Client Service and relationship management skills

## **PROJECTS**

### **Job Search Site**

- Worked on a team to merge code from all team members into a working site.
- Created API calls that respond to user input and used Javascript to display the results in a user friendly fashion
- HTML, CSS, Bootstrap, Javascript
- <https://agatha12.github.io/Job-Search-Site/>

## **PROFESSIONAL EXPERIENCE**

### **NYC Elite Gymnastics**

*Front Desk*

**New York, New York**

*February 2017-current*

- Use iClassPro to organize data for over 1,500 students
- Work with staff to ensure customer satisfaction

### **International Au-Pair**

*Nanny*

**Nice, France**

*December 2015-December 2016*

- Great attention to detail
- Create a fun and educational environment for Liam (1 year old)

### **FIREQUENCH**

*Administrative Assistant*

**New York, New York**

*October 2013-January 2014*

- Organize and file documents in both hard copies and digital formats
- Use excel spreadsheets to enter data into company logs

### **University of Pittsburgh**

*Lab Assistant*

**Pittsburgh, Pennsylvania**

*March 2010-August 2011*

- Run statistical analysis on large data sets and interpret results
- Present information and findings to a committee

## **EDUCATION**

### **East Stroudsburg University**

- Completed two years |GPA 3.5|
- 3 Semesters Dean List Student

### **University of Pittsburgh**

- B.S. Magna Cum Laude, Psychology Major, Sociology Minor |GPA 3.9|
- Psi Chi National Honors society member
- Completed undergraduate thesis to receive honors major

### **Rutgers Coding Bootcamp**

- 6 month full stack coding bootcamp